



Indigenous.Link

Canada's fastest growing Indigenous career portal, Careers.Indigenous.Link is pleased to introduce a new approach to job searching for Indigenous Job Seekers of Canada. Careers.Indigenous.Link brings simplicity, value, and functionality to the world of Canadian online job boards.

Through our partnership with Indigenous.Link's Diversity Recruitment Program, we post jobs for Canada's largest corporations and government departments. With our vertical job search engine technology, Indigenous Job Seekers can search thousands of Indigenous-specific jobs in just about every industry, city, province and postal code.

Careers.Indigenous.Link offers the hottest job listings from some of the nation's top employers, and we will continue to add services and enhance functionality ensuring a more effective job search. For example, during a search, job seekers have the ability to roll over any job listing and read a brief description of the position to determine if the job is exactly what they're searching for. This practical feature allows job seekers to only research jobs relevant to their search. By including elements like this, Careers.Indigenous.Link can help reduce the time it takes to find and apply for the best, available jobs.

The team behind Indigenous.Link is dedicated to connecting Indigenous Peoples of Canada with great jobs along with the most time and cost-effective, career-advancing resources. It is our mission to develop and maintain a website where people can go to work!

Contact us to find out more about how to become a Site Sponsor.

Corporate Headquarters:
Toll Free Phone: (866) 225-9067
Toll Free Fax: (877) 825-7564
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Keewatin, ON P0X 1C0

Job Board Posting



Careers.Indigenous.Link

Date Printed: 2024/05/03

Stakeholder Engagement Specialist

Job ID	367130-1-7083	
Web Address	https://careers.indigenous.link/viewjob?jobname=367130-1-7083	
Company	Toronto Metropolitan University	
Location	Toronto, ON	
Date Posted	From: 2022-06-28	To: 2050-01-01
Job	Type: Full-time	Category: Education

Description

About Toronto Metropolitan

At the intersection of mind and action, Toronto Metropolitan University is on a transformative path to become Canada's leading comprehensive innovation university. Integral to this path is the placement of equity, diversity and inclusion as fundamental to our institutional culture. Our current academic plan outlines each as core values and we work to embed them in all that we do. We welcome those who have demonstrated a commitment to upholding the values of equity, diversity, and inclusion and will assist us to expand our capacity for diversity in the broadest sense. In addition, to correct the conditions of disadvantage in employment in Canada, we encourage applications from members of groups that have been historically disadvantaged and marginalized, including First Nations, Metis and Inuit peoples, Indigenous peoples of North America, racialized persons, persons with disabilities, and those who identify as women and/or 2SLGBTQ+. Please note that all qualified candidates are encouraged to apply; however, applications from Canadians and permanent residents will be given priority. In April 2022, the university announced our new name of Toronto Metropolitan University, which will be implemented in a phased approach. Learn more about our next chapter..The Chang SchoolThe G. Raymond Chang School of Continuing Education is Canada's foremost provider of university-based adult education, facilitating access to the University's renowned, professionally relevant courses and programs. Since 1975, we have been delivering leading-edge workplace knowledge that empowers learners to reach their personal and professional goals. We have approximately 70,000 annual enrolments (in 1,500 courses, seminars, and workshops) in Arts; Business; Communication and Design; Community Services; Engineering, Architecture, and Science; Gateway for International Professionals; Programs for 50+; and Spanning the Gaps & Access to Post-Secondary Education. We also offer 86 career-related certificate programs and numerous course series, with 39 certificate programs that can be completed entirely at a distance. Our flexible, accessible programming is available on campus, via distance education, and off-site for employee groups at leading organizations. We especially welcome applications from individuals who self identify as women, Black, Indigenous or a racialized person, who will be integral towards serving our highly diverse student population. If you identify in one of the former groups, we encourage you to self-identify in your cover letter. This is truly an exciting time to join The Chang School as we embark on our strategic planning guided by the values of equity, diversity and inclusion and with a firm belief that diversity is our strength. We are building a culture of recognizing and celebrating diversity and welcome you to join us.

The Opportunity

The Stakeholder Engagement Specialist will work with Program Directors to develop, implement and evaluate key engagement strategies and promote awareness of Chang School programming, in order to build, maintain and strengthen relationships and partnerships with key stakeholders, individuals and external organizations. Lead opportunities for career-relevant programming, pathways and bridging programs by working collaboratively with employers, students, assigned faculty members, and other staff to ensure alignment between student experience, employer needs and curriculum. Contribute to initiatives that ensure CE programs, including the Gateway Program, are relevant, responsive, flexible and meet the needs of current and future adult learners. Collaborate with multiple partners internally and externally to gather insights and perform activities that contribute to current, quality, and innovative programming.

Responsibilities Support partnership development initiatives by developing and promoting key partnerships with employers and external stakeholders for the Chang School including employers, community partners, associations, government and professional bodies, Work collaboratively with the Marketing and Communications team to prepare stakeholder communication and promotional activities and materials by designing and customizing promotional activities that raise awareness of career opportunities, designing and delivering presentations to a variety of partners and identify external partners for Program Advisory Committees Conduct research, such as environmental scanning, market analysis to identify benchmarks, trends and opportunities for online programs and employer relationship building and outreach for the Chang School Oversee aspects related to student performance within experiential learning opportunities (ie. practicums, sponsored projects) for continuous improvement, evaluating quality and type of job provided and supervision given to students. Provide program administration support on project budgets, costing analysis and breakdown, gathering and maintaining student and employer records in CRM system to inform department planning

QualificationsTo help us learn more about you, please provide a cover letter and resume describing how you meet the following required qualifications:

Successful completion of a post-secondary degree program in business or marketing or related field A minimum of three (3) years of experience in business development, client service in the employer and graduate recruitment space, including the following requirements: Experience in applying industry and sector knowledge, including labour market and graduate recruitment trends with a view to develop, maintain and strengthen relationships with a wide range of diverse stakeholders Experience with project management from development to assessment phases. Experience implementing

innovative solutions in response to trends or changes in the environment, including knowledge of issues related to employment barriers, workplace accommodation and needs of a diverse client population Experience in various forms of stakeholder outreach activities and relationship building.

Strong organizational and project management skills. Excellent group facilitation and public-speaking skills. Awareness of current issues in higher education, and in the retention and transition from post-secondary to employment or further education. An understanding of and willingness to engage in data collection, analysis, and on-going program evaluation as a central component of strategic planning and program development. Knowledge of social media platforms as communication vehicles for promotional and educational purposes. Strong ability to work independently and collaboratively within a team environment. Solid oral and written communication skills for report writing and delivering presentation Entrepreneurial mind-set, taking an agile approach to continuous improvement of student offerings Proficiency in the use of MS Office, custom databases, Client Relations Management (CRM) systems and web-based applications etc.

#employer partnerships #business development #employer outreach

Additional Information

Position Number(s) 20004164

Reports To Assistant Dean, Programs

Vacancy Type FTCE

Employee Group OPSEU

Work Location Hybrid, 297 Victoria Street

Start Date ASAP

End Date NA

Hours of Work 36.25

Grade and Step 11

Salary Scale Min: 66,620.63 up to step 6: 79,548.49

We encourage all First Nations, Metis and Inuit peoples or Indigenous peoples of North America, to self-identify in their applications and also reach out to Tracey King, Indigenous Human Resources Lead for support during the selection process. As part of the selection process, candidates may be required to complete an occupational assessment.

Applications will only be accepted online through Toronto Metropolitan University's careersite. Toronto Metropolitan University is committed to the principles of the Accessibility for Ontarians with Disabilities Act (AODA), and aims to ensure that independence, dignity, integration and equality of opportunity are embedded in all aspects of the university culture.

We will provide an accessible experience for applicants, students, employees, and members of the Toronto Metropolitan University community. We are committed to providing an inclusive and barrier-free work environment, beginning with the recruitment process. If you have restrictions that need to be accommodated to fully participate in any phase of the recruitment process, please contact hr@ryerson.ca. All information received in relation to accommodation will be kept confidential.

For more information, visit Toronto Metropolitan University for Stakeholder Engagement Specialist