



# Indigenous.Link

Canada's fastest growing Indigenous career portal, Careers.Indigenous.Link is pleased to introduce a new approach to job searching for Indigenous Job Seekers of Canada. Careers.Indigenous.Link brings simplicity, value, and functionality to the world of Canadian online job boards.

Through our partnership with Indigenous.Links Diversity Recruitment Program, we post jobs for Canada's largest corporations and government departments. With our vertical job search engine technology, Indigenous Job Seekers can search thousands of Indigenous-specific jobs in just about every industry, city, province and postal code.

Careers.Indigenous.Link offers the hottest job listings from some of the nation's top employers, and we will continue to add services and enhance functionality ensuring a more effective job search. For example, during a search, job seekers have the ability to roll over any job listing and read a brief description of the position to determine if the job is exactly what they're searching for. This practical feature allows job seekers to only research jobs relevant to their search. By including elements like this, Careers.Indigenous.Link can help reduce the time it takes to find and apply for the best, available jobs.

The team behind Indigenous.Link is dedicated to connecting Indigenous Peoples of Canada with great jobs along with the most time and cost-effective, career-advancing resources. It is our mission to develop and maintain a website where people can go to work!

Contact us to find out more about how to become a Site Sponsor.

Corporate Headquarters:

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# Job Board Posting



Careers.Indigenous.Link

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## Public Affairs Advisor

<b>Job ID</b>	<b>58691-en_US-5458</b>	
<b>Web Address</b>	<a href="https://careers.indigenous.link/viewjob?jobname=58691-en_US-5458">https://careers.indigenous.link/viewjob?jobname=58691-en_US-5458</a>	
<b>Company</b>	TCEnergy	
<b>Location</b>	Calgary, AB	
<b>Date Posted</b>	From: 2019-05-16	To: 2050-01-01
<b>Job</b>	Type: Full-time	Category: Resource Sector

### Description

Public Affairs Advisor Reference Code: 58691-EN-5458  
Location: Canada (CA) - Calgary, AB Job  
Category: Community/Land/Aboriginal Relations Employment Type: Employee Full-time Relocation  
Eligibility: This position is not eligible for our relocation program Application Deadline:  
05/24/2019 We all need energy. It warms our homes, cooks our food, gives us light, and gets us where we need to go. It also improves our quality of life in countless other ways. At TransCanada, our job is to deliver that energy to millions of people who depend on it across North America. And we take our job very seriously. Guided by our values of safety, integrity, responsibility and collaboration, we develop and operate our facilities safely, reliably and with care for our impact on the environment. With our presence across the continent, our people play an active role in building strong communities. We're proud of how our hard work and commitment sets us apart and benefits society, every day. We're looking for new team members who share our values and are ready to take on exciting challenges. The opportunity Our Public Affairs and Communications team is evolving to meet the needs of our growing business and we are expanding our presence in Calgary, Alberta to develop and implement stakeholder engagement plans for Alberta-based gas, liquids and energy projects following TC Energy's Manage External Project Stakeholders Project Development Standard (PDS) process. We are seeking a Public Affairs Advisor who has knowledge and experience in the development and implementation of stakeholder engagement plans. What you'll do

- Develop, maintain and manage stakeholder engagement logs and ensure data integrity within StakeTracker, TC Energy's engagement tracking system
- Prepare stakeholder engagement input to regulatory applications for projects
- Collaborate with Project Management and other project contributors including Environment, Land, and Indigenous Relations representatives to ensure stakeholder risks are managed throughout project development
- Ensure familiarity with current stakeholder engagement requirements for TC Energy's regulators in Alberta, including the Alberta Energy Regulator and the National Energy Board
- Understand and uphold internal policies and processes such as TC Energy's Stakeholder Engagement Commitment Statement and the Manage External Project Stakeholders PDS process
- Build and maintain relationships with communities and organizations of strategic interest to TC Energy
- Identify, monitor, analyze and communicate emerging stakeholder issues and risks associated with projects in development
- Collaborate with the Communications group to develop and maintain tactical stakeholder engagement tools including fact sheets, brochures, photos, website content, newsletters
- Measure, evaluate and report on the value of the stakeholder engagement program and make recommendations for improvements
- Lead the development and implementation of project community investment strategies in accordance with TC Energy's policies and procedures and Corporate Community Investment Program;
- Participate in the Calgary-based emergency response support team.

Minimum Qualifications

- University Degree in Political Science, Public Relations or Communications or an equivalent level of education and training in community relations, negotiation, mediation or public involvement techniques

- More than 4 years of Community Relations experience
- A public relations professional with excellent verbal and written communication skills and the capability to manage information and data on multiple levels
- Ability to think strategically, weigh issues and recommend effective solutions
- Influencing and negotiating skills
- Knowledge of regulatory requirements and business drivers associated with public affairs and stakeholder engagement goals;
- Demonstrated skills in facilitation, diplomacy, conflict resolution, problem solving and public speaking
- Excellent interpersonal and presentation skills with a customer service focus.

Preferred Qualifications

- Well-developed organizational and multi-tasking skills and the ability to be flexible and work well independently under pressure in a fast-paced environment with changing priorities and circumstances
- Proven team player with the ability to work effectively in cross-functional teams and to develop and maintain collaborative working relationships
- Excellent mature judgment and capacity to work collaboratively with others in a team setting
- International Association of Public Participation (IAP2) training
- Media training and/or Crisis Communication training
- Understanding of the pipeline and energy industries
- Knowledge of principles of Corporate Social Responsibility.

Note:

- This role will require travel to undertake stakeholder engagement programs in support of TC Energy's projects.
- This role often requires work beyond regular work hours (Monday to Friday, 8AM to 5PM).

About our business TC Energy is a leading energy infrastructure company in North America. We have three complementary businesses of natural gas pipelines, liquids (oil) pipelines, and power generation. Our operations span three countries, seven Canadian provinces, and 34 U.S. states. Apply now! Apply to this posting by 05/24/2019 using reference code 58691. You must apply through our jobs system at [jobs.tcenergy.com](http://jobs.tcenergy.com). Only applications submitted through our system will be acknowledged. Use a desktop or laptop computer to avoid system errors. TC Energy is an equal opportunity employer and participates in the E-Verify program supervised by the U.S. government. Learn more Visit us at [TCEnergy.com](http://TCEnergy.com) and connect with us on our social media channels for our latest news, employee stories, community activities, and other updates. Thank you for choosing TC Energy in your career search. \* Depending on qualifications, the successful candidate may be offered a position at a more appropriate level and/or ladder. \* Applicants must have legal authorization to work in the country in which the position is based with no restrictions. \* All positions require background screening. Some require criminal and/or credit checks to comply with regulations.

For more information, visit [TCEnergy.com](http://TCEnergy.com) for Public Affairs Advisor