



Indigenous.Link

Canada's fastest growing Indigenous career portal, Careers.Indigenous.Link is pleased to introduce a new approach to job searching for Indigenous Job Seekers of Canada. Careers.Indigenous.Link brings simplicity, value, and functionality to the world of Canadian online job boards.

Through our partnership with Indigenous.Links Diversity Recruitment Program, we post jobs for Canada's largest corporations and government departments. With our vertical job search engine technology, Indigenous Job Seekers can search thousands of Indigenous-specific jobs in just about every industry, city, province and postal code.

Careers.Indigenous.Link offers the hottest job listings from some of the nation's top employers, and we will continue to add services and enhance functionality ensuring a more effective job search. For example, during a search, job seekers have the ability to roll over any job listing and read a brief description of the position to determine if the job is exactly what they're searching for. This practical feature allows job seekers to only research jobs relevant to their search. By including elements like this, Careers.Indigenous.Link can help reduce the time it takes to find and apply for the best, available jobs.

The team behind Indigenous.Link is dedicated to connecting Indigenous Peoples of Canada with great jobs along with the most time and cost-effective, career-advancing resources. It is our mission to develop and maintain a website where people can go to work!

Contact us to find out more about how to become a Site Sponsor.

Corporate Headquarters:

Toll Free Phone: (866) 225-9067

Toll Free Fax: (877) 825-7564

L9 P23 R4074 HWY 596 - Box 109

Keewatin, ON P0X 1C0

Job Board Posting



Careers.Indigenous.Link

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Project Manager

Job ID	57-61-36-E1-CD-12	
Web Address	https://careers.indigenous.link/viewjob?jobname=57-61-36-E1-CD-12	
Company	BGIS	
Location	Ottawa, Ontario	
Date Posted	From: 2020-01-10	To: 2020-02-09
Job	Type: Full-time	Category: Engineering
Languages	English	

Description

Who We Are

BGIS is a leading provider of customized facility management and real estate services. With our combined team of over 6, 500 globally, we relentlessly focus on enabling innovation through the services we deliver, while actively looking for new opportunities that will enable innovation for our clients' businesses. Globally, we manage over 320 million square feet of client portfolios across 30,000+ locations in North America, Europe, Middle East, Australia and Asia. Further information is available at www.bgis.com

Why Choose BGIS

Whether you're a seasoned professional or a recent graduate, we hire the best and brightest to inspire change for a sustainable future and drive innovation through best practices and technology within our communities and the real estate management services industry.

At BGIS, you will be part of a diverse, team-oriented workplace, with opportunities to drive your career development forward. Our goal is to ensure that our workforce is a reflection of the diversity that exists within the community in which we operate and serve. We offer a competitive and value-driven compensation and benefits package, great employee programs, a healthy work-life balance, and more. Join our team and become part of a leading global corporate real estate company today!

SUMMARY

The Project Manager plans and oversees the end-to-end delivery of assigned projects and ensures delivery within scope, budget, and requirements. For this role, we are looking for someone that has a background in civil and/or structural engineering.

At this position level:

Projects are typical of moderate complexity, risk, and exposure.

KEY DUTIES & RESPONSIBILITIES

For the assigned projects:

Plans and oversees the end-to-end delivery of assigned projects. At this level, projects managed are typically of moderate complexity, risk and exposure.

In collaboration with project stakeholders, defines project scope, deliverables and requirements.

Develops and implements project plans.

Determines resource and budget requirements, cost estimates, and timelines.

Identifies project risks and develops and implements mitigation and contingency plans.

Monitors project delivery against timelines and ensures timely completion.

Oversees the activities of project team members and monitors project task completion.

Communicates project status to relevant stakeholders.

Ensures projects are delivered on time, within scope, budget and requirements, and complies with all regulatory, environmental and health and safety requirements.

Client Relationship Management

Develops and maintains effective relationships with clients.

Responsible for resolving issues, managing client expectations, and ensuring client satisfaction.

Other duties as assigned.

MINIMUM EDUCATION: College diploma or equivalent training (e.g. RPA, CET)

JOB-RELATED EXPERIENCE: More than three years up to five years

Knowledge & Skills

College or University degree preferably in architectural technology, construction technology, engineering technology or equivalent work experience

3 to 5 years of project management work experience

3 to 5 years of experience in civil or structural engineering projects

Solid ability to deliver projects on-time, on-budget, within specifications, and in-compliant with all requirements including but not limited to regulatory, environmental, health, and safety requirements.

Solid ability to develop and manage project budget

Solid ability to mitigate and manage project risks

Advanced ability to influence, persuade and negotiate to achieve desired outcomes

Advanced communication and interpersonal skills

Advanced ability to develop and maintain relationships with project stakeholders

Advanced ability to manage client relationships and expectations

A high degree of client service orientation

Ability to manage vendor relationships and performance

Ability to apply principles of mechanics, mathematics, and physics to construct safe, sustainable buildings

Ability to create and design structures

Possesses a continuous improvement and quality mindset along with a desire to continuously seek and incorporate best practices and technologies in order to optimize project delivery and deliver value to the client

Computer proficiency in MS Office applications in particular " MS Project, MS Excel, MS Outlook, along with the ability to quickly learn new applications

Licenses and/or Professional Accreditation

One or more of the following would be considered an asset:

Project Management Institute Accreditation or in progress.

LEED certification or in progress

Bilingual (French/English)

How to Apply

Please follow the link below to apply online for the role:

<https://trr.tbe.taleo.net/trr01/ats/careers/v2/viewRequisitionorg=BGIS&cws=68&rid=10107>