



Indigenous.Link

Canada's fastest growing Indigenous career portal, Careers.Indigenous.Link is pleased to introduce Canadian Indigenous Job Seekers to a new approach to job searching. Careers.Indigenous.Link brings simplicity, value, and functionality to the world of Canadian online job boards.

Through our partnership with Indigenous.Links Diversity Recruitment Program, we post jobs for Canada's largest corporations and government departments. With our vertical job search engine technology, Indigenous Job Seekers can search thousands of Indigenous-specific jobs in just about every industry, city, province and postal code.

Careers.Indigenous.Link offers the hottest job listings from some of the nation's top employers, and we will continue to add services and enhance functionality ensuring a more effective job search. For example, during a search, job seekers have the ability to roll over any job listing and read a brief description of the position to determine if the job is exactly what they're searching for. This practical feature allows job seekers to only research jobs relevant to their search. By including elements like this, Careers.Indigenous.Link can help reduce the time it takes to find and apply for the best, available jobs.

The team behind Indigenous.Link is dedicated to connecting Canadian Indigenous Peoples with great jobs along with the most time and cost-effective, career-advancing resources. It is our mission to develop and maintain a website where people can go to work!

Contact us to find out more about how to become a Site Sponsor.

Corporate Headquarters:

Toll Free Phone: (866) 225-9067

Toll Free Fax: (877) 825-7564

17 – 2595 Main Street

Winnipeg, MB R2V 4W3

Subsidiary Offices:

Kenora • Midland • Ottawa • London • Sandy Lake • Winnipeg

Job Board Posting



Careers.Indigenous.Link

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Building Maintenance Tech II

Job ID	47-00-1E-3F-83-BF	
Web Address	https://careers.indigenous.link/viewjob?jobname=47-00-1E-3F-83-BF	
Company	BGIS	
Location	Ottawa, Ontario	
Date Posted	From: 2019-10-06	To: 2020-04-03
Job	Type: Full-time	Category: Trades
Languages	English	

Description

The Building Maintenance Technician II is responsible for performing maintenance and repair, routine and on-demand services on non-technical facility components (i.e. walls, floors, etc). The Technician II is also responsible for performing work in accordance with established processes and practices and for complying with internal and external requirements including but not limited to environmental, health and safety, fire protection.

At this position level:

Maintains and repairs non-technical facility components (i.e. walls, floors, etc)

Demonstrates an interest in enrolling and completing a trades certification or license, or may be enrolled to complete a trades certification or license

KEY DUTIES & RESPONSIBILITIES

Performs work in accordance to established processes and practices

Complies with all internal and external requirements including but not limited to environmental, health and safety, fire protection

Performs regular facility and facility non-technical component monitoring and inspection

Provides observations about facility and facility non-technical component conditions and deficiencies and provides suggestions for enhancements and repair.

Monitors assigned facility by conducting facility walkthroughs, facility non-technical component monitoring and inspection

Responds to routine and on-demand service requests

Performs preventative maintenance and repair work to non-technical components within the facility (i.e. walls, etc)

Records resolution data within service maintenance management database. Ensures work completed meets quality, contract response and all other requirements

Receives, tracks, monitors and reports status of maintenance and repair work within service maintenance management database. Initiates documents to obtain formal approval of work required

Assists in the implementation of preventative maintenance (PM) program. Ensures that deficiencies are identified, recorded and escalated, and that related documentations are maintained.

Participates in and assists with facility-related projects.

Ensures the manner in which work is performed is in compliance with corporate and legislated policies, procedures, practices and guidelines related to environmental, health and safety, fire protection and any other applicable requirements.

Maintains all assigned tools and arranges for repair and replacement where required

Submits all expenditures on a timely basis

Assists in enhancing tenant and customer satisfaction and maintaining positive relations through manner in which work is performed and services delivered.

Other duties as assigned.

Experience

More than one year up to three years

Credentials

Licenses and/or Professional Accreditation

Demonstrates an interest in enrolling and completing a trades certification or license, or beginning to work towards a trades certification or license

Must meet enhanced security clearance requirements

Valid drivers' license

Education Requirements

High School Education

Essential Skills

Up to 2 years of facility operations and maintenance work experience

High school diploma plus some trades-related training

Ability to adhere and to properly execute processes and practices relating to facility operations and maintenance

Ability to maintain, troubleshoot and repair non-technical facility components

Ability to provide observations about facility conditions and deficiencies and provide suggestions for enhancement and repair

Ability to research, learn and gain greater proficiency in applying on-the-job – fire, life, safety and building codes and standards

Possesses a strong environmental, health and safety mindset. Ability to perform work in a safe manner

Strong client-service orientation along with a high sense of urgency

Effective communication skills for the purpose of data relay, exchange, feedback, and clarification

Work Environment

Must be able and willing to work shifts, be available for on-call/standby and emergency call-outs as they arise.

Must be willing to wear personal protective equipment

How to Apply

<https://trr.tbe.taleo.net/trr01/ats/careers/v2/viewRequisitionorg=BGIS&cws=60&rid=9499>