



Indigenous.Link

Canada's fastest growing Indigenous career portal, Careers.Indigenous.Link is pleased to introduce a new approach to job searching for Indigenous Job Seekers of Canada. Careers.Indigenous.Link brings simplicity, value, and functionality to the world of Canadian online job boards.

Through our partnership with Indigenous.Link's Diversity Recruitment Program, we post jobs for Canada's largest corporations and government departments. With our vertical job search engine technology, Indigenous Job Seekers can search thousands of Indigenous-specific jobs in just about every industry, city, province and postal code.

Careers.Indigenous.Link offers the hottest job listings from some of the nation's top employers, and we will continue to add services and enhance functionality ensuring a more effective job search. For example, during a search, job seekers have the ability to roll over any job listing and read a brief description of the position to determine if the job is exactly what they're searching for. This practical feature allows job seekers to only research jobs relevant to their search. By including elements like this, Careers.Indigenous.Link can help reduce the time it takes to find and apply for the best, available jobs.

The team behind Indigenous.Link is dedicated to connecting Indigenous Peoples of Canada with great jobs along with the most time and cost-effective, career-advancing resources. It is our mission to develop and maintain a website where people can go to work!

Contact us to find out more about how to become a Site Sponsor.

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Job Board Posting



Careers.Indigenous.Link

Date Printed: 2024/05/05

Cleaner

Job ID	35-39-9D-5A-EB-D5
Web Address	https://careers.indigenous.link/viewjob?jobname=35-39-9D-5A-EB-D5
Company	BGIS
Location	Edmonton, Alberta
Date Posted	From: 2020-11-11 To: 2020-12-11
Job	Type: Full-time Category: Maintenance
Languages	English

Description

The Cleaner is responsible for Janitorial duties throughout the interior, exterior, and parkade areas of the facilities. The cleaner shall ensure that janitorial duties are carried out in a manner to ensure that the facilities are maintained at the highest cleaning standards possible. The scope of work may vary depending on the nature and requirements of the assigned site.

KEY DUTIES & RESPONSIBILITIES

- Dust all office furniture.
- Empties and cleaning wastebaskets
- Collects coffee cups and leaves them in a designated area
- Spot cleans walls, partitions, light switches and doors, window sills
- Cleans and polishes chrome and other polished metal surfaces.
- Cleans partition glass within reach
- Cleans and disinfects washroom fixtures using green sealed products
- Dusts baseboards and low air vents
- Dust mops all office hard floor surfaces
- Vacuum all carpeted areas at established frequencies.
- Removes all garbage bags from cleaner's cart and places them in designated area for transport
- Polishes wooden furniture, filing cabinets at established frequencies
- Dust and damp wipes office equipment on an as-requested basis
- Washes metal and painted wall surfaces
- Disinfect telephones at established frequencies and requested basis
- Responsibilities may vary depending on the worksite location.
- Complete all cleaning checklists as required i.e. washroom patrol sign-in sheet.
- Adherence to all BGIS Health and Safety policies and procedures
- Operate cleaning equipment i.e. floor scrubbers, burnishers, and industrial vacuum cleaners
- Maintain washroom supplies i.e. hand soap, paper towels, toilet paper.
- Advise supervisor of needed supplies such as (but not limited to) garbage bags, cleaning products, and cleaning tools
- Ensure product usage complies with all WHMIS and Environmental policies and regulations.
- Provide assistance as may be required from time to time to other BGIS teams
- Wear and maintain in a presentable manner the BGIS uniform
- Ensure exterior areas of entrance doors are kept swept and debris free (within 3 meters of doorway)
- Ensure that all stairwells, utility rooms, and access corridors are regularly swept and mopped
- Ensure that products and materials are being used and consumed in the most economical way possible. Advise supervisor of any identified cost-saving strategies or operational efficiencies.
- Ensure proper PPE is used for all tasks as required
- Other duties that may be assigned.

KNOWLEDGE & SKILLS

- Requires 1-year minimum experience in industrial/commercial facility cleaning operations
- Self-starter, willing to learn, able to work independently
- Team player
- Good verbal communication and writing skills in English
- Excellent interpersonal relationship skills
- Positive attitude toward all aspects of Environment, Health, and Safety
- Knowledge of national and industry codes and standards such as WHMIS
- Licenses and/or Professional Accreditation
- None required

How to Apply

Click Apply Now!