



Indigenous.Link

Canada's fastest growing Indigenous career portal, Careers.Indigenous.Link is pleased to introduce a new approach to job searching for Indigenous Job Seekers of Canada. Careers.Indigenous.Link brings simplicity, value, and functionality to the world of Canadian online job boards.

Through our partnership with Indigenous.Links Diversity Recruitment Program, we post jobs for Canada's largest corporations and government departments. With our vertical job search engine technology, Indigenous Job Seekers can search thousands of Indigenous-specific jobs in just about every industry, city, province and postal code.

Careers.Indigenous.Link offers the hottest job listings from some of the nation's top employers, and we will continue to add services and enhance functionality ensuring a more effective job search. For example, during a search, job seekers have the ability to roll over any job listing and read a brief description of the position to determine if the job is exactly what they're searching for. This practical feature allows job seekers to only research jobs relevant to their search. By including elements like this, Careers.Indigenous.Link can help reduce the time it takes to find and apply for the best, available jobs.

The team behind Indigenous.Link is dedicated to connecting Indigenous Peoples of Canada with great jobs along with the most time and cost-effective, career-advancing resources. It is our mission to develop and maintain a website where people can go to work!

Contact us to find out more about how to become a Site Sponsor.

Corporate Headquarters:

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Job Board Posting



Careers.Indigenous.Link

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Benefits Associate - Remote

Job ID	51-04-EA-30-F8-7B	
Web Address	https://careers.indigenous.link/viewjob?jobname=51-04-EA-30-F8-7B	
Company	Eli Lilly Canada	
Location	Remote, Across Canada	
Date Posted	From: 2021-07-05	To: 2021-08-04
Job	Type: Full-time	Category: Human Resources
Languages	French / English	

Description

(La version Française se trouve plus bas)

Eli Lilly Canada is currently searching for a capable Benefits Specialist for our HR team.

At Lilly, weâ€™re, inspired to make a difference in peopleâ€™s lives every day â€“ through the discovery of life-changing medicines, better understanding of disease management and support for people living with illness and their families and friends.

Our work today â€“ from our research programs to our volunteer initiatives â€“ is a reflection of our heritage of uniting caring with discovery to make life better for people around the world.

We are committed to investing in our employees â€“ through competitive salaries, training and development, health, and the opportunity to make life better. The pharmaceutical industry is a complex, rapidly changing environment and we are looking for highly capable people to help us accomplish our mission! We support a flexible work environment.

Position Overview:

The Benefits Specialist is responsible for the day-to-day operations of the Companyâ€™s Flexible benefits plan in Canada for active employees and retirees and also lead smaller recruiting and engagement projects. The ideal candidate will have knowledge of HRIS systems, preferably Workday. Bilingualism (English-French) is a requirement.

Responsibilities:

- * Act as the subject matter expert for all aspects of the Lilly Canada Benefits programs.
- * Handle employee and retiree inquiries and requests related to benefits, HR Policies and effectively address issues in a timely and sensitive manner.
- * Ensure accurate entry and upkeep of information into the HRIS system(s).
- * Manage relationships with external employee benefits providers, including handling escalated claims and program issues.
- * Lead HR projects as assigned
- * Provide input into the design and development of benefits programs.

Qualifications

- * 2+ Years of relevant Canadian Benefits experience.
- * A university degree plus the completion of relevant professional development work. CHRP

designation is an asset.

- * Bilingual (English-French) written and verbal skills a requirement.
- * Working knowledge of Benefit laws in Canada
- * Very strong knowledge of Microsoft Excel
- * Proficient knowledge of MS Office
- * Excellent organizational and documenting skills with a strong attention to detail. Ability to learn quickly, adopt technology, and lead small projects.
- * Ability to work collaboratively within a small HR team in Canada, global HR Shared Service Centre, with access to global resources/experts as required.
- * Demonstrates a commitment to health and safety.

Eli Lilly Canada is committed to employment equity. We encourage applications from qualified women, members of visible minorities, aboriginal peoples, and persons with disabilities.

French version:

Eli Lilly Canada est actuellement Ã la recherche dâ€™une ou dâ€™un spÃ©cialiste des avantages sociaux compÃ©tent pour se joindre Ã son Ã©quipe des Ressources humaines.

Chez Lilly, nous sommes mus par le dÃ©sir de faire une diffÃ©rence dans la vie quotidienne des gens grÃ¢ce Ã la dÃ©couverte de mÃ©dicaments rÃ©volutionnaires, Ã une meilleure comprÃ©hension de la prise en charge des maladies et au soutien offert Ã ceux qui vivent avec la maladie, de mÃªme quâ€™Ã leur famille et Ã leurs amis.

Notre travail dâ€™aujourdâ€™hui est Ã lâ€™image de notre mission historique qui consiste Ã allier soins et dÃ©couvertes dans le but de rendre la vie meilleure pour les gens du monde entier, que ce soit grÃ¢ce Ã nos programmes de recherche ou Ã nos initiatives de bÃ©nÃ©volat.

Nous sommes dÃ©terminÃ©s Ã investir dans nos employÃ©s en leur offrant un salaire concurrentiel, des programmes de formation, de perfectionnement et de santÃ© et la possibilitÃ© de rendre la vie meilleure. Lâ€™industrie pharmaceutique est un milieu complexe en Ã©volution rapide, et nous recherchons des personnes hautement compÃ©tentes pour nous aider Ã remplir notre mission! Nous sommes en faveur dâ€™un milieu de travail flexible.

AperÃ§u du poste

Le spÃ©cialiste des avantages sociaux est responsable de la gestion quotidienne du rÃ©gime dâ€™avantages sociaux flexibles de lâ€™entreprise au Canada pour les employÃ©s actifs et les retraitÃ©s, et dirige Ã©galement de petits projets de recrutement et dâ€™engagement. Le candidat idÃ©al doit connaÃ®tre les logiciels de gestion des ressources humaines (LGRH), de prÃ©fÃ©rence Workday. Le bilinguisme (anglais-franÃ§ais) est une exigence.

ResponsabilitÃ©s

- * Servir dâ€™expert en la matiÃ¨re pour toutes les questions touchant les programmes dâ€™avantages sociaux de Lilly Canada.
- * RÃ©pondre aux demandes des employÃ©s et des retraitÃ©s en ce qui a trait aux avantages sociaux et aux politiques des RH et rÃ©gler efficacement les problÃªmes en temps opportun et de faÃ§on sensible.
- * Veiller Ã lâ€™exactitude de la saisie et de la mise Ã jour des renseignements dans le ou les LGRH.
- * GÃ©rer les relations avec les fournisseurs externes dâ€™avantages sociaux des employÃ©s, y compris le traitement des rÃ©clamations transmises Ã un niveau supÃ©rieur et des problÃªmes liÃ©s aux programmes.

- * Diriger les projets de RH qui lui sont assignés.
- * Contribuer à la conception et à l'élaboration des programmes d'avantages sociaux.

Qualification

- * Avoir au moins deux ans d'expérience pertinente dans le domaine des avantages sociaux au Canada.
- * Détenir un diplôme universitaire et avoir achevé un travail de perfectionnement professionnel pertinent. De préférence, détenir le titre de CRHA.
- * Le bilinguisme (anglais-français) est une exigence.
- * Connaissance pratique des lois sur les avantages sociaux au Canada.
- * Très bonne connaissance de Microsoft Excel.
- * Maîtrise de MS Office.
- * Excellentes compétences en matière d'organisation et de documentation et grand souci du détail. Capacité d'apprendre rapidement, d'adopter la technologie et de diriger de petits projets.
- * Capacité de travailler en collaboration au sein d'une petite équipe des RH au Canada, au Centre mondial de services partagés des RH, avec accès à des ressources et des experts mondiaux, au besoin.
- * Démontre un engagement envers la santé et la sécurité.

Eli Lilly Canada souscrit au principe de l'équité en matière d'emploi. Nous encourageons la candidature des femmes, des membres de minorités visibles, des autochtones et des personnes handicapées qui sont qualifiées.

How to Apply

Please click [Apply Now](#).