



# Indigenous.Link

Canada's fastest growing Indigenous career portal, Careers.Indigenous.Link is pleased to introduce a new approach to job searching for Indigenous Job Seekers of Canada. Careers.Indigenous.Link brings simplicity, value, and functionality to the world of Canadian online job boards.

Through our partnership with Indigenous.Links Diversity Recruitment Program, we post jobs for Canada's largest corporations and government departments. With our vertical job search engine technology, Indigenous Job Seekers can search thousands of Indigenous-specific jobs in just about every industry, city, province and postal code.

Careers.Indigenous.Link offers the hottest job listings from some of the nation's top employers, and we will continue to add services and enhance functionality ensuring a more effective job search. For example, during a search, job seekers have the ability to roll over any job listing and read a brief description of the position to determine if the job is exactly what they're searching for. This practical feature allows job seekers to only research jobs relevant to their search. By including elements like this, Careers.Indigenous.Link can help reduce the time it takes to find and apply for the best, available jobs.

The team behind Indigenous.Link is dedicated to connecting Indigenous Peoples of Canada with great jobs along with the most time and cost-effective, career-advancing resources. It is our mission to develop and maintain a website where people can go to work!

Contact us to find out more about how to become a Site Sponsor.

Corporate Headquarters:

Toll Free Phone: (866) 225-9067

Toll Free Fax: (877) 825-7564

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# Job Board Posting



Careers.Indigenous.Link

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## Customer Service Assistant

<b>Job ID</b>	<b>365591-1-1330</b>	
<b>Web Address</b>	<a href="https://careers.indigenous.link/viewjob?jobname=365591-1-1330">https://careers.indigenous.link/viewjob?jobname=365591-1-1330</a>	
<b>Company</b>	Toronto Metropolitan University	
<b>Location</b>	Toronto, ON	
<b>Date Posted</b>	From: 2022-06-03	To: 2050-01-01
<b>Job</b>	Type: Part-time	Category: Education

### Description

#### About Toronto Metropolitan

At the intersection of mind and action, Toronto Metropolitan University is on a transformative path to become Canada's leading comprehensive innovation university. Integral to this path is the placement of equity, diversity and inclusion as fundamental to our institutional culture. Our current academic plan outlines each as core values and we work to embed them in all that we do. Toronto Metropolitan University welcomes those who have demonstrated a commitment to upholding the values of equity, diversity, and inclusion and will assist us to expand our capacity for diversity in the broadest sense. In addition, to correct the conditions of disadvantage in employment in Canada, we encourage applications from members of groups that have been historically disadvantaged and marginalized, including First Nations, Metis and Inuit peoples, Indigenous peoples of North America, racialized persons, persons with disabilities, and those who identify as women and/or 2SLGBTQ+. Please note that all qualified candidates are encouraged to apply; however, applications from Canadians and permanent residents will be given priority. In August 2021, the university announced that it would begin a renaming process to address the legacy of Egerton Ryerson for a more inclusive future. Let's write the next chapter together. To learn more about our work environment, colleagues, leaders, students and innovative educational environment, visit [www.ryerson.ca](http://www.ryerson.ca), check out @RyersonU, @RyersonHR and @RyersonECI on Twitter, and visit our LinkedIn company page.

#### About University Business Services

University Business Services (UBS) is a division of the Office of the Vice President Operations and Administration and provides a number of different services to students, staff, faculty and guests of the University. Their mission is to provide and promote revenue generating services which support the academic mission of the University in a way that remains flexible and responsive to the changing needs of the University. UBS is comprised of several business units including Campus Store, Duplicating and Printing Services, Parking Services, OneCard Office, Ryerson Food Services, Events and Space Reservation Services and Ryerson Urban Farm.

#### The Opportunity

The Customer Service Assistant is part of Ryerson's commitment to local sourcing and sustainability, and commitment to promote fresh, wholesome, sustainably sourced food for the campus community. As a Customer Service Assistant you will receive customer food orders, handle cash transactions, prepare and maintain a supply of food and beverage for purchase. Also, you will be monitoring stock levels and replenish products, and assist in the maintenance of a clean and safe working environment. There are three customer service assistant positions available.

#### Qualifications

- Successful completion of a secondary school diploma
- A minimum of six months of related experience in a similar role.
- Knowledge of food service procedures, preparation and production.
- Knowledge of WHMIS.
- Knowledge of Food Safety and Physical Safety rules.
- Food Services Industry Toronto Public Health Food Handlers certification and Smart Serve Ontario certification are an asset.

- Good communications skills are required to effectively interact with customers in a professional manner.
- Ability to work in a fast-paced environment independently and as an effective team player is required.
- Excellent interpersonal and client service skills, including tact and diplomacy, to ensure efficient and effective support for members of the Ryerson community.
- The incumbent must be comfortable being exposed to undesirable and disagreeable conditions when working in a full-service kitchen environment, with heat, fumes, odours and noise and the potential for cuts and burns.

#### Additional Information

Position Number(s) 20003066  
 Department Food Services, University Business Services  
 Reports To Food Services Manager  
 Vacancy Type TERM  
 Employee Group OPSEU  
 Work Location On-campus  
 Start Date August 2022  
 End Date April 2023  
 Hours of Work 36.25 hours per week This position will have a continental work week, including rotating shifts and split-shift work as required with flexible work schedules depending on operational needs.  
 Grade 2  
 Salary Scale \$36,237.19 - \$42,008.86  
 Application Close Date August 1, 2022

#### Notes:

- Applicants who do not meet all of the posted qualifications may, upon the University's sole discretion, be considered to fill the vacancy on an underfill basis.
  - Candidates must have a demonstrated record of dependability/reliability and a commitment to maintain confidentiality.
  - The successful candidate must be willing and able to change work locations throughout the university campus based on operational requirements.
  - As part of the selection process, candidates may be required to complete an occupational assessment.
- We encourage all First Nations, Metis and Inuit peoples or Indigenous peoples of North America, to self-identify in their applications and also reach out to Tracey King, Indigenous Human Resources Lead for support during the selection process. As part of the selection process, candidates may be required to complete an occupational assessment. Applications will only be accepted online through Ryerson's careersite. Ryerson University is committed to the principles of the Accessibility for Ontarians with Disabilities Act (AODA), and aims to ensure that independence, dignity, integration and equality of opportunity are embedded in all aspects of the university culture.

We will provide an accessible experience for applicants, students, employees, and members of the Ryerson community. We are committed to providing an inclusive and barrier-free work environment, beginning with the recruitment process. If you have restrictions that need to be accommodated to fully participate in any phase of the recruitment process, please contact [hr@ryerson.ca](mailto:hr@ryerson.ca). All information received in relation to accommodation will be kept confidential. Please watch a message from Ryerson's Vice President, Equity and Community Inclusion for more information on our commitment to equity. Important Notice Re: Job Postings during COVID-19 Following the advice of government and health authorities to slow the spread of COVID-19, all employees have been equipped to work from home until further notice. New employees will also work from home with the exception of those who have been deemed 'essential' and are required to be on campus. All recruiting activities including interviews and onboarding are being conducted virtually. To protect the health and safety of community members on campus and to comply with the recommendations from public health authorities and requirements of the provincial government, Ryerson, like other post-secondary institutions in Ontario, will require employees to be fully vaccinated against COVID-19 and submit proof of vaccination.

For more information, visit [Toronto Metropolitan University](https://www.toronto.ca/metro) for Customer Service Assistant