



Indigenous.Link

Canada's fastest growing Indigenous career portal, Careers.Indigenous.Link is pleased to introduce a new approach to job searching for Indigenous Job Seekers of Canada. Careers.Indigenous.Link brings simplicity, value, and functionality to the world of Canadian online job boards.

Through our partnership with Indigenous.Links Diversity Recruitment Program, we post jobs for Canada's largest corporations and government departments. With our vertical job search engine technology, Indigenous Job Seekers can search thousands of Indigenous-specific jobs in just about every industry, city, province and postal code.

Careers.Indigenous.Link offers the hottest job listings from some of the nation's top employers, and we will continue to add services and enhance functionality ensuring a more effective job search. For example, during a search, job seekers have the ability to roll over any job listing and read a brief description of the position to determine if the job is exactly what they're searching for. This practical feature allows job seekers to only research jobs relevant to their search. By including elements like this, Careers.Indigenous.Link can help reduce the time it takes to find and apply for the best, available jobs.

The team behind Indigenous.Link is dedicated to connecting Indigenous Peoples of Canada with great jobs along with the most time and cost-effective, career-advancing resources. It is our mission to develop and maintain a website where people can go to work!

Contact us to find out more about how to become a Site Sponsor.

Corporate Headquarters:

Toll Free Phone: (866) 225-9067

Toll Free Fax: (877) 825-7564

L9 P23 R4074 HWY 596 - Box 109

Keewatin, ON P0X 1C0

Job Board Posting



Careers.Indigenous.Link

Date Printed: 2024/04/23

Financial Officer

Job ID	377686-1-6778	
Web Address	https://careers.indigenous.link/viewjob?jobname=377686-1-6778	
Company	Toronto Metropolitan University	
Location	Toronto, ON	
Date Posted	From: 2023-11-28	To: 2050-01-01
Job	Type: Part-time	Category: Education

Description

About Toronto Metropolitan

At the intersection of mind and action, Toronto Metropolitan University (TMU) is on a transformative path to become Canada's leading comprehensive innovation university. Integral to this path is the placement of equity, diversity and inclusion as fundamental to our institutional culture. Our current academic plan outlines each as core values and we work to embed them in all that we do. TMU welcomes those who have demonstrated a commitment to upholding the values of equity, diversity, and inclusion and will assist us in realizing the benefits of embedding these values into the work at every level and in every unit of the university. In addition, to correct the conditions of disadvantage in employment in Canada and to bring lived experiences to the work, we encourage applications from members of equity deserving groups that have been historically disadvantaged and marginalized, including First Nations, Metis and Inuit Peoples in Canada, First Nations Peoples in the United States, racialized people, Black people, persons with disabilities, women, and 2SLGBTQ+ people. Preference will be given to candidates with lived experiences as people from equity deserving groups, as well as experience working with these communities with which the University works every day. Please note that all qualified candidates are encouraged to apply and we welcome newcomers and immigrants to Canada. In April 2022, the university announced its new name of Toronto Metropolitan University. Learn more about our next chapter. The team

The Lincoln Alexander School of Law (LASL) is a different kind of law school designed to create a different kind of lawyer - one who is equipped with the contemporary skills and legal experience required to respond to the evolving challenges in our society. We seek to become a model for legal education that drives the legal profession to become more equitable, accessible, and technologically advanced.

The Opportunity

The Lincoln Alexander School of Law is looking for a Financial Officer to join the team and provide effective and efficient management of all financial activities, services and programs on behalf of the TMU Law School. As a Financial Officer, you will be responsible for managing the Law School's financial affairs in an efficient, innovative and professional manner. You will plan, manage and will

be responsible for the day-to-day financial administration of the law school, in accordance with university policies, procedures and law school goals and objectives as determined by the Dean and Executive Director Strategic Initiatives and Operations. You will also provide financial expertise and communicate the impact of financial strategies and outcomes. Other responsibilities include:

- Providing specialized knowledge-based advice and assistance to the Executive Director and the law school's leadership with respect to budget methodologies and financial forecasting practices consistent with the University's and school's goals and mission.
- Providing financial strategic support to the leaders and managers in the law school such as Program Directors, Associate Deans, Executive Director of Development and other key administrative staff in the law school. Creating various scenarios or alternative models for better allocation, distribution and utilization of funds / finances to support decision making.
- Reviewing and implementing sound financial accountability and control of public funds entrusted to the School in compliance with appropriate policies, laws and regulations.
- Providing training on various aspects of financial, accounting and budgeting processes to ensure standard consistent practices within the law school
- Negotiating contracts and agreements with vendors/agencies, establishing financial and reporting terms and conditions. Establishing and/or reviewing contracts and agreements to ensure that the terms and conditions are appropriate and according to University policies and procedures.
- Managing and supervising staff, assigning and prioritizing tasks, establishing goals, setting expectations and evaluating performance. Providing clarity of roles, responsibilities and accountabilities in order to enable staff to manage their areas of responsibility in an effective, efficient and transparent manner.

Qualifications

To help us learn more about you, please provide a cover letter and resume describing how you meet the following required qualifications:

- Completion of a post-secondary business/financial degree program.
- Completion of the Chartered Professional Accountant (CPA) program.
- Five to seven years of directly related experience in financial management, including financial planning and reporting.
- Experience supervising staff in a unionized environment.
- Experience and familiarity with an enterprise wide accounting and financial system such as Oracle.
- Prioritization and time management skills to handle multiple projects/assignments at once.
- Oral and written communication skills.
- Analytical reasoning and decision making skills.
- Interpersonal/human relations skills.
- Supervisory skills and the ability to motivate others.

Additional Information

Position Number(s) 20004926

Reports To Executive Director, Strategic Initiatives & Operations

Department Lincoln Alexander School of Law

Vacancy Type FTCE

Employee Group MAC

Work Location Hybrid

Start Date ASAP

End Date N/A

Hours of Work 36.25

Grade C51

Salary Scale \$75,120 - \$119,996

Hiring Salary Range -

TA Specialist -

Posting Date November 27, 2023

Application Close Date March 7, 2024

Additional Notes:

- An equivalent combination of education and experience may be considered.
- Applicants who do not meet all of the posted qualifications may, upon the University's sole discretion, be considered to fill a vacancy on an underfill basis.
- Candidates must have a demonstrated record of dependability/reliability and a commitment to maintain confidentiality.
- We encourage all First Nations, Metis and Inuit peoples or Indigenous peoples of North America, to self-identify in their applications.
- As part of the selection process, candidates may be required to complete an occupational assessment. Applications will only be accepted online through Toronto Metropolitan University's career site.
- Toronto Metropolitan University is committed to the principles of the Accessibility for Ontarians with Disabilities Act (AODA), and aims to ensure that independence, dignity, integration and equality of opportunity are embedded in all aspects of the university culture.
- We will provide an accessible experience for applicants, students, employees, and members of the Toronto Metropolitan University community. We are committed to providing an inclusive and barrier-free work environment, beginning with the recruitment process. If you have restrictions that need to be accommodated to fully participate in any phase of the recruitment process, please submit your request through the AskHR webform. All information received in relation to accommodation will be kept confidential.

For more information, visit Toronto Metropolitan University for Financial Officer