Indigenous.Link

Canada's fastest growing Indigenous career portal, Careers.Indigenous.Link is pleased to introduce a new approach to job searching for Indigenous Job Seekers of Canada. Careers.Indigenous.Link brings simplicity, value, and functionality to the world of Canadian online job boards.

Through our partnership with Indigenous.Links Diversity Recruitment Program, we post jobs for Canada's largest corporations and government departments. With our vertical job search engine technology, Indigenous Job Seekers can search thousands of Indigenous-specific jobs in just about every industry, city, province and postal code.

Careers.Indigenous.Link offers the hottest job listings from some of the nation's top employers, and we will continue to add services and enhance functionality ensuring a more effective job search. For example, during a search, job seekers have the ability to roll over any job listing and read a brief description of the position to determine if the job is exactly what they're searching for. This practical feature allows job seekers to only research jobs relevant to their search. By including elements like this, Careers.Indigenous.Link can help reduce the time it takes to find and apply for the best, available jobs.

The team behind Indigenous.Link is dedicated to connecting Indigenous Peoples of Canada with great jobs along with the most time and cost-effective, career-advancing resources. It is our mission to develop and maintain a website where people can go to work!

Contact us to find out more about how to become a Site Sponsor.

Corporate Headquarters:
Toll Free Phone: (866) 225-9067
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Job Board Posting

Careers.Indigenous.Link

Date Printed: 2024/03/28

Director, Building Brighter Futures and Rivers to Success

Job ID	**36-5D-F6-11-44-25**	
Web Address	https://careers.indigenous.link/viewjob?jobname=36-5D-F6-11-44-25	
Company	Indspire	
Location	Ohsweken, Ontario	
Date Posted	From: 2020-02-11	To: 2020-03-10
Job	Type: Full-time	Category: Education
Languages	English	

Description

Indspire is an Indigenous national registered charity that invests in the education of Indigenous people for the long-term benefit of these individuals, their families and communities, and Canada. With the support of its funding partners, Indspire disburses financial awards, delivers programs, and shares resources with the goal of improving educational outcomes for First Nations, Inuit and MÃ©tis students. Through Indspireâ€™s education offerings, we provide resources to students, educators, communities, and other stakeholders who are committed to improving success for Indigenous youth. In 2018-19, Indspire awarded $16.2 million through 5,553 bursaries and scholarships to First Nations, Inuit and MÃ©tis youth, making it the largest funder of Indigenous post-secondary education outside the federal government. Each year, the organization presents the Indspire Awards, a celebration of the successes achieved by First Nations, Inuit and MÃ©tis people that is broadcast nationally.

Never has there been a better time to join this national leader.

Reporting to the Vice-President, Programs and Student Success, the Director plays a central role in creating and maintaining focus, commitment and momentum.

The Director is accountable for:

â€¢ Designing and monitoring progress and ensuring coherence between the Building Brighter Futures (BBF) and Student Success programs;
â€¢ Defining and overseeing processes, procedures and reporting required to manage each of the programs;
â€¢ Overseeing the program projects and their interdependencies;
â€¢ Managing program strategic direction, performance measurement framework and annual workplans;
â€¢ Managing performance, mentoring and coaching team leads and managers.

Position Responsibilities:

Program Development and Management

â€¢ Plan, design and manage programs ensuring effective quality assurance, consistency and coherence with infrastructure and planning;
â€¢ Identify and manage compliance with Indigenous, organizational and technical standards;
â€¢ Define and document program governance arrangements;
â€¢ Manage both the dependencies and the interfaces between programs and across departmental functions;
â€¢ Manage the transition of new programs to operational implementation;
â€¢ Track and monitor program expenditures, ensuring program budget management is in keeping with envelope and guidelines;
â€¢ Manage performance and coach direct reports;
â€¢ Represent Indspire at conferences and participate in speaking engagements.

Process and Systems

â€¢ Document and manage program processes, procedures and reporting structures;
â€¢ Manage and support relevant program IT systems, and infrastructure;
â€¢ Develop and manage program performance metrics;
â€¢ Communicate and inform Indspire staff on program responsibilities, process and timelines.

Strategy

â€¢ Monitor program progress, resolving issues and making corrective action as needed;
â€¢ Manage program risks and implement strategies for successful outcomes;
â€¢ Initiate solutions and other management interventions wherever gaps in the programs are identified or issues arise;
â€¢ Facilitate completion of annual workplans aligned with Strategic Plan;
â€¢ Plan and implement communication and engagement strategies.

The duties within this job description may be amended from time to time.

Experience

â€¢ Completion of a post-secondary degree and/or equivalent experience.
â€¢ Minimum of 5-8 yearsâ€™ management experience.
â€¢ Strong Project Manager ideally with Program or Project Management designation.
â€¢ Experience in managing data driven initiatives, databases, customer relations management systems.
â€¢ Demonstrated experience in organizational change management.
â€¢ Extensive communication and engagement experience.
â€¢ Deep knowledge, preferably through lived experience, of Indigenous communities.
â€¢ Knowledge and strong understanding of, and appreciation for Indigenous ways of knowing in teaching and learning.
â€¢ Proven coach, mentor, and successful team leader.
â€¢ Demonstrated ability to influence and build relationships with community leaders and representatives.

â€¢ Demonstrated strong cultural competence; self- confident; flexible.
â€¢ Ability to travel within Canada throughout the year.

How to Apply

This is a full-time position based as Indspireâ€™s Six Nations office. The salary range is competitive with a good benefits package, including pension plan. We are an Indigenous led organization whose mandate is to promote opportunities for Indigenous people. We encourage applications from qualified First Nations, Inuit and MÃ©tis people and all others interested in the position. Only those candidates selected for an interview will be contacted. To learn more about Indspire, visit indspire.ca.

To apply, please forward your rÃ©sumÃ©, and cover letter to hr@indspire.ca. All qualified candidates will be contacted directly. No agency calls please.

Deadline for Applications: Tuesday, March 10, 2020