



# Indigenous.Link

Canada's fastest growing Indigenous career portal, Careers.Indigenous.Link is pleased to introduce a new approach to job searching for Indigenous Job Seekers of Canada. Careers.Indigenous.Link brings simplicity, value, and functionality to the world of Canadian online job boards.

Through our partnership with Indigenous.Links Diversity Recruitment Program, we post jobs for Canada's largest corporations and government departments. With our vertical job search engine technology, Indigenous Job Seekers can search thousands of Indigenous-specific jobs in just about every industry, city, province and postal code.

Careers.Indigenous.Link offers the hottest job listings from some of the nation's top employers, and we will continue to add services and enhance functionality ensuring a more effective job search. For example, during a search, job seekers have the ability to roll over any job listing and read a brief description of the position to determine if the job is exactly what they're searching for. This practical feature allows job seekers to only research jobs relevant to their search. By including elements like this, Careers.Indigenous.Link can help reduce the time it takes to find and apply for the best, available jobs.

The team behind Indigenous.Link is dedicated to connecting Indigenous Peoples of Canada with great jobs along with the most time and cost-effective, career-advancing resources. It is our mission to develop and maintain a website where people can go to work!

Contact us to find out more about how to become a Site Sponsor.

Corporate Headquarters:

Toll Free Phone: (866) 225-9067

Toll Free Fax: (877) 825-7564

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# Job Board Posting



Careers.Indigenous.Link

Date Printed: 2024/04/30

## Manager, Indigenous Events and Special Projects

|                    |   |                     |
|--------------------|---|---------------------|
| <b>Job ID</b>      | <b>367373-1-4708</b>  |                     |
| <b>Web Address</b> | <a href="https://careers.indigenous.link/viewjob?jobname=367373-1-4708">https://careers.indigenous.link/viewjob?jobname=367373-1-4708</a> |                     |
| <b>Company</b>     | Toronto Metropolitan University   |                     |
| <b>Location</b>    | Toronto, ON   |                     |
| <b>Date Posted</b> | From: 2022-06-24  | To: 2050-01-01      |
| <b>Job</b>         | Type: Part-time   | Category: Education |

### Description

#### About Toronto Metropolitan

At the intersection of mind and action, Toronto Metropolitan University is on a transformative path to become Canada's leading comprehensive innovation university. Integral to this path is the placement of equity, diversity and inclusion as fundamental to our institutional culture. Our current academic plan outlines each as core values and we work to embed them in all that we do. We welcome those who have demonstrated a commitment to upholding the values of equity, diversity, and inclusion and will assist us to expand our capacity for diversity in the broadest sense. In addition, to correct the conditions of disadvantage in employment in Canada, we encourage applications from members of groups that have been historically disadvantaged and marginalized, including First Nations, Metis and Inuit peoples, Indigenous peoples of North America, racialized persons, persons with disabilities, and those who identify as women and/or 2SLGBTQ+. Please note that all qualified candidates are encouraged to apply; however, applications from Canadians and permanent residents will be given priority. In April 2022, the university announced our new name of Toronto Metropolitan University, which will be implemented in a phased approach. Learn more about our next chapter. The team

The Office of the President is responsible for advancing the university's vision and mission, supporting institutional excellence and enhancing the profile and reputation of the institution, while communicating progress to internal and external stakeholders.

#### The Opportunity

The Manager, Indigenous Events and Special Projects plans, coordinates, implements and manages indigeneous-related events and project management and operations ensuring efficiency in achieving the University's vision of forwarding recommendations from the University's Truth and Reconciliation Report by integrating Indigenization efforts. They organize and manage information, programs and special projects, and oversee the day-to-day operation of the office including the development and management of budgets.

#### Qualifications

To help us learn more about you, please provide a cover letter and resume describing how you meet

the following required qualifications:

- Completion of a post-secondary degree program in a related discipline;
- Minimum 3-5 years demonstrated experience coordinating and managing indigenous focused activities, events and projects with additional interest and training in project management.
- An equivalent combination of education and experience may be considered.
- Experience with grant / funding proposals for projects / events.
- Knowledge and understanding of Indigenous Peoples and Communities.
- Lived experience with Indigenous communities is an asset.

#### Additional Information

Position Number(s) 20002955  
Reports To Manager, Ceremonials Office  
Vacancy Type TERM  
Employee Group MAC  
Work Location 350 Victoria Street  
Start Date July 25, 2022  
End Date 1 year from start date  
Hours of Work 36.25  
Grade and Step C42  
Salary Scale \$66,045 - \$105,500 (Hiring range: \$66,045 - \$85,772)  
HR Advisor Claudiu Filimon  
Application Close Date October 16, 2022

#### MAC Consideration

Qualified MAC employees will be interviewed before members of other employee groups. Notifications

Candidates may be asked to demonstrate qualifications through occupational tests. Candidates must have a demonstrated record of dependability/reliability and a commitment to maintain confidentiality. We encourage all First Nations, Metis and Inuit peoples or Indigenous peoples of North America, to self-identify in their applications and also reach out to Tracey King, Indigenous Human Resources Lead for support during the selection process. As part of the selection process, candidates may be required to complete an occupational assessment. Applications will only be accepted online through Toronto Metropolitan University's careersite. Toronto Metropolitan University is committed to the principles of the Accessibility for Ontarians with Disabilities Act (AODA), and aims to ensure that independence, dignity, integration and equality of opportunity are embedded in all aspects of the university culture.

We will provide an accessible experience for applicants, students, employees, and members of the Toronto Metropolitan University community. We are committed to providing an inclusive and barrier-free work environment, beginning with the recruitment process. If you have restrictions that need to be accommodated to fully participate in any phase of the recruitment process, please contact [hr@ryerson.ca](mailto:hr@ryerson.ca). All information received in relation to accommodation will be kept confidential.

For more information, visit [Toronto Metropolitan University for Manager, Indigenous Events and Special Projects](#)