



Indigenous.Link

Canada's fastest growing Indigenous career portal, Careers.Indigenous.Link is pleased to introduce a new approach to job searching for Indigenous Job Seekers of Canada. Careers.Indigenous.Link brings simplicity, value, and functionality to the world of Canadian online job boards.

Through our partnership with Indigenous.Links Diversity Recruitment Program, we post jobs for Canada's largest corporations and government departments. With our vertical job search engine technology, Indigenous Job Seekers can search thousands of Indigenous-specific jobs in just about every industry, city, province and postal code.

Careers.Indigenous.Link offers the hottest job listings from some of the nation's top employers, and we will continue to add services and enhance functionality ensuring a more effective job search. For example, during a search, job seekers have the ability to roll over any job listing and read a brief description of the position to determine if the job is exactly what they're searching for. This practical feature allows job seekers to only research jobs relevant to their search. By including elements like this, Careers.Indigenous.Link can help reduce the time it takes to find and apply for the best, available jobs.

The team behind Indigenous.Link is dedicated to connecting Indigenous Peoples of Canada with great jobs along with the most time and cost-effective, career-advancing resources. It is our mission to develop and maintain a website where people can go to work!

Contact us to find out more about how to become a Site Sponsor.

Corporate Headquarters:

Toll Free Phone: (866) 225-9067

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Job Board Posting



Careers.Indigenous.Link

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PARKING CONTROL OFFICER (F/T)

Job ID	41370-3376	
Web Address	https://careers.indigenous.link/viewjob?jobname=41370-3376	
Company	McMaster University	
Location	Hamilton, ON	
Date Posted	From: 2021-10-14	To: 2050-01-01
Job	Type: Full-time	Category: Education

Description

Parking Services is hiring a Full time Parking Control Officer and reports to the Supervisor of Parking Operations. The position supports day-to-day operation of parking facilities at McMaster University. Ongoing day shift during regular work week and occasional weekends. Reports to:

- Supervisor, Parking Operations

Main Purpose and Scope: Support multiple parking facilities at various on campus and off-site locations. Operate parking systems, provide access control to parking lots, control on campus traffic and parking enforcement. Deliver exceptional front line customer service, responding to inquiries from the campus community and visitors that are aligned to department policies, procedures, and parking regulations. Will demonstrate the core values of teamwork, accountability, integrity, respect, and trust. Qualifications: A minimum 1-year experience in the customer service or related experience. Flexible to work various hours will include Monday to Sunday Communication capabilities to show patience, active listening, and ability to use positive language when dealing with customers.

- Organizational Skills to manage various systems. Interpersonal skills to support conflict resolution and excellent oral and written communication. Satisfactory employment and attendance record required Flexible to a changeable work environment and ability to handle fast-paced working conditions.

Duties and Responsibilities:

- Communicate with colleagues, students, campus partners and external community in a respectful, polite, and professional manner.
- Ability to handle fast-paced working conditions.
- Provide support to co-workers for assigned tasks connected to day-to-day operations.
- Perform assigned tasks connected to day-to-day parking operations to include but not limited to, change over parking lot capacity limits, control vehicle traffic at parking access points, give parking violations to vehicles in contravention of parking regulations, respond to intercom calls and remedy customer concerns while adhering to parking policies as outlined in the parking operations manual.
- Report system issues that interfere or disrupt access control or parking.
- Trouble-shoot automation system issues that interfere or disrupt access control or parking.
- Understand and acknowledge application of parking regulations.

- Monitor and report the condition of surface and underground parking facilities, to include but not limited to; lighting, asphalt condition, pavement marking, signage and any maintenance work and snow removal. Other duties as required

Working Conditions:

- Must work all assigned shifts in accordance with operational needs.
- Able to work in any indoor and/or outdoor environments.
- Uniform policy.

Physical Requirements:

- Required to stay in position and/or move for unlimited times for the duration of a duty assignment.
- Perform repetitive tasks that include but not limited to, answering intercom, utilizing a computer keyboard/mouse, watching monitors, writing tickets, and traffic control. Lifting of equipment to include but not limited to, pylons, portable signs, boxes, gate arms.

For more information, visit McMaster University for PARKING CONTROL OFFICER (F/T)