

# Indigenous.Link

Canada's fastest growing Indigenous career portal, Careers.Indigenous.Link is pleased to introduce a new approach to job searching for Indigenous Job Seekers of Canada. Careers.Indigenous.Link brings simplicity, value, and functionality to the world of Canadian online job boards.

Through our partnership with Indigenous.Links Diversity Recruitment Program, we post jobs for Canada's largest corporations and government departments. With our vertical job search engine technology, Indigenous Job Seekers can search thousands of Indigenous-specific jobs in just about every industry, city, province and postal code.

Careers.Indigenous.Link offers the hottest job listings from some of the nation's top employers, and we will continue to add services and enhance functionality ensuring a more effective job search. For example, during a search, job seekers have the ability to roll over any job listing and read a brief description of the position to determine if the job is exactly what they're searching for. This practical feature allows job seekers to only research jobs relevant to their search. By including elements like this, Careers.Indigenous.Link can help reduce the time it takes to find and apply for the best, available jobs.

The team behind Indigenous.Link is dedicated to connecting Indigenous Peoples of Canada with great jobs along with the most time and cost-effective, career-advancing resources. It is our mission to develop and maintain a website where people can go to work!

Contact us to find out more about how to become a Site Sponsor.

Corporate Headquarters:

Toll Free Phone: (866) 225-9067 Toll Free Fax: (877) 825-7564 L9 P23 R4074 HWY 596 - Box 109

Keewatin, ON P0X 1C0

# **Job Board Posting**

Date Printed: 2024/05/07



### **Hotel Managing Supervisor**

Job ID 3E-87-BD-D2-73-55

Web Address https://careers.indigenous.link/viewjob?jobname=3E-87-BD-D2-73-55

CompanyCanada's Best Value InnLocationSaint John, New Brunswick

Date PostedFrom: 2019-02-26To: 2019-08-25JobType: Full-timeCategory: Hospitality

Job Start Date As soon as possible

Job Salary \$20.00 Per Hour For 35-40 Hours Per Week Languages Fluency In Spoken And Written English

#### **Description**

Canada's Best Value Inn – Saint John a busy and well establish hotel located at 10 Portland Street, Saint John,

NB urgently requires a Hotel Managing Supervisor to ensure the smooth & efficient operations of the hotel.

Job Type: Permanent, full time position

Overtime applies after 44 hours @ 1.5 times the wage

#### **Experience**

1-2 years industry experience

#### **Education Requirements**

Completion of secondary school; Completion of a Diploma program in Marketing/Business/Hotel Management or any related field will be an asset.

#### **Essential Skills**

•Establish staff work schedules and procedures and co-ordinate activities with other departments;

•Establish work schedules and procedures and co-ordinate activities with other departments;

•Supervise daily shift process and ensure that the staff adhere to standard operating procedures;

•Resolve work-related problems and prepare and submit progress and other reports

•Hire and train staff in job duties, safety procedures and company policies

•Oversee work of front desk personnel to ensure that optimal level of service and hospitality is provided to the guests;

•Assist hotel guests with special requests and supervise front desk to ensure the prompt fulfillment of any requests;

•Assist during the check in and check out processes to ensure that all activities are handled efficiently;

 $\hat{a}$ €¢Oversee the work of the housekeeping staff;

•Resolve customer issues and complaints in a prompt and efficient manner to maintain a high level of customer satisfaction and ensure business retention:

•Ensure smooth working of the computer system and arrange for periodic repair and maintenance work;

•Requisition of supplies and materials

•Create and maintain professional liaison with vendors, suppliers and maintenance personnel to ensure prompt services;

•Coordinate employee events to encourage team camaraderie;

•Develop and employee training manual for all new hires which dictate how new team members can successfully perform their duties;

•Ensure smooth working of the computer system and arrange for maintenance and repair work;

•Ensure outstanding customer care at all times.

#### **Additional Skills**

•Strong organizational and time management skills combined with high level initiative;

•Ability to supervise in a diverse environment with a focus on client and customer service skills;

•Excellent written & verbal skills; Must be articulate and exude the "hospitality― gene;

•Excellent electronic communication skills •Must be able to work nights, weekends and holidays when required **How to Apply** 

To be considered for this position please email resumes to dev.patel@fourpointsbarrie.com

# **Job Board Posting**

Date Printed: 2024/05/07



### **Hotel Managing Supervisor**

Job ID 777204D03DC61

Web Address http://NewCanadianWorker.ca/viewjob?jobname=777204D03DC61

CompanyCanada's Best Value InnLocationSaint John, New Brunswick

Date PostedFrom: 2019-02-26To: 2019-08-25JobType: Full-timeCategory: Hospitality

Job Start Date As soon as possible

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# **Job Board Posting**

Date Printed: 2024/05/07

### NoExperienceNeeded.ca your place for a first step or a fresh start

## **Hotel Managing Supervisor**

Job ID 4DAFB9061FA6A

Web Address http://NoExperienceNeeded.ca/viewjob?jobname=4DAFB9061FA6A

CompanyCanada's Best Value InnLocationSaint John, New Brunswick

Date PostedFrom: 2019-02-26To: 2019-08-25JobType: Full-timeCategory: Hospitality

Job Start Date As soon as possible

Job Salary \$20.00 Per Hour For 35-40 Hours Per Week Languages Fluency In Spoken And Written English

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