



Indigenous.Link

Canada's fastest growing Indigenous career portal, Careers.Indigenous.Link is pleased to introduce a new approach to job searching for Indigenous Job Seekers of Canada. Careers.Indigenous.Link brings simplicity, value, and functionality to the world of Canadian online job boards.

Through our partnership with Indigenous.Link's Diversity Recruitment Program, we post jobs for Canada's largest corporations and government departments. With our vertical job search engine technology, Indigenous Job Seekers can search thousands of Indigenous-specific jobs in just about every industry, city, province and postal code.

Careers.Indigenous.Link offers the hottest job listings from some of the nation's top employers, and we will continue to add services and enhance functionality ensuring a more effective job search. For example, during a search, job seekers have the ability to roll over any job listing and read a brief description of the position to determine if the job is exactly what they're searching for. This practical feature allows job seekers to only research jobs relevant to their search. By including elements like this, Careers.Indigenous.Link can help reduce the time it takes to find and apply for the best, available jobs.

The team behind Indigenous.Link is dedicated to connecting Indigenous Peoples of Canada with great jobs along with the most time and cost-effective, career-advancing resources. It is our mission to develop and maintain a website where people can go to work!

Contact us to find out more about how to become a Site Sponsor.

Corporate Headquarters:
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Job Board Posting



Careers.Indigenous.Link

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Job ID	39817-5590	
Web Address	https://careers.indigenous.link/viewjob?jobname=39817-5590	
Company	McMaster University	
Location	Hamilton, ON	
Date Posted	From: 2021-07-23	To: 2050-01-01
Job	Type: Full-time	Category: Education

Description

General Description: Responsible for providing support on the use of classroom learning technologies to faculty, instructors, staff and students and maintaining audio-visual (AV) equipment, including performing preventative maintenance and repairs. Demonstrates knowledge and understanding of audio, video and lighting properties and systems to produce a good quality presentation/ recording. Diagnoses and troubleshoot to resolve equipment problems. Remain current on evolving technologies in order to provide support. Representative Duties and Responsibilities:

- Test, troubleshoot, repair, maintain, install, and upgrade various audio-visual equipment, web conferencing systems, recording equipment, multi-media and presentation equipment to ensure optimal performance of equipment.
- Set up, operate, configure, and remove portable A/V equipment for classroom or special events use.
- Integrate technologies, programs and software as needed.
- Perform on-site analysis, diagnosis, and resolution of software and hardware problems for a variety of end users, including faculty and instructors. Recommend and implement corrective solutions, including performing off-site repairs.
- Conduct regular classroom sweeps to ensure proper functionality of A/V equipment.
- Support with the technical assistance and day-to-day operations including the use of the departmental ticketing system, equipment bookings, orientation sessions and technical assistance.
- Write a variety of documents including general correspondence, reference materials and troubleshooting guides.
- Provide training to end-users on the various technology and equipment.
- Provide advice and guidance to faculty, instructors, staff and students regarding the various technology and equipment available.
- Document instances of audio-visual equipment failure, repair, installation, and removal. Build and maintain a spare parts inventory for all audio-visual equipment.
- Make recommendations, and source pricing information and purchase audio-visual equipment and consumables.
- Inspect and verify all audio-visual deliveries upon receipt.
- Manage vendor equipment contracts and oversee contract-based installations.
- Remain current with frequent developments in hardware and software technology.

Supervision:

- Ensures adherence to quality standards and procedures for short-term staff and volunteers.

Qualifications:

- 2 year Community College diploma in Audio-Visual Technology, Electronics, or related field of study.
- Requires 2 years of relevant experience.

Assets:

- Ability to work both independently and as part of a team with a strong understanding of the importance of team work
- Excellent customer service skills

For more information, visit McMaster University for LIBRARY - AUDIO-VISUAL TECHNOLOGIST