



Indigenous.Link

Canada's fastest growing Indigenous career portal, Careers.Indigenous.Link is pleased to introduce a new approach to job searching for Indigenous Job Seekers of Canada. Careers.Indigenous.Link brings simplicity, value, and functionality to the world of Canadian online job boards.

Through our partnership with Indigenous.Links Diversity Recruitment Program, we post jobs for Canada's largest corporations and government departments. With our vertical job search engine technology, Indigenous Job Seekers can search thousands of Indigenous-specific jobs in just about every industry, city, province and postal code.

Careers.Indigenous.Link offers the hottest job listings from some of the nation's top employers, and we will continue to add services and enhance functionality ensuring a more effective job search. For example, during a search, job seekers have the ability to roll over any job listing and read a brief description of the position to determine if the job is exactly what they're searching for. This practical feature allows job seekers to only research jobs relevant to their search. By including elements like this, Careers.Indigenous.Link can help reduce the time it takes to find and apply for the best, available jobs.

The team behind Indigenous.Link is dedicated to connecting Indigenous Peoples of Canada with great jobs along with the most time and cost-effective, career-advancing resources. It is our mission to develop and maintain a website where people can go to work!

Contact us to find out more about how to become a Site Sponsor.

Corporate Headquarters:

Toll Free Phone: (866) 225-9067

Toll Free Fax: (877) 825-7564

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Keewatin, ON P0X 1C0

Job Board Posting



Careers.Indigenous.Link

Date Printed: 2024/05/05

Bookkeeper

Job ID	35-A3-46-48-54-35	
Web Address	https://careers.indigenous.link/viewjob?jobname=35-A3-46-48-54-35	
Company	Mainland L Contracting Ltd	
Location	Surrey, British Columbia	
Date Posted	From: 2019-08-11	To: 2020-02-07
Job	Type: Full-time	Category: Finance
Job Start Date	As soon as possible	
Job Salary	\$22.50, For 40 Hours Per Week.	
Languages	English	

Description

Positions Available: 1

Terms of employment: Full time, Permanent

Location: 210-12899 80 Ave., Surrey, British Columbia V3W 0E6

Job Duties:

- Keep financial records
- Maintain general ledgers and prepare financial statements
- establish, maintain and balance various accounts using manual and computerized bookkeeping systems
- Calculate and prepare cheques for payrolls and tax and other bills
- Prepare tax returns and perform other personal bookkeeping services
- Prepare financial, statistical and accounting reports.
- Post journal entries and reconcile accounts,
- Prepare trial balance of books
- Complete and submit tax remittance forms, workers' compensation forms, pension contribution forms and other government documents

Experience

1- 2 years of experience as a financial or accounting clerk are required.

Education Requirements

Completion of secondary school is required or Completion of a college program in accounting, bookkeeping or a related field or Courses in accounting or bookkeeping combined with 1- 2 years of experience as a financial or accounting clerk are required.

Essential Skills

Computer: Knowledge of excel and accounting software

How to Apply

jag_mainland@hotmail.com

Job Board Posting



NewCanadianWorker

A Fresh Start for New Arrivals

Date Printed: 2024/05/05

Bookkeeper

Job ID	82F429ED0981E	
Web Address	http://NewCanadianWorker.ca/viewjob?jobname=82F429ED0981E	
Company	Mainland L Contracting Ltd	
Location	Surrey, British Columbia	
Date Posted	From: 2019-08-11	To: 2020-02-07
Job	Type: Full-time	Category: Finance
Job Start Date	As soon as possible	
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jag_mainland@hotmail.com

Job Board Posting

NoExperienceNeeded.ca
your place for a first step or a fresh start

Date Printed: 2024/05/05

Bookkeeper

Job ID	128EF8CAAC5F4	
Web Address	http://NoExperienceNeeded.ca/viewjob?jobname=128EF8CAAC5F4	
Company	Mainland L Contracting Ltd	
Location	Surrey, British Columbia	
Date Posted	From: 2019-08-11	To: 2020-02-07
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