



Indigenous.Link

Canada's fastest growing Indigenous career portal, Careers.Indigenous.Link is pleased to introduce a new approach to job searching for Indigenous Job Seekers of Canada. Careers.Indigenous.Link brings simplicity, value, and functionality to the world of Canadian online job boards.

Through our partnership with Indigenous.Links Diversity Recruitment Program, we post jobs for Canada's largest corporations and government departments. With our vertical job search engine technology, Indigenous Job Seekers can search thousands of Indigenous-specific jobs in just about every industry, city, province and postal code.

Careers.Indigenous.Link offers the hottest job listings from some of the nation's top employers, and we will continue to add services and enhance functionality ensuring a more effective job search. For example, during a search, job seekers have the ability to roll over any job listing and read a brief description of the position to determine if the job is exactly what they're searching for. This practical feature allows job seekers to only research jobs relevant to their search. By including elements like this, Careers.Indigenous.Link can help reduce the time it takes to find and apply for the best, available jobs.

The team behind Indigenous.Link is dedicated to connecting Indigenous Peoples of Canada with great jobs along with the most time and cost-effective, career-advancing resources. It is our mission to develop and maintain a website where people can go to work!

Contact us to find out more about how to become a Site Sponsor.

Corporate Headquarters:

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Job Board Posting



Careers.Indigenous.Link

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National Youth Support Manager

Job ID	46-49-7C-10-2D-7C	
Web Address	https://careers.indigenous.link/viewjob?jobname=46-49-7C-10-2D-7C	
Company	Focus Forward for Indigenous Youth	
Location	Remote, Across Canada	
Date Posted	From: 2020-06-29	To: 2020-08-04
Job	Type: Full-time	Category: Miscellaneous
Job Start Date	Tuesday September 1, 2020	
Languages	English	

Description

Opening Date: Monday July 29, 2020

Closing Date: Tuesday August 4, 2020

Job Category: NGO

Background

Focus Forward for Indigenous Youth is a young and ambitious registered (national) charity. We are working to address education and employment gaps facing Indigenous youth by providing experiential learning opportunities to cultivate career and life skills through working on community projects. Project specifics are strategically selected by community partners, ensuring that each project responds to local community needs and involves Indigenous youth pre and post project in a culturally appropriate way to create new spaces that are economically beneficial, sustainable and culturally relevant.

Having successfully completed two pilot programs, our team is now launching our programming on a national scale.

Job Summary

The National Program Support Manager is the lead for the development and delivery of programming to combat educational and employment barriers faced by Indigenous youth. By researching and identifying these barriers and determining appropriate training opportunities, this role will help ensure youth have the skills and supports to excel during and following project participation.

This role is reporting to another new role, the National Program Manager. Both are in accordance with a new Federal Government grant and are under the administrative direction of the Focus Forward Board.

The Focus Forward Board is inclusive of diverse voices, insights, backgrounds and experiences to bring together a variety of expertise. We strive to be representative of Canadian society and uphold the value of belonging. We are a group of young professionals working to create positive impact in Indigenous communities.

The role is remote and will require travel among the Canadian communities Focus Forward serves.

Experience

We would love it if you had:

- Experience working in a not-for-profit environment as an industry professional or a relevant field
- Experience working in youth engagement and/or educational programming
- Experience and comfortability working with diverse Indigenous communities
- Experience with trades based projects and programming
- Experience in a start-up environment an asset

Essential Skills

In this role, you will:

- Conduct stakeholder engagement and in-depth research to create educational curriculum and training plans (programming) that will help youth address educational and employment barriers. This programming will be developed based on the desires and needs of the local community and in conjunction with education and future skilled trades best practices.

- â€¢ Develop youth support guides to address specific needs during and post programing, including but not exclusive to tutors, mentors and resources for career/education guidance
- â€¢ Develop a database of post-secondary/training/apprenticeship programs and post program supports
- â€¢ Develop and deliver programing in collaboration with accredited partners including hands on programing, classroom employment and skills training workshops to deliver curriculum and evaluation plans
- â€¢ Lead the growth and delivery of youth programs and signature events and resources across communities
- â€¢ Lead program reporting, including financial reports and impact assessments
- â€¢ Work with suppliers to purchase equipment and materials required for effective and safe work in-classroom and hands-on programming
- â€¢ Lead recruitment of youth participation through marketing and educational staff partners
- â€¢ Let your hair down and recognize the achievements of youth and communities by organizing celebrations or graduations
- â€¢ Assist the National Program Manager to design, develop, action and evaluate programs and meet reporting requirements
- â€¢ Assist the National Program Manager to hire part-time training staff (regional coordinators) to help with the delivery of youth training and programming
- â€¢ Assist the National Program Manager Engage corporate sponsors, researching granting opportunities and writing and submitting grant applications to secure necessary resources to fund capital expenses

Additional Skills

About You:

- â€¢ Able to solve problems through creative strategic planning with independent decision making to support an evolving environment
- â€¢ Passion for supporting social causes, youth engagement, education and community development
- â€¢ A compassionate and empathetic approach to working with all those around you, including young people from our community partners, coworkers, and other stakeholders
- â€¢ Strong relationship building skills with the ability to understand and meet the unique challenges of diverse groups
- â€¢ The ability to thrive in a fast-paced, high-standards environment
- â€¢ The ability to take visionary concepts to an operation and reach meaningful impact targets
- â€¢ Strong public speaking skills, as well as written and oral communication
- â€¢ Comfort with all forms of travel and their associated activities (e.g. air travel, driving long distances, staying in a hotel alone, etc.)

Other

Contact: Director of Development, Jadelyn Psutka
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How to Apply

Click Apply Now!