



Indigenous.Link

Canada's fastest growing Indigenous career portal, Careers.Indigenous.Link is pleased to introduce a new approach to job searching for Indigenous Job Seekers of Canada. Careers.Indigenous.Link brings simplicity, value, and functionality to the world of Canadian online job boards.

Through our partnership with Indigenous.Link's Diversity Recruitment Program, we post jobs for Canada's largest corporations and government departments. With our vertical job search engine technology, Indigenous Job Seekers can search thousands of Indigenous-specific jobs in just about every industry, city, province and postal code.

Careers.Indigenous.Link offers the hottest job listings from some of the nation's top employers, and we will continue to add services and enhance functionality ensuring a more effective job search. For example, during a search, job seekers have the ability to roll over any job listing and read a brief description of the position to determine if the job is exactly what they're searching for. This practical feature allows job seekers to only research jobs relevant to their search. By including elements like this, Careers.Indigenous.Link can help reduce the time it takes to find and apply for the best, available jobs.

The team behind Indigenous.Link is dedicated to connecting Indigenous Peoples of Canada with great jobs along with the most time and cost-effective, career-advancing resources. It is our mission to develop and maintain a website where people can go to work!

Contact us to find out more about how to become a Site Sponsor.

Corporate Headquarters:
Toll Free Phone: (866) 225-9067
Toll Free Fax: (877) 825-7564
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Job Board Posting



Careers.Indigenous.Link

Date Printed: 2024/04/29

Postmaster

Job ID	2E-7C-C5-F3-A8-D5		
Web Address	https://careers.indigenous.link/viewjob?jobname=2E-7C-C5-F3-A8-D5		
Company	Canada Post		
Location	Rankin Inlet, Nunavut		
Date Posted	From: 2019-06-14	To: 2019-08-14	
Job	Type: Various	Category: Service Sector	
Languages	English		

Description

Postmaster

One permanent, full-time position in Rankin Inlet, NU

This is an exciting opportunity to act as a community leader by representing Canada Post in your service area.

Reporting to the Superintendent/Local Area Manager, and working out of corporately provided premises, you will promote and sell postal products and services to the public and local businesses. As a Postmaster, you will supervise and train staff, assess their performance, and lead by example to demonstrate that Canada Post has a strong customer focus and commitment to the community, in an environment of multiple priorities.

This position offers competitive compensation (\$20.38 per hour) and a comprehensive benefits package. The hours of service to the public will be determined by Canada Post and are subject to change as needed.

As a Postmaster in Rankin Inlet, Nunavut, you will also:

• Administer the post office to meet retail hours of operation and delivery expectations

• Manage postal revenue, assets and values

• Maintain records and prepare reports

• Assist with the effective management of mail delivery routes.

Job requirements (education and work experience):

• High school diploma or provincial equivalency and/or experience in business administration

• Experience leading and directing teams

• Experience interacting with the public in a retail or service environment, including sales and cash transactions

• Knowledge of mail-processing regulations, methods and procedures, and postal services

• Physical ability to lift mail containers weighing up to 22.7 kg (50 lb), push or pull boxes, sort mail and stand for extended periods of time

• Proficiency in English.

FIND OUT MORE AND APPLY TODAY

To apply for this permanent, full-time position (Job ID J0619-0138) via the Canada Post Careers website, please click on the URL below:

<https://bit.ly/2wMX0hj>

Canada Post is committed to employment equity and encourages applications from women, Aboriginal people, persons with disabilities and visible minorities.

If you are contacted by Canada Post regarding a job opportunity or testing, please advise if you require accommodation.

Des renseignements en français sur ce poste permanent à temps plein (no de poste J0619-0138) à Rankin Inlet, au Nunavut, sont disponibles en ligne à postescanada.ca/carrieres (voir les postes vacants sous « Possibilités d'emploi en vente au détail »).

How to Apply

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