



Indigenous.Link

Canada's fastest growing Indigenous career portal, Careers.Indigenous.Link is pleased to introduce a new approach to job searching for Indigenous Job Seekers of Canada. Careers.Indigenous.Link brings simplicity, value, and functionality to the world of Canadian online job boards.

Through our partnership with Indigenous.Links Diversity Recruitment Program, we post jobs for Canada's largest corporations and government departments. With our vertical job search engine technology, Indigenous Job Seekers can search thousands of Indigenous-specific jobs in just about every industry, city, province and postal code.

Careers.Indigenous.Link offers the hottest job listings from some of the nation's top employers, and we will continue to add services and enhance functionality ensuring a more effective job search. For example, during a search, job seekers have the ability to roll over any job listing and read a brief description of the position to determine if the job is exactly what they're searching for. This practical feature allows job seekers to only research jobs relevant to their search. By including elements like this, Careers.Indigenous.Link can help reduce the time it takes to find and apply for the best, available jobs.

The team behind Indigenous.Link is dedicated to connecting Indigenous Peoples of Canada with great jobs along with the most time and cost-effective, career-advancing resources. It is our mission to develop and maintain a website where people can go to work!

Contact us to find out more about how to become a Site Sponsor.

Corporate Headquarters:

Toll Free Phone: (866) 225-9067

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Job Board Posting



Careers.Indigenous.Link

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PARKING OPERATIONS SUPERVISOR

Job ID	53447-1696	
Web Address	https://careers.indigenous.link/viewjob?jobname=53447-1696	
Company	McMaster University	
Location	Hamilton, ON	
Date Posted	From: 2023-03-16	To: 2050-01-01
Job	Type: Full-time	Category: Education

Description

The Parking Operations Supervisor is responsible for hiring, coaching and development of all staff members working within Parking Operations that are charged with managing parking operations for approximately 4,400 parking spaces in 21 parking lots throughout main campus and the off-campus locations. Working with the goal of providing front line services to faculty, staff, students and visitors within the existing policies, procedures and regulations which are administered in a fair, impartial, consistent and timely manner. Parking Operations Supervisor will manage budget assigned accounts and project fiscal results and make adjustments to current and long term budgets, lead and implement annual parking maintenance projects, capital projects and advancing technology solutions to enhance administration and access. The Supervisor of Parking Operations is responsible for the day to day operations of the department. McMaster University has seen increased enrolment, coupled with the loss of parking space to the construction of new buildings, has increased the demand on available parking. This has augmented the requirements of parking operation dramatically, requiring constant coordination of staff, development and maintenance of accurate, daily reports and systems management. This position calls for more independent decision-making, good judgement, tact, and creativity and requires initiative with other departments within the university to find alternate and creative ways to reduce traffic volume and vehicular volume to McMaster University while serving the needs of the parking community.

Accountabilities: Accountable for the Parking Service Operations in support of the Campus Master Plan and the Parking Services Strategic Plan, ensuring that the plan is executed in a timely manner Accountable for developing, implementing and maintaining parking operations budget, strategic requirements budget considerations including strategic project management requirements, Accountable for shift leaders, full-time parking control officers and a significant complement of part-time parking control officers Develops recommendation for the complexity to the parking systems, working with the Senior management team and aligning with all stakeholders Accountable for work schedules, vacation entitlements and work priorities of all staff to ensure the control of vehicular traffic and parking spaces on campus lots and delegate works to meet deadlines and deliverables including coverage of all campus special events, Accountable for all parking operation staff are trained. Staff is trained in job duties, safety procedures with knowledge of the Occupational Health and Safety Regulations and is accountable for compliance and corrective measures, Implement policies/procedures for staff, Motivate and encourage employees towards developmental education. Responsible for parking operations staff performance manager of periodic performance and productivity of employees, including work performance improvement planning, as required, Recruitment of Team Leaders, Parking Control Officers and all full time and part-time employees. Provides recommendations for the future plan for preventative maintenance and replacement program for campus parking infrastructure and parking facilities. Manages a variety of concurrent projects involving stakeholders, consultants, contractors, and in house departments, which includes, design maintenance, snow removal, asphalt repairs, line painting, lighting repair, Close Circuit Television, pay and display meters, sign replacement/installation in all parking areas and roadways in all campus and off campus parking lots. Interpret drawings for the purpose of design of new parking lot improvements and/or expansion of existing parking lots focused on implementation of technology within established infrastructure and assess new technology for enhancements. Accountable Campus Plan office, for the purpose of rationalization of supply/demand of parking stall inventory, along with the implementation and control of bicycle transit on campus as well as bicycle rack facilities. Responsible to coordinate parking for campus events based on the requirements from various departments and Faculties, such as Engineering, School of Business. Develop and maintain accurate, useful and timely reports and KPI

Develop and recommend parking strategies for the parking operational decisions. Compile data and prepare reports, such as, parking availability, traffic patterns and traffic volumes on campus. Manage inventory hardware, order and repair resources in use by parking operations. This includes administrative supplies and field operation supplies, such as, regulatory signs, handheld computers, printers, pay and display meters, two-way radios, ticket/permit rolls and uniforms. Monitor and control shuttle bus operations to ensure excellent service. Attend internal and external meetings of an operational nature, as required. Review assigned accounts, project fiscal results and make adjustments to current and long term budgets (3 year projection). Manage, monitor and control assigned operating accounts related to revenue (fines and meters), staff wages and benefits, shuttle bus service, snow removal, uniforms, gas and oil, and repairs and materials. Advise department manager of accounts status as appropriate. Develop and recommend strategies to increase revenue and decrease expenses. Design, recommend and implement the contractor permit assignment process for consistency of access to permits and reasonable locations to support construction and renovations. Recommendation and liaison with the management team on technology upgrades to enhance credit/tap/debit with bar coding options. Recommendation and liaison with the management team on all hybrid return to work models and provided recommendation of implementation timeline and maintenance requirements.

For more information, visit McMaster University for PARKING OPERATIONS SUPERVISOR