Indigenous.Link

Canada's fastest growing Indigenous career portal, Careers.Indigenous.Link is pleased to introduce a new approach to job searching for Indigenous Job Seekers of Canada. Careers.Indigenous.Link brings simplicity, value, and functionality to the world of Canadian online job boards.

Through our partnership with Indigenous.Links Diversity Recruitment Program, we post jobs for Canada's largest corporations and government departments. With our vertical job search engine technology, Indigenous Job Seekers can search thousands of Indigenous-specific jobs in just about every industry, city, province and postal code.

Careers.Indigenous.Link offers the hottest job listings from some of the nation's top employers, and we will continue to add services and enhance functionality ensuring a more effective job search. For example, during a search, job seekers have the ability to roll over any job listing and read a brief description of the position to determine if the job is exactly what they're searching for. This practical feature allows job seekers to only research jobs relevant to their search. By including elements like this, Careers.Indigenous.Link can help reduce the time it takes to find and apply for the best, available jobs.

The team behind Indigenous.Link is dedicated to connecting Indigenous Peoples of Canada with great jobs along with the most time and cost-effective, career-advancing resources. It is our mission to develop and maintain a website where people can go to work!

Contact us to find out more about how to become a Site Sponsor.

Corporate Headquarters:
Toll Free Phone: (866) 225-9067
Toll Free Fax: (877) 825-7564
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Keewatin, ON P0X 1C0

Job Board Posting

Careers.Indigenous.Link

Date Printed: 2024/03/29

Chief Executive Officer

Job ID	**53-EA-DD-4F-BC-F5**	
Web Address	https://careers.indigenous.link/viewjob?jobname=53-EA-DD-4F-BC-F5	
Company	Mi'gmawei Mawiomi Business Corporation	
Location	Gesgapegiag, Quebec	
Date Posted	From: 2020-02-13	To: 2020-03-06
Job	Type: Full-time	Category: Finance
Job Start Date	To be determined	
Languages	Written And Spoken French And English	

Description

Reporting to the Board, the CEO is responsible for the overall administration, financial management and human resource management of MMBC. As the principal advisor to the Board, the CEO is responsible for implementing the direction of the managing of MMBCâ€™s strategic and operational agenda.

Key Accountabilities

New Business Development

Identify, pursue and negotiate business opportunities to generate wealth for the member communities;

Establish and maintain contacts and relationships with senior business executives and other strategic stakeholders to ensure an understanding of Gespeâ€™gewaâ€™giâ€™s key sectors / industries and to identify leads and opportunities for business investment;

Identify, define and monitor effective and appropriate metrics to evaluate progress and results in investor attraction, business growth and job creation;

Communicate effectively with the Board by articulating complex ideas in a clear and understandable way.

Facilitate and Support the Work of the Board

Provide strategic insight and advice to the Board;

Advise and assist the Board in the development of policies, strategic goals and objectives, new initiatives, fiscal priorities and services;

Implement the resolutions, by-laws, policies and strategies set by the Board and ensure the effective administration of all Board approved policies and plans;

Prepare Board meeting agendas and materials including resolutions and by-laws, and attend Board meetings;

Ensure formal written documentation and reports are prepared in support of Board related activities;

Report to the Board on specific internal and external organizational activities and projects;

As the official link between the Board and the employees of MMBC, ensure effective formal communication and appropriate sharing of information between the Board and the organizationâ€™s employees;

Represents the Board at official functions as required;

Job Information

Strategy and Planning

Oversee the negotiation and monitoring of agreements, including the Impact Benefit Agreement, and other partnership and business agreements of MMBC entities;

Ensure the implementation of strategic and economic investment or development plans;

Identify strategic and operational risks to MMBC and develop appropriate strategies to mitigate or manage these risks;

Recommend appropriate funding for proposed economic development initiatives;

Provide leadership in formulating the direction, objectives and policies of the organization and ensure they are consistent with the overall strategic goals and policies of the Board;

Ensure that sound public relations are maintained by communicating information on the actions and decisions of the Board to stakeholders;

Ensure efficient and effective day-to-day operations, including prudent business arrangements, availability of the

necessary resources and capability to perform the work of the corporation.
Financial Management
Ensure effective financial management and controls for MMBC and its related entities;
Prepare and present annual operational plan and budget for the Board approval;
Update the Board regularly on the financial status of MMBC in comparison to budget, and report any financial issues that might jeopardize the ability of MMBC to meet its financial obligations;
Direct and facilitate any notices regarding meetings concerning the annual audit or audited financial statements;
Prepare the auditorâ€™s performance evaluation report with the input of the Senior Financial Officer;
Provide the Board with up-to-date financial information on a regular and timely basis, identify any exceptions and as necessary, options to manage exceptions.
Education and Experience
Preference will be given to candidates with a minimum of ten years of experience at a senior management level with knowledge and understanding of First Nationsâ€™ businesses;
A post-secondary education in a related field (public administration, business administration, commerce, etc.);
Must be bilingual (English and French);
Must be knowledgeable of the natural resources industry in the area;
Must also demonstrate the following skills through past relevant leadership and management experience: exceptional financial analysis, strong negotiation skills, the ability to communicate effectively with all organizational levels verbally and in writing short and long-term business planning; an entrepreneurial and strategic business sense.
Ideal candidate
A proven senior leader with vision, strong management skills, financial expertise and excellent interpersonal and relationship building skills. This individual will be comfortable rolling up their sleeves and working hands on and will possess the high degree of business judgment that is needed to align organizational efforts to efficiently turn goals into results.
The ideal candidate is a progressive and forward thinker with a deep understanding of First Nations culture and community. With equal skills and experience, priority will be given to First Nations candidates.
Remuneration: According to Salary Scale of MMBC
Date of assumption of duties: To be determined
All applications will be treated in a confidential manner.

Experience

Preference will be given to candidates with a minimum of ten years of experience at a senior management level with knowledge and understanding of First Nationsâ€™ businesses.

Education Requirements

A post-secondary education in a related field (public administration, business administration, commerce, etc.).

How to Apply

Send your resume and cover letter before Friday, March 6 2020, 4:00 PM (Quebec time) at: hr@mmcorporation.ca