



Indigenous.Link

Canada's fastest growing Indigenous career portal, Careers.Indigenous.Link is pleased to introduce a new approach to job searching for Indigenous Job Seekers of Canada. Careers.Indigenous.Link brings simplicity, value, and functionality to the world of Canadian online job boards.

Through our partnership with Indigenous.Links Diversity Recruitment Program, we post jobs for Canada's largest corporations and government departments. With our vertical job search engine technology, Indigenous Job Seekers can search thousands of Indigenous-specific jobs in just about every industry, city, province and postal code.

Careers.Indigenous.Link offers the hottest job listings from some of the nation's top employers, and we will continue to add services and enhance functionality ensuring a more effective job search. For example, during a search, job seekers have the ability to roll over any job listing and read a brief description of the position to determine if the job is exactly what they're searching for. This practical feature allows job seekers to only research jobs relevant to their search. By including elements like this, Careers.Indigenous.Link can help reduce the time it takes to find and apply for the best, available jobs.

The team behind Indigenous.Link is dedicated to connecting Indigenous Peoples of Canada with great jobs along with the most time and cost-effective, career-advancing resources. It is our mission to develop and maintain a website where people can go to work!

Contact us to find out more about how to become a Site Sponsor.

Corporate Headquarters:

Toll Free Phone: (866) 225-9067

Toll Free Fax: (877) 825-7564

L9 P23 R4074 HWY 596 - Box 109

Keewatin, ON P0X 1C0

Job Board Posting



Careers.Indigenous.Link

Date Printed: 2024/05/08

Bookkeeper

Job ID	3A-71-E7-B9-82-10	
Web Address	https://careers.indigenous.link/viewjob?jobname=3A-71-E7-B9-82-10	
Company	1273129 Alberta Ltd. O/a Petro Canada	
Location	Viking , Alberta	
Date Posted	From: 2019-04-30	To: 2019-10-27
Job	Type: Full-time	Category: Finance
Job Start Date	As soon as possible	
Job Salary	\$25.48 Hourly For 35 Hours Per Week	
Languages	English	

Description

Vacancies
01
Employment Conditions
Morning, Day
Terms of employment
Permanent, Full- time
Employment groups
Youth, Indigenous people, Newcomers to Canada
Security and Safety
Criminal record check, Basic security clearance
Work Location Information
Willing to relocate
Personal Suitability
Dependability, Accurate, Organized, Flexibility, Reliability

Experience

1 year to less than 2 years

Education Requirements

Secondary (high) school graduation certificate

Essential Skills

Post journal entries, Maintain general ledgers and financial statements, Prepare trial balance of books, Calculate and prepare cheques for payroll, Prepare tax returns, Keep financial records and establish, maintain and balance various accounts using manual and computerized bookkeeping systems, Reconcile accounts, Prepare other statistical, financial and accounting reports

Work Environment

Retail business
Work Conditions and Physical Capabilities
Work under pressure, Fast-paced environment, Repetitive tasks, Tight deadlines, Attention to detail, Combination of sitting, standing, walking

Other

Job Location
5144 - 54 Street
Viking, Alberta T0B 4N0

How to Apply

By email:

Job Board Posting



NewCanadianWorker

A Fresh Start for New Arrivals

Date Printed: 2024/05/08

Bookkeeper

Job ID	76BEC2ED52527	
Web Address	http://NewCanadianWorker.ca/viewjob?jobname=76BEC2ED52527	
Company	1273129 Alberta Ltd. O/a Petro Canada	
Location	Viking , Alberta	
Date Posted	From: 2019-04-30	To: 2019-10-27
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Job Board Posting

NoExperienceNeeded.ca
your place for a first step or a fresh start

Date Printed: 2024/05/08

Bookkeeper

Job ID	2A50731AD762A	
Web Address	http://NoExperienceNeeded.ca/viewjob?jobname=2A50731AD762A	
Company	1273129 Alberta Ltd. O/a Petro Canada	
Location	Viking , Alberta	
Date Posted	From: 2019-04-30	To: 2019-10-27
Job	Type: Full-time	Category: Finance
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