



Indigenous.Link

Canada's fastest growing Indigenous career portal, Careers.Indigenous.Link is pleased to introduce a new approach to job searching for Indigenous Job Seekers of Canada. Careers.Indigenous.Link brings simplicity, value, and functionality to the world of Canadian online job boards.

Through our partnership with Indigenous.Link's Diversity Recruitment Program, we post jobs for Canada's largest corporations and government departments. With our vertical job search engine technology, Indigenous Job Seekers can search thousands of Indigenous-specific jobs in just about every industry, city, province and postal code.

Careers.Indigenous.Link offers the hottest job listings from some of the nation's top employers, and we will continue to add services and enhance functionality ensuring a more effective job search. For example, during a search, job seekers have the ability to roll over any job listing and read a brief description of the position to determine if the job is exactly what they're searching for. This practical feature allows job seekers to only research jobs relevant to their search. By including elements like this, Careers.Indigenous.Link can help reduce the time it takes to find and apply for the best, available jobs.

The team behind Indigenous.Link is dedicated to connecting Indigenous Peoples of Canada with great jobs along with the most time and cost-effective, career-advancing resources. It is our mission to develop and maintain a website where people can go to work!

Contact us to find out more about how to become a Site Sponsor.

Corporate Headquarters:
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Job Board Posting



Careers.Indigenous.Link

Date Printed: 2024/04/29

Director, Continuing Education

Job ID	30-AC-3F-D6-93-81	
Web Address	https://careers.indigenous.link/viewjob?jobname=30-AC-3F-D6-93-81	
Company	University Of St. Michael's College	
Location	Toronto, Ontario	
Date Posted	From: 2023-03-28	To: 2023-05-27
Job	Type: Full-time	Category: Education
Languages	English	

Description

We wish to acknowledge this land on which the University of St. Michael's College operates. For thousands of years, it has been the traditional land of the Huron-Wendat, the Seneca, and the Mississaugas of the Credit. Today, this meeting place is still the home to many Indigenous people from across Turtle Island and we are grateful to have the opportunity to work on this land.

The University of St. Michael's College ("USMC") is a Catholic institution of higher learning federated with the University of Toronto. USMC boasts a large and dynamic undergraduate division where students study across the full breadth of disciplines in the arts and the sciences. It also boasts a growing program in Sustainability & Social Responsibility in its Continuing Education Division, a renowned Faculty of Theology, and the Kelly Library, which is one of the busiest and most important libraries at the University of Toronto. USMC is looking forward to its 180th anniversary in 2032 and has formulated a strategic plan St. Mike's 180, whose three pillars-academics, community, and sustainability point to its commitment to transformative leadership in service of the common good and of the planet we share.

It is within this context that the University of St. Michael's College seeks to grow its Continuing Education Division and is embarking on a search for its next Director, Continuing Education.

Reporting directly to Dr. David Sylvester, President & Vice-Chancellor, the Director, Continuing Education ("Director") leads the Continuing Education Division of USMC. The Director designs, delivers, markets, and administers non-degree courses, workshops, and other learning opportunities. While the Director is responsible for supporting, promoting, and growing existing programs, they are also responsible for advancing the mission and strategic objectives of USMC by developing new financially sustainable programming based on the needs of the community and market research. The Director is a member of the USMC senior leadership team, and the USMC Senate, and collaborates across the institution and with external partners. The Director works closely with, and supervises, external contractors, and both unionized and non-unionized USMC staff. The Director has full responsibility for the division's finances and budgets, and for identifying available funding opportunities, including provincial and federal government grants. The Director also chairs the Council of the Continuing Education Division of the USMC Senate, sits on the Committee on Academic Planning, and represents USMC in professional associations, including but not limited to CAUCE, OCULL, and UPCEA.

As the ideal candidate, you are a continuing education professional whose career includes advancement into senior leadership roles with more complex and broad mandates. You are knowledgeable about pedagogical and course-design best practices associated with adult learning and have developed and implemented strategies to attract and retain students and instructors. Your management experience includes fostering an inclusive work environment within an employment equity framework. It also includes the management of human, financial and material resources in a sustainable and responsible manner. As a continuous learner, you keep abreast of novel forms of course delivery and new technologies, delivery methods, and experiential learning opportunities, and you have a depth of knowledge regarding issues, emerging trends, policies, and legislation that affect Canadian, and Ontario-based, postsecondary institutions. As a leader, you are described as a diplomatic consensus-builder who leverages collaborative skills to translate ideas from brainstorming to realization. Candidates must hold a completed Masters level degree in a related field from a recognized university. A Doctorate level degree and experience working in Catholic education are both considered assets.

How to Apply

To apply or explore this leadership position at University of St. Michael's College further, please submit a curriculum vitae along with a cover letter in confidence to Jane Griffith (jane@griffithgroup.ca) and Sam Walton (sam@griffithgroup.ca) or visit <https://griffithgroup.ca/university-st-michaels-college-director-continuing-education>

We thank all applicants for their interest. Only those considered for an interview will be contacted. All qualified candidates are encouraged to apply; however, Canadians and permanent residents will be given priority.

The University of St. Michael's College is strongly committed to diversity within its community and especially welcomes applications from racialized persons/persons of colour, women, Indigenous/Aboriginal people of North America, persons with disabilities, 2SLGBTQ+ persons, people who take a religiously informed view of human experience, and others who may contribute to further diversification of ideas.

The University will provide support in its recruitment process to applicants with disabilities, including accommodation that takes an applicant's accessibility needs into account. If you require accommodations during the interview process, please contact Jane Griffith at jane@griffithgroup.ca and hr.stmikes@utoronto.ca.