



Indigenous.Link

Canada's fastest growing Indigenous career portal, Careers.Indigenous.Link is pleased to introduce a new approach to job searching for Indigenous Job Seekers of Canada. Careers.Indigenous.Link brings simplicity, value, and functionality to the world of Canadian online job boards.

Through our partnership with Indigenous.Link's Diversity Recruitment Program, we post jobs for Canada's largest corporations and government departments. With our vertical job search engine technology, Indigenous Job Seekers can search thousands of Indigenous-specific jobs in just about every industry, city, province and postal code.

Careers.Indigenous.Link offers the hottest job listings from some of the nation's top employers, and we will continue to add services and enhance functionality ensuring a more effective job search. For example, during a search, job seekers have the ability to roll over any job listing and read a brief description of the position to determine if the job is exactly what they're searching for. This practical feature allows job seekers to only research jobs relevant to their search. By including elements like this, Careers.Indigenous.Link can help reduce the time it takes to find and apply for the best, available jobs.

The team behind Indigenous.Link is dedicated to connecting Indigenous Peoples of Canada with great jobs along with the most time and cost-effective, career-advancing resources. It is our mission to develop and maintain a website where people can go to work!

Contact us to find out more about how to become a Site Sponsor.

Corporate Headquarters:
Toll Free Phone: (866) 225-9067
Toll Free Fax: (877) 825-7564
L9 P23 R4074 HWY 596 - Box 109
Keewatin, ON P0X 1C0

Job Board Posting



Careers.Indigenous.Link

Date Printed: 2024/05/03

Staffing Co-ordinator

Job ID	51-10-E2-24-AA-9D	
Web Address	https://careers.indigenous.link/viewjob?jobname=51-10-E2-24-AA-9D	
Company	And Connect Ltd	
Location	Calgary, Alberta	
Date Posted	From: 2022-03-09	To: 2022-09-05
Job	Type: Full-time	Category: Human Resources
Job Start Date	As soon as possible	
Job Salary	\$28.85 To \$29.50 / Hour 35 to 40 hours/week	
Languages	English	

Description

- Location: Suite 163, 2340 Pegasus Way NE Calgary, AB Canada, T2E 8M5
- Vacancies: 1
- Employment groups: Youth, Veterans of the Canadian Armed Forces, Visible minorities, Persons with disabilities, Indigenous people, Newcomers to Canada, Seniors
- Terms of employment: Permanent employment, Full time
- Employment conditions: Day, Weekend, Flexible hours
- Job Type: Permanent placement opportunity

Job requirements

Work Conditions and Physical Capabilities

Fast-paced environment, Attention to detail

Personal Suitability

Excellent oral communication, Team player, Organized, Reliability, Effective interpersonal skills, Client focus

Business Equipment and Computer Applications

Electronic mail, MS Excel, MS Word, MS PowerPoint

Specific Skills

Identify current and prospective staffing requirements,

Collect and screen applicants,

Advise job applicants on employment requirements and terms and conditions of employment,

Co-ordinate and participate in selection and examination boards to evaluate candidates, Notify applicants of results of selection process and prepare job offers,

Advise managers and employees on staffing policies and procedures,

Organize and administer staff consultation and grievance procedures,

Negotiate settlements of appeals and disputes and co-ordinate termination of employment process,

Determine eligibility to entitlements and arrange staff training,

Provide information or services such as employee assistance, counselling and recognition programs

Experience

1 year to less than 2 years

Education Requirements

Secondary (high) school graduation certificate

How to Apply

By email

doc.cassama@andconnect.net

Job Board Posting

Date Printed: 2024/05/03

Staffing Co-ordinator

Job ID	10437EC6CF102	
Web Address	http://NewCanadianWorker.ca/viewjob?jobname=10437EC6CF102	
Company	And Connect Ltd	
Location	Calgary, Alberta	
Date Posted	From: 2022-03-09	To: 2022-09-05
Job	Type: Full-time	Category: Human Resources
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Job Board Posting

NoExperienceNeeded.ca
your place for a first step or a fresh start

Date Printed: 2024/05/03

Staffing Co-ordinator

Job ID	B256DADBC2746	
Web Address	http://NoExperienceNeeded.ca/viewjob?jobname=B256DADBC2746	
Company	And Connect Ltd	
Location	Calgary, Alberta	
Date Posted	From: 2022-03-09	To: 2022-09-05
Job	Type: Full-time	Category: Human Resources
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