



Indigenous.Link

Canada's fastest growing Indigenous career portal, Careers.Indigenous.Link is pleased to introduce a new approach to job searching for Indigenous Job Seekers of Canada. Careers.Indigenous.Link brings simplicity, value, and functionality to the world of Canadian online job boards.

Through our partnership with Indigenous.Links Diversity Recruitment Program, we post jobs for Canada's largest corporations and government departments. With our vertical job search engine technology, Indigenous Job Seekers can search thousands of Indigenous-specific jobs in just about every industry, city, province and postal code.

Careers.Indigenous.Link offers the hottest job listings from some of the nation's top employers, and we will continue to add services and enhance functionality ensuring a more effective job search. For example, during a search, job seekers have the ability to roll over any job listing and read a brief description of the position to determine if the job is exactly what they're searching for. This practical feature allows job seekers to only research jobs relevant to their search. By including elements like this, Careers.Indigenous.Link can help reduce the time it takes to find and apply for the best, available jobs.

The team behind Indigenous.Link is dedicated to connecting Indigenous Peoples of Canada with great jobs along with the most time and cost-effective, career-advancing resources. It is our mission to develop and maintain a website where people can go to work!

Contact us to find out more about how to become a Site Sponsor.

Corporate Headquarters:

Toll Free Phone: (866) 225-9067

Toll Free Fax: (877) 825-7564

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Job Board Posting



Careers.Indigenous.Link

Date Printed: 2024/04/30

General Counsel, Secretary of the Board of Governors and University Privacy Officer

Job ID	374608-1-5462	
Web Address	https://careers.indigenous.link/viewjob?jobname=374608-1-5462	
Company	Toronto Metropolitan University	
Location	Toronto, ON	
Date Posted	From: 2023-05-19	To: 2050-01-01
Job	Type: Full-time	Category: Education

Description

About Toronto Metropolitan

At the intersection of mind and action, Toronto Metropolitan University is on a transformative path to become Canada's leading comprehensive innovation university. Integral to this path is the placement of equity, diversity and inclusion as fundamental to our institutional culture. Our current academic plan outlines each as core values and we work to embed them in all that we do. We welcome those who have demonstrated a commitment to upholding the values of equity, diversity, and inclusion and will assist us to realize the benefits of embedding these values into the work at every level and in every unit of the university. In addition, to correct the conditions of disadvantage in employment in Canada and to bring lived experiences to the work, we encourage applications from members of equity deserving groups that have been historically disadvantaged and marginalized, including First Nations, Metis and Inuit Peoples in Canada, First Nations Peoples in the United States, racialized people, Black people, persons with disabilities, women and 2SLGBTQ+ people. Preference will be given to candidates with lived experiences as people from equity deserving groups, as well as experience working with these communities with which the University works every day. Please note that all qualified candidates are encouraged to apply and we welcome newcomers and immigrants to Canada. In April 2022, the university announced our new name of Toronto Metropolitan University, which will be implemented in a phased approach. Learn more about next chapter.

Office of the General Counsel and Board Secretariat

The General Counsel, Secretary of the Board of Governors and University Privacy Officer is the senior leadership of the Office of the General Counsel and Board Secretariat. As a group of professionals with expertise in governance, legal services, and information access and privacy, GCBS plays a key strategic role in safeguarding and upholding the reputation of TMU. GCBS advises and assists the Board of Governors and TMU faculty and staff on policies, laws, governance, privacy, compliance, records management and risk management.

The Opportunity

Reporting to the President and Vice-Chancellor, the General Counsel, Secretary of the Board of

Governors and University Privacy Officer (General Counsel) is Toronto Metropolitan University's principal advisor to the President, Board of Governors and senior administrators on governance advice and a wide range of legal matters that face the University including, but not limited to, contracts, commercial transactions, administrative decision-making, real estate and construction, information and privacy, labour and employment, human rights, and litigation. This role leads a team of professionals with expertise in governance, legal services, and information access and privacy. The General Counsel recommends the development of policies and processes or other interventions to mitigate the legal risks for the University. As an Executive Group member, General Counsel provides legal and governance advice and is responsible for senior decision-making and collaboration. This role has operational accountability for access to information, privacy, records management, and compliance. Acting as a resource to Board Members, administrators and members of the TMU community, the General Counsel, Secretary of the Board of Governors and Chief Privacy Officer also plays a key communication role with respect to Board decisions, processes and governance best practices. The General Counsel liaises with the Chair of Board of and the Governance Committee around the development of procedures and products to support Board decision-making. In addition, the General Counsel provides advice on Board governance, the Toronto Metropolitan University Act, Rules of Order, Board by-Laws, policies and procedures, committee and Board activities, election procedures, meeting schedules, governance best practices and related matters to the Toronto Metropolitan University community and members of the public.

Qualifications The ideal candidate for the role of General Counsel will have a Law degree, admission to the Law Society of Upper Canada and ideally 10 years call to the bar of one of the provinces. Knowledge of and significant experience in some or all of the following areas of law: contracts, commercial transactions, administrative decision-making, real estate and construction, information and privacy, labour and employment, human rights, and litigation. In addition, the ideal candidate will have demonstrated experience in governance and board practice; in-depth knowledge of the role of a board within higher education, broader public sector, and knowledge of bicameral governance. The successful candidate will have a proven track record with people management and communication skills in a multidisciplinary team in a complex executive environment. To apply or explore this key leadership position further, please contact Jannet Nguyen, Director Talent Acquisition, Toronto Metropolitan University at jannet.nguyen@torontomu.ca. Toronto Metropolitan University is committed to developing an inclusive, barrier-free selection process and work environment. If contacted, please advise Jannet Nguyen at the e-mail address above if you require any accommodation measures to ensure you will be able to participate fully, in a fair and equitable interview process. Information received relating to accommodation requests will be treated with confidentiality.

Additional Information

Position Number(s) 10000124
Reports To President and Vice-Chancellor
Vacancy Type FTCE
Employee Group Senior Administration
Work Location Hybrid (in-person and remote)
Start Date ASAP

End Date Not Applicable

Hours of Work 36.25 per week

Application End Date June 5, 2023

Additional NotesAs part of the selection process, candidates may be required to complete an occupational assessment.

Applications will only be accepted online through Toronto Metropolitan University's careersite. Toronto Metropolitan University is committed to the principles of the Accessibility for Ontarians with Disabilities Act (AODA), and aims to ensure that independence, dignity, integration and equality of opportunity are embedded in all aspects of the university culture.

We will provide an accessible experience for applicants, students, employees, and members of the Toronto Metropolitan University community. We are committed to providing an inclusive and barrier-free work environment, beginning with the recruitment process. If you have restrictions that need to be accommodated to fully participate in any phase of the recruitment process, please contact hr@torontomu.ca. All information received in relation to accommodation will be kept confidential.

For more information, visit Toronto Metropolitan University for General Counsel, Secretary of the Board of Governors and University Privacy Officer