



# Indigenous.Link

Canada's fastest growing Indigenous career portal, Careers.Indigenous.Link is pleased to introduce a new approach to job searching for Indigenous Job Seekers of Canada. Careers.Indigenous.Link brings simplicity, value, and functionality to the world of Canadian online job boards.

Through our partnership with Indigenous.Links Diversity Recruitment Program, we post jobs for Canada's largest corporations and government departments. With our vertical job search engine technology, Indigenous Job Seekers can search thousands of Indigenous-specific jobs in just about every industry, city, province and postal code.

Careers.Indigenous.Link offers the hottest job listings from some of the nation's top employers, and we will continue to add services and enhance functionality ensuring a more effective job search. For example, during a search, job seekers have the ability to roll over any job listing and read a brief description of the position to determine if the job is exactly what they're searching for. This practical feature allows job seekers to only research jobs relevant to their search. By including elements like this, Careers.Indigenous.Link can help reduce the time it takes to find and apply for the best, available jobs.

The team behind Indigenous.Link is dedicated to connecting Indigenous Peoples of Canada with great jobs along with the most time and cost-effective, career-advancing resources. It is our mission to develop and maintain a website where people can go to work!

Contact us to find out more about how to become a Site Sponsor.

Corporate Headquarters:

Toll Free Phone: (866) 225-9067

Toll Free Fax: (877) 825-7564

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# Job Board Posting



Careers.Indigenous.Link

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## Business Administration Student

<b>Job ID</b>	<b>531372700-8926</b>	
<b>Web Address</b>	<a href="https://careers.indigenous.link/viewjob?jobname=531372700-8926">https://careers.indigenous.link/viewjob?jobname=531372700-8926</a>	
<b>Company</b>	Suncor	
<b>Location</b>	Port Moody, British Columbia	
<b>Date Posted</b>	From: 2019-01-18	To: 2050-01-01
<b>Job</b>	Type: Full-time	Category: Resource Sector

### Description

LOCATION: Port Moody, British Columbia (CA-BC)

JOB NUMBER: 27280

Why you should join us: Student positions (including co-ops and interns) at Suncor are more than just a work term. They provide you with significant and meaningful work experiences to help enable you to figure out where you want your career to go – better yet, many of our students go on to become permanent Suncor employees after they graduate! You will work side-by-side with some of the most talented people in the energy industry, and your work assignments and mentoring will offer you outstanding academic and career growth. You will have the opportunity to interact with many areas of our business and will be given the chance to develop and grow your business acumen and capabilities within many facets of a large global company. You will be challenged with opportunities for process improvement while acting as a trusted resource for individuals seeking information on various processes. You will use your expertise to:

- Collaborate with colleagues to identify and improve business policies and procedures
- Develop, build, maintain and document internal controls
- Assist in the preparation of monthly, quarterly, and annual reporting such as compiling information and numbers, preparing presentations, performing analyses
- Develop an understanding of Suncor's business processes and procedures as well as involvement in various projects

We'd like to review your application if you have... Must-haves (minimum requirements):

- Current enrollment in a formal co-op or internship program in 3rd or 4th year Business program at an accredited post-secondary institution, and returning to full-time studies after the work term
- (Attach your transcripts with your application and clearly indicate the length of work term for which you are available)
- Alignment with our values of: safety above all else, respect, raise the bar, commitments matter and do the right thing

Preference for:

- Strong computer skills in the Microsoft Office suite with advanced understanding of Excel
- Building strong, positive relationships with diverse groups
- The ability to anticipate potential problems and check for out-of-the-ordinary conditions, as well as having a strong sense of accountability

Where you'll be working, your work schedule, and other meaningful information:

- You will work out of our Burrard Products terminal office located at 1155 Glenayre Drive, Port Moody, British Columbia
- This is an 8-month work term, from May 2019 – December 2019
- Relocation support will be provided; we offer highly competitive housing assistance to eligible candidates

Why Suncor Start your career at Canada's leading integrated energy company with a business

portfolio that includes oil sands development and upgrading, offshore oil and gas production, petroleum refining, and product marketing under the Petro-Canada brand. Our global presence offers rewarding opportunities for you to learn and grow in a variety of career-building positions. We live by the value of safety above all else – do it safely, or don't do it. Our strong track record of growth and a focus on sustainability mean tremendous potential for the future. Learn about our mission, vision and values. Stay connected to us:

- Follow us on LinkedIn, Facebook and Twitter for the latest job postings and news

- Join our Talent Community and sign up to receive customized job alerts
- Read our Suncor Connections newsletter to see what we're doing in the communities we live and work in

We are an equal opportunity employer and encourage applications from all qualified individuals. We are committed to providing a diverse and inclusive work environment where every employee feels valued and respected. We will consider accessibility accommodations to applicants upon request. Please note that our job postings are typically open for or two weeks, so don't delay, apply now. JOB CATEGORY: Students & New Grads

For more information, visit [Suncor for Business Administration Student](#)