



Indigenous.Link

Canada's fastest growing Indigenous career portal, Careers.Indigenous.Link is pleased to introduce a new approach to job searching for Indigenous Job Seekers of Canada. Careers.Indigenous.Link brings simplicity, value, and functionality to the world of Canadian online job boards.

Through our partnership with Indigenous.Links Diversity Recruitment Program, we post jobs for Canada's largest corporations and government departments. With our vertical job search engine technology, Indigenous Job Seekers can search thousands of Indigenous-specific jobs in just about every industry, city, province and postal code.

Careers.Indigenous.Link offers the hottest job listings from some of the nation's top employers, and we will continue to add services and enhance functionality ensuring a more effective job search. For example, during a search, job seekers have the ability to roll over any job listing and read a brief description of the position to determine if the job is exactly what they're searching for. This practical feature allows job seekers to only research jobs relevant to their search. By including elements like this, Careers.Indigenous.Link can help reduce the time it takes to find and apply for the best, available jobs.

The team behind Indigenous.Link is dedicated to connecting Indigenous Peoples of Canada with great jobs along with the most time and cost-effective, career-advancing resources. It is our mission to develop and maintain a website where people can go to work!

Contact us to find out more about how to become a Site Sponsor.

Corporate Headquarters:

Toll Free Phone: (866) 225-9067

Toll Free Fax: (877) 825-7564

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Job Board Posting



Careers.Indigenous.Link

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Family Wellness Navigator

Job ID	4A-49-42-4E-E2-EC	
Web Address	https://careers.indigenous.link/viewjob?jobname=4A-49-42-4E-E2-EC	
Company	Native Montreal / Montreal Autochtone	
Location	Montreal, Quebec	
Date Posted	From: 2021-02-03	To: 2021-08-02
Job	Type: Full-time	Category: Health Care
Job Start Date	08/02/2021	
Job Salary	Salary Based On Experience And The Pay Scale Of The Organization (42 157\$ - 49 320\$)	
Languages	French And English	

Description

Key Tasks and Accountabilities

1. Engagement with families

- â—• Receive referrals and engage with families in a timely manner
- â—• Provide support to those who inquire by phone and/or drop-in.
- â—• Undertake visits, virtual or physical, with families in order to establish their needs.
- â—• Support families through facilitation in order to develop a plan to deliver on their goals and aspirations
- â—• Support families in accessing opportunities, services, and community initiatives that will help them respond to their needs, goals, and aspirations.
- â—• Develop action plans based on the needs of the family and work with them to review and monitor progress according to their identified needs and goals indicated in their plans
- â—• Utilize the full Native Montreal continuum of services and partnerships, including funding programs such as Jordanâ€™s principle, to support families in meeting their needs.

2. Case Management

- â—• Ensure a professional standard is upheld throughout the entire intervention process with families
- â—• Ensure all plans are reviewed and monitored in case management sessions with the team leader.
- â—• Advise team leader of any significant event or change in circumstances for families.
- â—• Interact with families in a way that is respectful, empowering, and enhances their sense of cultural pride
- â—• Be familiar with agency health and safety policy and procedures including those which relate to home visits
- â—• Always establish and insist upon safe methods and safe practices

3. Working within the wider community

- Liaise, facilitate, and advocate for improved health outcomes with appropriate organizations on behalf of families and individuals

- Develop knowledge of resources that are currently available

- Work in collaboration with other services, adhering to agency policy regarding partnership protocols, informed consent, and safety

4. Reporting, monitoring, and accountability

- Keep all information in reporting systems up to date, reflecting on all relevant engagement/activity

- Meet reporting requirements on or prior to scheduled deadlines, including statistical, milestone, and narrative reporting

5. Professional Development

- Participate in trainings and engagements as required by management

- Participate in relevant professional development activities as agreed with the team lead

- Attend and participate in team-building contributing to the health of the team and of the wider agency

6. Information Technology

- Utilize agency software e.g. google mail, drive, Meet, Zoom, and client relations management system, Word, Excel.

- Undertake the required reporting procedures and utilization of internal statistics and database system

Other Dues

The key tasks of the role may change from me to me to meet the needs of families and individuals and so that Native Montreal is able to adapt to changes required to attain its mission. The employee will:

- Undertake any additional tasks where needed to support the mission of NM and its wrap-around holistic service model, to focus on delivering intervention services in specific fields such as educational, employability, cultural, risk reduction, dependencies, justice, or housing.

- Support the special nature of Native Montreal as a developing Indigenous organization

- Support special activities that Native Montreal undertakes or participates in

Experience

Experience working with Indigenous peoples and within a Indigenous environment

- Knowledge, understanding, and experience working with families who most need support.

- Training/experience in the facilitation of family plans

- Sound and practical understanding and applications of Indigenous knowledge.

- Knowledge and skills for supporting the identity, language, and cultural needs of Indigenous families.

- Credibility within the community.

- Professional working spoken and written English and French

- Knowledge of in an Indigenous language is an asset (eg Inuktitut, Cree, Mohawk)

- Current unrestricted driver's licence.

Credentials

BAC

Education Requirements

BA in Social Work, Education and/or 5 years relevant experience in psychosocial support

Essential Skills

- Families focused – ability and desire to focus attention on meeting the needs of families
- Communication - able to communicate professionally, effectively, and honestly to a wide range of people
- Results focused - can plan and organize workload to ensure role requirements are fulfilled
- Professionalism – represents the organization favourably and delivers a high standard of work
- Flexibility – the ability to adapt approach to fit with changing conditions, tasks, responsibilities, or people
- Commitment to Native Montreal and work according to organisation policies and procedures
- Respect - understand and value differences, treat every person with dignity, self-aware and able to manage one's own reactions, thoughts and feelings
- Integrity, reliability, and a genuine "can do" approach to challenges.
- Quality focused – committed to achieving and maintaining quality standards which are relevant and positive for the organization

Work Environment

- Full-time position, 35 hours per week, schedule according to participant needs;
- Salary based on experience and the pay scale of the organization (42 157\$ - 49 320\$);
- Two weeks of vacation after the first year and two weeks of fixed vacation during the Christmas period;
- 15 paid days of sick leave per year;
- 5 paid days of leave for family reasons per year;
- Pension plan with employer contribution;
- Group insurance (health and life) with possibility of certain exemptions due to Indian status;
- Must pass a criminal background check;
- A friendly and culturally safe working environment

How to Apply

To apply, send your CV and letter of intent to Marla Newhook (Manager Prevention and Intervention Services) at : rh@nativemontreal.com

Priority will be given to Indigenous applicants. Thank you for your interest in our organization.

Please note that only candidates selected for an interview will be contacted.