



# Indigenous.Link

Canada's fastest growing Indigenous career portal, Careers.Indigenous.Link is pleased to introduce a new approach to job searching for Indigenous Job Seekers of Canada. Careers.Indigenous.Link brings simplicity, value, and functionality to the world of Canadian online job boards.

Through our partnership with Indigenous.Links Diversity Recruitment Program, we post jobs for Canada's largest corporations and government departments. With our vertical job search engine technology, Indigenous Job Seekers can search thousands of Indigenous-specific jobs in just about every industry, city, province and postal code.

Careers.Indigenous.Link offers the hottest job listings from some of the nation's top employers, and we will continue to add services and enhance functionality ensuring a more effective job search. For example, during a search, job seekers have the ability to roll over any job listing and read a brief description of the position to determine if the job is exactly what they're searching for. This practical feature allows job seekers to only research jobs relevant to their search. By including elements like this, Careers.Indigenous.Link can help reduce the time it takes to find and apply for the best, available jobs.

The team behind Indigenous.Link is dedicated to connecting Indigenous Peoples of Canada with great jobs along with the most time and cost-effective, career-advancing resources. It is our mission to develop and maintain a website where people can go to work!

Contact us to find out more about how to become a Site Sponsor.

Corporate Headquarters:

Toll Free Phone: (866) 225-9067

Toll Free Fax: (877) 825-7564

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# Job Board Posting



Careers.Indigenous.Link

Date Printed: 2024/04/28

## Project Controls Analyst

<b>Job ID</b>	<b>512630200-3873</b>	
<b>Web Address</b>	<a href="https://careers.indigenous.link/viewjob?jobname=512630200-3873">https://careers.indigenous.link/viewjob?jobname=512630200-3873</a>	
<b>Company</b>	Suncor	
<b>Location</b>	Fort McMurray, Alberta	
<b>Date Posted</b>	From: 2018-10-22	To: 2050-01-01
<b>Job</b>	Type: Full-time	Category: Resource Sector

### Description

LOCATION: Fort McMurray, Alberta (CA-AB)

JOB NUMBER: 26081

Job Overview Reporting to the project controls lead, the analyst will provide support for all phases of the project lifecycle including project set-up, estimating, funding, performance analysis & close-out. You will be a key member of the integrated project team whose primary objective will be to constructively influence the schedule and cost outcomes for the projects on which they are working.

- Key Accountabilities**
- Build purchase requests with required backup, vendor quotes, and in alignment with supply chain management standards
  - Dedicated to providing detailed reporting on funding progress, trending and forecasting (completion dates, changes in funding, concerns)
  - Deep understanding of monthly reporting on incurred cost and schedule forecast before sending for the manager's review and approval
  - Manage the project work cost structures, and the project network and activities in SAP
  - Enter forecast into SAP by assigned deadline
  - Collect and provide details for month end journal entries to align with finance standards and timelines
  - Prepare, consolidate and analyze individual project or program reports for all stakeholders
  - Knowledgeable of and adhere to all finance policies, ensuring that spending is in line with capital and/or expense guidelines
  - Drive the closure of purchase orders, project phases and SAP tasks for the project
  - Building the long range plans and budgets to develop a full understanding of the planned spending
  - Protect the integrity of the investment decision by understanding the project scope and bring forward deviations as required

**Required Qualifications** Experience and Education:

- A degree in a related technical or business function or a diploma with 3 to 5 years related work experience
- 3-5 years' experience in project controls, planning, scheduling or project management
- Project management courses or certificates an asset.
- Previous experience from working in a chemical plant, a refinery, construction of major facilities, power generation or public infrastructure is an asset.
- High School Diploma or General Education Diploma (GED)
- Possess a valid driver's license and a clean driving record

**Skills and Knowledge:**

- SAP skills and SAP visualization (Knowledge in SAP Project system an asset)
- Primavera P6 and intermediate knowledge of work orders, planning, estimating cost (i.e. Work cost structure creation, management, and strategy)
- Extraordinary collaboration with key partners
- Flexibility to deal with multiple priorities in a dynamic work environment
- Intermediate proficiency in computer skills including, but not limited to, PowerPoint, SharePoint and Business intelligence

- Experience with project management and construction based metrics (productivity, performance measurement, progress tracking, etc.) and their software systems.

- Intermediate ability to translate large amounts of data and perform complex functions within Access or Excel

#### Working Conditions

- If you reside outside of Fort McMurray, relocation of your primary residence to within 60 km of Fort McMurray is mandatory

- Relocation support will be provided; we offer highly competitive housing assistance to eligible individuals

Why SuncorWe are Canada's leading integrated energy company with a business portfolio that includes oil sands development and upgrading, offshore oil and gas production, petroleum refining, and product marketing under the Petro-Canada brand. Our global presence offers rewarding opportunities for you to learn, contribute, and grow in a variety of career-building positions. We live by the value of safety above all else – do it safely, or don't do it. Our strong track record of growth and a focus on sustainability mean tremendous potential for the future. Learn about our mission, vision and values. In addition to rewarding job opportunities, we offer an attractive employee package, including:

- Competitive base salary, compensation programs, and an annual incentive program

- Flexible benefits package

- Rewarding pension and savings plans

Stay connected to us:

- Follow us on LinkedIn, Facebook and Twitter for the latest job postings and news

- Join our Talent Community and sign up to receive customized job alerts

- Read our Suncor Connections newsletter to see what we're doing in the communities we live and work in

We are an equal opportunity employer and encourage applications from all qualified individuals. We are committed to providing a diverse and inclusive work environment where every employee feels valued and respected. We will consider accessibility accommodations to applicants upon request. Please note that our job postings are typically open for two weeks, so don't delay, apply now. **JOB CATEGORY: Business Professionals**

For more information, visit Suncor for Project Controls Analyst