



Indigenous.Link

Canada's fastest growing Indigenous career portal, Careers.Indigenous.Link is pleased to introduce a new approach to job searching for Indigenous Job Seekers of Canada. Careers.Indigenous.Link brings simplicity, value, and functionality to the world of Canadian online job boards.

Through our partnership with Indigenous.Links Diversity Recruitment Program, we post jobs for Canada's largest corporations and government departments. With our vertical job search engine technology, Indigenous Job Seekers can search thousands of Indigenous-specific jobs in just about every industry, city, province and postal code.

Careers.Indigenous.Link offers the hottest job listings from some of the nation's top employers, and we will continue to add services and enhance functionality ensuring a more effective job search. For example, during a search, job seekers have the ability to roll over any job listing and read a brief description of the position to determine if the job is exactly what they're searching for. This practical feature allows job seekers to only research jobs relevant to their search. By including elements like this, Careers.Indigenous.Link can help reduce the time it takes to find and apply for the best, available jobs.

The team behind Indigenous.Link is dedicated to connecting Indigenous Peoples of Canada with great jobs along with the most time and cost-effective, career-advancing resources. It is our mission to develop and maintain a website where people can go to work!

Contact us to find out more about how to become a Site Sponsor.

Corporate Headquarters:
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Job Board Posting



Careers.Indigenous.Link

Date Printed: 2024/05/05

Health Care Researcher And Program Analyst

Job ID	48-C1-FE-D0-F8-FB	
Web Address	https://careers.indigenous.link/viewjob?jobname=48-C1-FE-D0-F8-FB	
Company	Canuck Place Children's Hospice	
Location	Vancouver, British Columbia	
Date Posted	From: 2019-03-20	To: 2019-05-19
Job	Type: Part-time	Category: Health Care
Job Start Date	May	
Job Salary	Market Rate	
Languages	English	

Description

Canuck Place Children's Hospice (CPCH) is British Columbia's recognized pediatric palliative care provider. For over two decades, through the many programs and services we provide, we have made a significant difference in the lives of children with life-threatening illnesses and the families who love them. Be part of a talented and innovative team that takes pride in supporting and providing the highest quality pediatric palliative care.

HERE'S WHY IT'S SO GREAT TO WORK WITH US.

Aside from being surrounded by a friendly, inclusive, dedicated team, Canuck Place offers employees up to 20 days' vacation (pro-rated to their full-time equivalency), an employer-paid benefits package, a Health Spending account that provides up to \$500 annually to provide additional coverage for health and wellness activities/services, weekly onsite massage therapy, informative lunch 'n' learns, as well as various learning opportunities. Canuck Place Children's Hospice also has a 'Care For the Caregiver' committee who provides ongoing, creative activities to connect us with one another as a reminder that it's this moment that really counts.

Canuck Place Children's Hospice hires on the basis of merit and is strongly committed to equality and diversity within its community and to a welcoming and inclusive workplace. We especially welcome applications from Indigenous persons, visible minority group members, persons with disabilities, people of all sexual orientations and genders, and others with the skills and knowledge to productively engage with diverse communities.

Job Title :

Health Care Researcher and Program Analyst

Department:

Medical and Program Development & Administration

Location:

Vancouver, BC

Reporting to:

Medical Director and Director, Program Development & Administration

Job status:

Permanent, part-time - 0.6 FTE

SUMMARY

Under the direction of the Medical Director and the Director, Program Development & Administration, the Health Care Researcher and Program Analyst assists with meeting the strategic priorities of providing quality palliative care, research and knowledge dissemination/education and extension of services, by analyzing data and identifying major issues and trends from data analysis. As well, this position manages research projects including: tracking progress and ensuring timelines are met; ensuring compliance with research methods and ethics; and preparing summaries, reports, and recommendations. The Analyst will support a culture of research and research activities, and provide direct assistance to researchers.

RESPONSIBILITIES

Program Evaluation

• Assists with meeting the strategic priorities of providing quality palliative care, research and knowledge dissemination/education and extension of services by gathering and analyzing data, identifying major issues and trends from the data analysis; manages projects jointly identified by the Medical and Program Directors, and identifies project tasks and timelines. Tracks progress and/or completion of critical activities, addresses issues and concerns, and manages deliverables to ensure established timeframes are met. Ensures linkage and consistency between the operating and strategic planning processes by periodically conducting program evaluations and engaging in feedback mechanisms from stakeholders.

• Assists with program knowledge development and evaluation by assisting with clinical reviews. Coordinates and attends clinical reviews, provides relevant research applicable to the review, gathers and analyzes information, identifies themes, and works with clinical leaders to identify practice or system changes and educational needs.

• Responds to clinical program database queries. May assist with developing database reports and responding to requests for information regarding clinical activities. Prepares documents including graphs to trend data based on the database reports.

Research

• Attends meetings to define strategies, goals and scope of research projects and manages projects by developing communication plans, establishing project work plans, timelines, and staffing resource estimates; reporting on specific projects in research, evaluation and knowledge translation, monitors project progress and provides regular statistics and reports. Develops research design and methodology for assigned projects by researching the assigned topic, determining appropriate and available resources, participating in determining the nature and type of data required; developing monitoring and modifying systems/tools for collection, verification and reporting of data.

• Provides input into and may undertake recruiting study participants and conducts studies such as surveys; extracts and analyzes data results and conducts preliminary analyses. Assists in preparing ethics review documents, and tracks submissions and renewals. May also assist researchers and research assistants who are undertaking these activities.

• Identifies new research synergies and potential funding and research partnership opportunities and prepares grant applications.

• Liaises with researchers from academic institutions who wish to undertake research studies at CPCH. Acts as the main point of contact and confirms their compliance with all relevant policies and procedures.

• Assists with writing, editing and proofing documents, such as academic proposals, journal publications and other scientific communications; coordinates the acquisition of information from multiple sources and individuals that support these documents; for example, reference citations.

• Chairs the Research Committee by preparing draft agendas, taking and distributing minutes, bringing forward items, researching and compiling information as requested. Tracks and prepares the annual research and knowledge dissemination report for Quality Council. May assist with developing reports, and responding to requests for information regarding research and educational activities.

• Facilitates knowledge dissemination of research projects by organizing education sessions and coordinating with the Education Committee and/or Nurse Educator.

Perform other related duties, as assigned

EDUCATION AND EXPERIENCE

Master's degree in Health, Education, or a related field, supplemented with a minimum of five years recent related experience in research and analysis; or an equivalent combination of education, experience and training.

QUALIFICATIONS

• Knowledge of planning principles and practices

• Knowledge of statistical analysis methodology for program reporting

• Knowledge of research methodology including quantitative and qualitative design and analysis

• Excellent project management, teamwork, organizational and interpersonal skills

• Excellent verbal and written English communication skills

• Ability to collect, analyze, extract, interpret, organize and summarize statistical and narrative data

• Ability to present results, conclusions and recommendations in graphic and written form

• Ability to work diplomatically and persuasively and establish and maintain effective working relationships with various groups at all levels

• Ability to prioritize work and work under pressure

• Proficient in the use of Microsoft Office software applications

Note: Flexibility is necessary as this position may require occasional weekend and evening work and travel within the Lower Mainland.

At the discretion of Canuck Place Children's Hospice, the information in this job description may be reviewed and revised, as required, to meet the needs of the organization.

How to Apply

Please submit your cover letter and your resume to recruitment@canuckplace.org this position will remain open until filled. Please indicate where you discovered this job posting and specify which role you are applying for in the subject line of your email. We recognize the importance of a diversified workforce, and we encourage First Nations, Inuit and Metis candidates, members of visible minorities and persons with disabilities to apply.

We thank all applicants for their interest; however, only those candidates who have been short-listed will be contacted.