



# Indigenous.Link

Canada's fastest growing Indigenous career portal, Careers.Indigenous.Link is pleased to introduce a new approach to job searching for Indigenous Job Seekers of Canada. Careers.Indigenous.Link brings simplicity, value, and functionality to the world of Canadian online job boards.

Through our partnership with Indigenous.Links Diversity Recruitment Program, we post jobs for Canada's largest corporations and government departments. With our vertical job search engine technology, Indigenous Job Seekers can search thousands of Indigenous-specific jobs in just about every industry, city, province and postal code.

Careers.Indigenous.Link offers the hottest job listings from some of the nation's top employers, and we will continue to add services and enhance functionality ensuring a more effective job search. For example, during a search, job seekers have the ability to roll over any job listing and read a brief description of the position to determine if the job is exactly what they're searching for. This practical feature allows job seekers to only research jobs relevant to their search. By including elements like this, Careers.Indigenous.Link can help reduce the time it takes to find and apply for the best, available jobs.

The team behind Indigenous.Link is dedicated to connecting Indigenous Peoples of Canada with great jobs along with the most time and cost-effective, career-advancing resources. It is our mission to develop and maintain a website where people can go to work!

Contact us to find out more about how to become a Site Sponsor.

Corporate Headquarters:

Toll Free Phone: (866) 225-9067

Toll Free Fax: (877) 825-7564

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Keewatin, ON P0X 1C0

# Job Board Posting



Careers.Indigenous.Link

Date Printed: 2024/05/07

## Bookkeeper

<b>Job ID</b>	<b>51-2F-CA-85-30-CE</b>	
<b>Web Address</b>	<a href="https://careers.indigenous.link/viewjob?jobname=51-2F-CA-85-30-CE">https://careers.indigenous.link/viewjob?jobname=51-2F-CA-85-30-CE</a>	
<b>Company</b>	Cash Day	
<b>Location</b>	Etobicoke, Ontario	
<b>Date Posted</b>	From: 2019-03-19	To: 2019-09-15
<b>Job</b>	Type: Full-time	Category: Finance
<b>Job Start Date</b>	As soon as possible	
<b>Job Salary</b>	\$22.00/ hour	
<b>Languages</b>	English	

### Description

Location: Cash Day, Etobicoke, ON, M9V 5H8

Job type: permanent, full-time with flexible working hours including weekends

Job responsibilities include:

- Keeps records of financial transactions for establishment using computerized Accounting systems
- Post journal entries and reconcile accounts
- Complete records to or through trial balance
- Reconcile and balance accounts
- Maintain general ledgers and prepare financial statements
- Calculate tax, prepare payroll cheques and submit the tax returns
- Prepare a list of account receivable, follow up collection etc.
- Look after payment of business bills, records etc.
- Generate accounting/financial analytical reports as per the requirements
- Compute, type and mail monthly statements to clients and/ or customers
- Prepare withholding, social security and other tax reports
- Calculate employee wages from plants records or time cards and prepare cheques for payment of wages

### Experience

Previous sales experience of minimum of 1-2 years is required.

### Education Requirements

Completion of secondary school is required. Post-secondary in related field is required.

### How to Apply

Qualified Canadian/ permanent residents including people with disability, seniors, new comers to Canada, veterans, apprentices, and indigenous groups are also welcome to apply.

Interested candidates may submit their resume at: [cashdayetobicoke@gmail.com](mailto:cashdayetobicoke@gmail.com)

# Job Board Posting



**NewCanadianWorker**

A Fresh Start for New Arrivals

Date Printed: 2024/05/07

## Bookkeeper

<b>Job ID</b>	<b>3147C1B9EE972</b>	
<b>Web Address</b>	<a href="http://NewCanadianWorker.ca/viewjob?jobname=3147C1B9EE972">http://NewCanadianWorker.ca/viewjob?jobname=3147C1B9EE972</a>	
<b>Company</b>	Cash Day	
<b>Location</b>	Etobicoke, Ontario	
<b>Date Posted</b>	From: 2019-03-19	To: 2019-09-15
<b>Job</b>	Type: Full-time	Category: Finance
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# Job Board Posting

**NoExperienceNeeded.ca**  
your place for a first step or a fresh start

Date Printed: 2024/05/07

## Bookkeeper

<b>Job ID</b>	<b>296FB409F0EDA</b>	
<b>Web Address</b>	<a href="http://NoExperienceNeeded.ca/viewjob?jobname=296FB409F0EDA">http://NoExperienceNeeded.ca/viewjob?jobname=296FB409F0EDA</a>	
<b>Company</b>	Cash Day	
<b>Location</b>	Etobicoke, Ontario	
<b>Date Posted</b>	From: 2019-03-19	To: 2019-09-15
<b>Job</b>	Type: Full-time	Category: Finance
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