



# Indigenous.Link

Canada's fastest growing Indigenous career portal, Careers.Indigenous.Link is pleased to introduce a new approach to job searching for Indigenous Job Seekers of Canada. Careers.Indigenous.Link brings simplicity, value, and functionality to the world of Canadian online job boards.

Through our partnership with Indigenous.Link's Diversity Recruitment Program, we post jobs for Canada's largest corporations and government departments. With our vertical job search engine technology, Indigenous Job Seekers can search thousands of Indigenous-specific jobs in just about every industry, city, province and postal code.

Careers.Indigenous.Link offers the hottest job listings from some of the nation's top employers, and we will continue to add services and enhance functionality ensuring a more effective job search. For example, during a search, job seekers have the ability to roll over any job listing and read a brief description of the position to determine if the job is exactly what they're searching for. This practical feature allows job seekers to only research jobs relevant to their search. By including elements like this, Careers.Indigenous.Link can help reduce the time it takes to find and apply for the best, available jobs.

The team behind Indigenous.Link is dedicated to connecting Indigenous Peoples of Canada with great jobs along with the most time and cost-effective, career-advancing resources. It is our mission to develop and maintain a website where people can go to work!

Contact us to find out more about how to become a Site Sponsor.

Corporate Headquarters:  
Toll Free Phone: (866) 225-9067  
Toll Free Fax: (877) 825-7564  
L9 P23 R4074 HWY 596 - Box 109  
Keewatin, ON P0X 1C0

# Job Board Posting



Careers.Indigenous.Link

Date Printed: 2024/04/30

## Bookkeeper

<b>Job ID</b>	<b>3F-1D-5B-FF-BB-C1</b>	
<b>Web Address</b>	<a href="https://careers.indigenous.link/viewjob?jobname=3F-1D-5B-FF-BB-C1">https://careers.indigenous.link/viewjob?jobname=3F-1D-5B-FF-BB-C1</a>	
<b>Company</b>	Aaxel Insurance Brokers Ltd.	
<b>Location</b>	Mississauga, Ontario	
<b>Date Posted</b>	From: 2020-04-06	To: 2020-10-03
<b>Job</b>	Type: Full-time	Category: Finance
<b>Job Salary</b>	\$23.00 Per Hour	
<b>Languages</b>	English	

### Description

Job type: permanent, full-time working hours

Job responsibilities include:

- Post journal entries and reconcile accounts
- Complete records to or through trial balance
- Reconcile and balance accounts
- Calculate employee wages from plants records or time cards and prepare cheques for payment of wages
- Keeps records of financial transactions for establishment using computerized Accounting systems
- Maintain general ledgers and prepare financial statements
- Calculate tax, prepare payroll cheques and submit the tax returns
- Prepare a list of accounts receivable, follow up collection, etc.
- Look after payment of business bills, records, etc.
- Generate accounting/financial analytical reports as per the requirements
- Compute, type and mail monthly statements to clients and/ or customers
- Prepare withholding, social security, and other tax reports

### Experience

Minimum of 1-2 years of experience in the related field is needed

### Education Requirements

Completion of post-secondary education is required.

### How to Apply

Interested candidates may submit their resume at [aaxelinsurancelink@gmail.com](mailto:aaxelinsurancelink@gmail.com)

Qualified candidates will be contacted via email ONLY

# Job Board Posting



**NewCanadianWorker**

A Fresh Start for New Arrivals

Date Printed: 2024/04/30

## Bookkeeper

<b>Job ID</b>	<b>8FC76AC308C53</b>	
<b>Web Address</b>	<a href="http://NewCanadianWorker.ca/viewjob?jobname=8FC76AC308C53">http://NewCanadianWorker.ca/viewjob?jobname=8FC76AC308C53</a>	
<b>Company</b>	Aaxel Insurance Brokers Ltd.	
<b>Location</b>	Mississauga, Ontario	
<b>Date Posted</b>	From: 2020-04-06	To: 2020-10-03
<b>Job</b>	Type: Full-time	Category: Finance
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# Job Board Posting

**NoExperienceNeeded.ca**  
your place for a first step or a fresh start

Date Printed: 2024/04/30

## Bookkeeper

<b>Job ID</b>	<b>370902980006E</b>	
<b>Web Address</b>	<a href="http://NoExperienceNeeded.ca/viewjob?jobname=370902980006E">http://NoExperienceNeeded.ca/viewjob?jobname=370902980006E</a>	
<b>Company</b>	Aaxel Insurance Brokers Ltd.	
<b>Location</b>	Mississauga, Ontario	
<b>Date Posted</b>	From: 2020-04-06	To: 2020-10-03
<b>Job</b>	Type: Full-time	Category: Finance
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