

# Indigenous.Link

Canada's fastest growing Indigenous career portal, Careers.Indigenous.Link is pleased to introduce a new approach to job searching for Indigenous Job Seekers of Canada. Careers.Indigenous.Link brings simplicity, value, and functionality to the world of Canadian online job boards.

Through our partnership with Indigenous.Links Diversity Recruitment Program, we post jobs for Canada's largest corporations and government departments. With our vertical job search engine technology, Indigenous Job Seekers can search thousands of Indigenous-specific jobs in just about every industry, city, province and postal code.

Careers.Indigenous.Link offers the hottest job listings from some of the nation's top employers, and we will continue to add services and enhance functionality ensuring a more effective job search. For example, during a search, job seekers have the ability to roll over any job listing and read a brief description of the position to determine if the job is exactly what they're searching for. This practical feature allows job seekers to only research jobs relevant to their search. By including elements like this, Careers.Indigenous.Link can help reduce the time it takes to find and apply for the best, available jobs.

The team behind Indigenous.Link is dedicated to connecting Indigenous Peoples of Canada with great jobs along with the most time and cost-effective, career-advancing resources. It is our mission to develop and maintain a website where people can go to work!

Contact us to find out more about how to become a Site Sponsor.

Corporate Headquarters:

Toll Free Phone: (866) 225-9067 Toll Free Fax: (877) 825-7564

L9 P23 R4074 HWY 596 - Box 109

Keewatin, ON P0X 1C0

# **Job Board Posting**

Date Printed: 2024/05/19



# Receptionist (NOC 14101)

Job ID 4C-76-2D-EE-E5-82

**Web Address** 

https://careers.indigenous.link/viewjob?jobname=4C-76-2D-EE-E5-82

**Company**Gladiator Logistics Inc **Location**Edmonton, Alberta

Date PostedFrom: 2024-04-26To: 2024-10-23JobType: Full-timeCategory: Office

**Job Start Date** As soon as possible

Job Salary \$18.50 / Hour For 32 Hours / Week

**Languages** English

## **Description**

Vacancies: 1

Terms of employment: Permanent, Full time, Day

Job requirements

Tasks

Greet people and direct them to contacts or service areas,

Provide basic information to clients and the public,

Order office supplies,

Schedule and confirm appointments,

Maintain work records and logs,

Answer telephone and relay telephone calls and messages,

Receive and issue payments

Work Conditions and physical capabilities

Fast paced environment, Work under pressure, Sitting

#### **Experience**

Will train

#### **Education Requirements**

Secondary (high) school graduation certificate

#### Other

Business and Job location: 14840 134 Ave Edmonton, AB T5L 4T4

**How to Apply** 

By email

jobs.gladiator@gmail.com

# **Job Board Posting**

Date Printed: 2024/05/19



# Receptionist (NOC 14101)

Job ID 49F57990D10C5

Web Address http://NewCanadianWorker.ca/viewjob?jobname=49F57990D10C5

CompanyGladiator Logistics IncLocationEdmonton, Alberta

Date PostedFrom: 2024-04-26To: 2024-10-23JobType: Full-timeCategory: Office

**Job Start Date** As soon as possible

**Job Salary** \$18.50 / Hour For 32 Hours / Week

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# **Job Board Posting**

Date Printed: 2024/05/19

# NoExperienceNeeded.ca your place for a first step or a fresh start

# **Receptionist (NOC 14101)**

Job ID 7D2D390174598

Web Address http://NoExperienceNeeded.ca/viewjob?jobname=7D2D390174598

CompanyGladiator Logistics IncLocationEdmonton, Alberta

Date PostedFrom: 2024-04-26To: 2024-10-23JobType: Full-timeCategory: Office

**Job Start Date** As soon as possible

**Job Salary** \$18.50 / Hour For 32 Hours / Week

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