



Indigenous.Link

Canada's fastest growing Indigenous career portal, Careers.Indigenous.Link is pleased to introduce a new approach to job searching for Indigenous Job Seekers of Canada. Careers.Indigenous.Link brings simplicity, value, and functionality to the world of Canadian online job boards.

Through our partnership with Indigenous.Links Diversity Recruitment Program, we post jobs for Canada's largest corporations and government departments. With our vertical job search engine technology, Indigenous Job Seekers can search thousands of Indigenous-specific jobs in just about every industry, city, province and postal code.

Careers.Indigenous.Link offers the hottest job listings from some of the nation's top employers, and we will continue to add services and enhance functionality ensuring a more effective job search. For example, during a search, job seekers have the ability to roll over any job listing and read a brief description of the position to determine if the job is exactly what they're searching for. This practical feature allows job seekers to only research jobs relevant to their search. By including elements like this, Careers.Indigenous.Link can help reduce the time it takes to find and apply for the best, available jobs.

The team behind Indigenous.Link is dedicated to connecting Indigenous Peoples of Canada with great jobs along with the most time and cost-effective, career-advancing resources. It is our mission to develop and maintain a website where people can go to work!

Contact us to find out more about how to become a Site Sponsor.

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Job Board Posting



Careers.Indigenous.Link

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Athletic Academic Success Coach//Entraîneur De Réussite Académique Athlétique

Job ID	58-EB-9D-F2-97-80
Web Address	https://careers.indigenous.link/viewjob?jobname=58-EB-9D-F2-97-80
Company	Bishop's University
Location	Sherbrooke, Quebec
Date Posted	From: 2021-09-20 To: 2022-03-19
Job	Type: Full-time Category: Sports and Recreation
Job Salary	21.41\$ To/À 27.96\$ Per Hour/de L'heure (APBU à€" Unionized Position/poste Syndiqué©)
Languages	English And French / Anglais Et Français

Description

Posting 21-31 (Regular full time position)

The following statements are intended to describe the general nature and level of work performed. They are not representing an exhaustive list of all responsibilities, duties and skills required.

Bishop's University is seeking an Athletic Academic Success Coach for a regular full-time position in the Athletics department. Reporting to the Director of Athletics & Recreation, the incumbent will be responsible for coordinating a program for academic support dedicated to student Athletes at Bishop's University. The program will include the ongoing monitoring of student athletes academic standing and the coordination of resources such as mentors, tutors or other resources to support their success in their studies. This position has a work week of 32.5 hours from Monday to Friday with evenings and weekends required.

Nature of Duties & Responsibilities:

- Coordinate a program of support dedicated to student Athletes
 - Develop strong working relationships with our head coaches, understand their different academic support needs and tailor programming for each team;
 - Act as the BU campus liaison for student-athletes with Deans and faculty;
 - Meet with student-athletes as required to present any pertinent information pertaining to our academic support program;
 - Introduce new programming targeted at supporting freshman student-athletes. Including an orientation program at the beginning of each semester;
 - Guide and monitor the Study Hall for student-athletes;
 - Guide and monitor a tutoring program for student-athletes;
 - Support the recruitment of potential student-athletes by meeting with them and providing information about our academic support program;
 - Monitor and measure program impact
 - Provide ongoing monitoring of Athletes Academic standing
 - Offer individual session to review standings and resources available when required
 - Work closely and collaboratively with student support services and academic support services.
 - Provide regular reporting on the program
- Understand and abide by university standards of confidentiality and ethical decision-making;
- Other tasks as assigned.

AFFICHAGE 21-31 (régulier à temps plein)

Les éléments suivants sont destinés à décrire la nature et le niveau de travail général. Ils ne représentent pas une liste exhaustive de toutes les responsabilités, tâches et aptitudes requises.

L'Université Bishop's recherche un entraîneur de réussite académique athlétique pour un poste régulier à temps plein dans le Département sports et des loisirs. Se rapportant au Directeur des sports et des loisirs, le titulaire du poste est responsable de la coordination d'un programme de soutien scolaire destiné aux athlètes étudiants de l'Université Bishop. Le programme comprendra la surveillance continue du statut académique des athlètes étudiants et la coordination des ressources telles que les mentors, les tuteurs ou d'autres ressources pour soutenir leur réussite dans leurs études. La semaine de travail de ce poste est de 32.5 heures, du lundi au vendredi avec des soirées et fins de semaine.

Nature des tâches:

- Coordonner un programme de soutien académique aux athlètes étudiants
- Développer de solides relations de travail avec nos entraîneurs principaux, comprendre leurs différents besoins en matière de soutien scolaire et adapter la programmation à chaque équipe.
- Agir en tant que liaison du campus BU pour les athlètes étudiants avec les doyens et les professeurs;
- Rencontrer les athlètes étudiants au besoin pour présenter toute information pertinente relative à notre programme de soutien scolaire;
- Introduire une nouvelle programmation visant à soutenir les athlètes étudiants de première année. Y compris un programme d'orientation au début de chaque semestre;
- Guider et surveiller la salle d'étude pour les athlètes étudiants;
- Guider et suivre un programme de tutorat pour les athlètes étudiants;
- Soutenir le recrutement d'athlètes étudiants potentiels en les rencontrant et en fournissant des informations sur notre programme de soutien scolaire;
- Surveiller et mesurer l'impact du programme

- Assurer une surveillance continue des athlètes
- Offrir une s ance individuelle pour examiner les classements et les ressources disponibles au besoin
- Travailler en  troite collaboration avec les services de soutien aux  tudiants et les services de soutien scolaire.
- Fournir des rapports r guliers sur le programme
- Comprendre et respecter les normes universitaires de confidentialit  et de prise de d cision  thique;
- Effectuer toutes autres t ches connexes au besoin.

Experience

1-3 years working in a post-secondary academic institution, preferably within a department in student services /1-3 ans de travail dans un  tablissement d'enseignement postsecondaire, de pr f rence dans un d partement des services aux  tudiants.

Education Requirements

College Diploma (DEC) / Dipl me d' tudes coll giales (DEC)

Essential Skills

- Understanding of the Academic Calendar;
- Familiarity with the student/athlete experience considered an asset.
- Strong organizational skills with the ability to handle a variety of projects, deadlines and schedules simultaneously, under minimal supervision.
- Flexible schedule including evenings and weekends
- Excellent verbal and written communication skills in both English and French.

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- Compr hension du calendrier acad mique
 - Connaissance de l'exp rience  tudiante / athl te consid r e comme un atout.
 - Fortes comp tences organisationnelles et aptitude   g rer plusieurs projets, d lais et calendriers simultan ment, sous une supervision minimale.
 - Horaire flexible, y compris les soirs et les fins de semaine
 - Excellentes comp tences en communication verbale et  crite en anglais et en fran ais.

Other

Bishop's University implements an equal access employment / program under the Act respecting equal access to employment in public bodies and welcomes applicants who are committed to upholding the values of equity, diversity, and inclusion and who will assist us expand our capacity for diversity and inclusion. We encourage applications from members of groups that have been historically disadvantaged and marginalized, including Indigenous peoples, visible and ethnic minorities, persons with disabilities, women and LGBTQ2+.

L'Universit  Bishop's applique un programme d'acc s   l'emploi issu de la Loi sur l'acc s   l'emploi en emplois des organismes publics et accueille les candidats qui s'engagent   respecter les valeurs d' quit , de diversit  et d'inclusion et qui nous aideront   accroitre notre capacit  en mati re de diversit  et d'inclusion. Nous encourageons les candidatures de membres de groupes historiquement d favoris s et marginalis s, notamment les peuples autochtones, les membres des minorit s visibles et ethniques, les personnes handicap es, les femmes et les personnes LGBTQ2+.

How to Apply

Click "Apply Now"

If interested, please submit your curriculum vitae and cover letter, including what position you are applying for by September 28, 2021 before 4:00 pm to careers@ubishops.ca.

Per the Collective Agreement, priority will be given to qualified internal applicants. Please note that only candidates selected for an interview will be contacted and testing may be required; thank you for your interest. We provide support in the recruitment processes to applicants with disabilities, including accommodation that takes into account an applicant's accessibility needs. If you require accommodation in order to participate as a candidate in the recruitment process, please contact careers@ubishops.ca

S.V.P. faire parvenir votre curriculum vitae ainsi qu'une lettre de pr sentation, en indiquant pour quel poste vous appliquez d'ici le 28 septembre 2021, 16 :00   careers@ubishops.ca

Tel que pr vu   la Convention Collective, priorit  sera accord e   un candidat interne qualifi . Veuillez noter que seules les personnes retenues pour une entrevue seront contact es, et que des tests de s lection peuvent  tre administr s ; merci pour l'int r t manifest . Dans le processus de recrutement, nous fournissons un soutien aux personnes handicap es afin de r pondre aux besoins en pr venant et en  liminant les obstacles   l'accessibilit . Si vous n'accessitez de mesures d'adaptation pour participer en tant que candidat dans le processus de recrutement, veuillez contacter careers@ubishops.ca