



# Indigenous.Link

Canada's fastest growing Indigenous career portal, Careers.Indigenous.Link is pleased to introduce a new approach to job searching for Indigenous Job Seekers of Canada. Careers.Indigenous.Link brings simplicity, value, and functionality to the world of Canadian online job boards.

Through our partnership with Indigenous.Links Diversity Recruitment Program, we post jobs for Canada's largest corporations and government departments. With our vertical job search engine technology, Indigenous Job Seekers can search thousands of Indigenous-specific jobs in just about every industry, city, province and postal code.

Careers.Indigenous.Link offers the hottest job listings from some of the nation's top employers, and we will continue to add services and enhance functionality ensuring a more effective job search. For example, during a search, job seekers have the ability to roll over any job listing and read a brief description of the position to determine if the job is exactly what they're searching for. This practical feature allows job seekers to only research jobs relevant to their search. By including elements like this, Careers.Indigenous.Link can help reduce the time it takes to find and apply for the best, available jobs.

The team behind Indigenous.Link is dedicated to connecting Indigenous Peoples of Canada with great jobs along with the most time and cost-effective, career-advancing resources. It is our mission to develop and maintain a website where people can go to work!

Contact us to find out more about how to become a Site Sponsor.

Corporate Headquarters:

Toll Free Phone: (866) 225-9067

Toll Free Fax: (877) 825-7564

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# Job Board Posting



Careers.Indigenous.Link

Date Printed: 2024/04/29

## Employer Engagement Specialist

<b>Job ID</b>	<b>374412-1-3403</b>	
<b>Web Address</b>	<a href="https://careers.indigenous.link/viewjob?jobname=374412-1-3403">https://careers.indigenous.link/viewjob?jobname=374412-1-3403</a>	
<b>Company</b>	Toronto Metropolitan University	
<b>Location</b>	Toronto, ON	
<b>Date Posted</b>	From: 2023-05-26	To: 2050-01-01
<b>Job</b>	Type: Part-time	Category: Education

### Description

About Toronto Metropolitan

At the intersection of mind and action, Toronto Metropolitan University is on a transformative path to become Canada's leading comprehensive innovation university. Integral to this path is the placement of equity, diversity and inclusion as fundamental to our institutional culture. Our current academic plan outlines each as core values and we work to embed them in all that we do. We welcome those who have demonstrated a commitment to upholding the values of equity, diversity, and inclusion and will assist us to expand our capacity for diversity in the broadest sense. In addition, to correct the conditions of disadvantage in employment in Canada, we encourage applications from members of groups that have been historically disadvantaged and marginalized, including First Nations, Metis and Inuit peoples, Indigenous peoples of North America, racialized persons, persons with disabilities, and those who identify as women and/or 2SLGBTQ+. Please note that all qualified candidates are encouraged to apply; however, applications from Canadians and permanent residents will be given priority. In April 2022, the university announced our new name of Toronto Metropolitan University, which will be implemented in a phased approach. Learn more about our next chapter. About team

At Toronto Metropolitan University's Career, Co-op & Student Success Centre (CC&SS), we support students' navigation of their academic, personal and career success. Our work includes career advising, central co-op program oversight, employer engagement and student success supports such as the First Year Experience initiative and the Student Success Navigator team. We are committed to providing our students and alumni with innovative support and development skills so they can excel during their time at the University and into their careers as graduates.

### The Opportunity

As a member of the Career, Co-op and Student Success Unit, the Employer Engagement Specialist will design, deliver and evaluate a full suite of recruitment offerings and career education programs aimed at connecting assigned sector specific employers with students and Faculty. This role will lead the sourcing of graduate recruitment and experiential learning opportunities by working collaboratively with employers, students, assigned faculty members, and colleagues to ensure alignment between the student's experience, employer needs and Faculty curriculum. The successful candidate will develop stakeholder partnerships, design and implement programming tailored to the distinct needs of diverse student and alumni groups, and will act as the liaison between employer partners and the central Career, Co-op & Student Success Centre engaging in the development of Faculty-based Career Development Programs. Qualifications and Experience

Completion of a post-secondary degree program in a related field.

- A minimum of four years of experience in higher education, community development or graduate recruitment.
- Previous experience working in business development, relationship management or sales is considered an asset
- Experience in applying industry and sector knowledge to develop, maintain and strengthen relationships with key stakeholders.
- Experience in coordinating events and programs, including the effective use of social media and other digital

engagement strategies to enhance program delivery and efficacy.

- Experience with project management from development to assessment phase.
- Experience in building employer relationships and showcasing engagement benefits to employers via e.g. presentations and 1:1 meetings.
- Strong oral and written communication and presentation skills.
- Strong organizational and project management skills.
- Excellent group facilitation and public-speaking skills.
- Strong knowledge of the labour market and graduate recruitment trends with the ability to interpret and communicate these trends to clients (Students and Alumni, Faculty and employers).
- Knowledge of issues related to employment barriers, workplace accommodation, and needs of a diverse client population (e.g., first generation, Aboriginal, adult learners, etc.).
- Awareness of current issues in higher education, and in the retention and transition from post-secondary to employment or further education.
- An understanding of and willingness to engage in data collection, analysis, and on-going program evaluation as a central component of strategic planning and program development.
- Experience in using social media platforms as communication vehicles for promotional and educational purposes.
- Knowledge of Google Suite of products/MS Office, Salesforce (or other Customer Relationship Management systems) and LinkedIn
- Strong ability to work independently and collaboratively within a team environment.
- Entrepreneurial mind-set, taking an agile approach to continuous improvement of student offerings.

#### Additional Information

Position Number(s) 20001409  
Reports To Manager, Employer Engagement  
Vacancy Type TERM  
Employee Group OPSEU  
Start Date ASAP  
End Date April 30, 2024  
Hours of Work 36.25  
Grade and Step 12  
Salary Scale \$71,284.07 - \$90,300.54 (Hiring Salary Range - \$71,284.07 - \$77,894.04)  
Application Close Date June 5, 2023

#### Notes:

- Applicants who do not meet all of the posted qualifications may, upon the University's sole discretion, be considered to fill a vacancy on an underfill basis.

As part of the selection process, candidates may be required to complete an occupational assessment.

Applications will only be accepted online through Toronto Metropolitan University's careersite. Toronto Metropolitan University is committed to the principles of the Accessibility for Ontarians with Disabilities Act (AODA), and aims to ensure that independence, dignity, integration and equality of opportunity are embedded in all aspects of the university culture.

We will provide an accessible experience for applicants, students, employees, and members of the Toronto Metropolitan University community. We are committed to providing an inclusive and barrier-free work environment, beginning with the recruitment process. If you have restrictions that need to be accommodated to fully participate in any phase of the recruitment process, please contact [hr@ryerson.ca](mailto:hr@ryerson.ca). All information received in relation to accommodation will be kept confidential.

For more information, visit Toronto Metropolitan University for Employer Engagement Specialist