



# Indigenous.Link

Canada's fastest growing Indigenous career portal, Careers.Indigenous.Link is pleased to introduce a new approach to job searching for Indigenous Job Seekers of Canada. Careers.Indigenous.Link brings simplicity, value, and functionality to the world of Canadian online job boards.

Through our partnership with Indigenous.Links Diversity Recruitment Program, we post jobs for Canada's largest corporations and government departments. With our vertical job search engine technology, Indigenous Job Seekers can search thousands of Indigenous-specific jobs in just about every industry, city, province and postal code.

Careers.Indigenous.Link offers the hottest job listings from some of the nation's top employers, and we will continue to add services and enhance functionality ensuring a more effective job search. For example, during a search, job seekers have the ability to roll over any job listing and read a brief description of the position to determine if the job is exactly what they're searching for. This practical feature allows job seekers to only research jobs relevant to their search. By including elements like this, Careers.Indigenous.Link can help reduce the time it takes to find and apply for the best, available jobs.

The team behind Indigenous.Link is dedicated to connecting Indigenous Peoples of Canada with great jobs along with the most time and cost-effective, career-advancing resources. It is our mission to develop and maintain a website where people can go to work!

Contact us to find out more about how to become a Site Sponsor.

Corporate Headquarters:

Toll Free Phone: (866) 225-9067

Toll Free Fax: (877) 825-7564

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# Job Board Posting



Careers.Indigenous.Link

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## Indigenous Research Facilitator (Designated Position)

<b>Job ID</b>	<b>2C-A7-B8-40-D0-A0</b>	
<b>Web Address</b>	<a href="https://careers.indigenous.link/viewjob?jobname=2C-A7-B8-40-D0-A0">https://careers.indigenous.link/viewjob?jobname=2C-A7-B8-40-D0-A0</a>	
<b>Company</b>	Dalhousie University	
<b>Location</b>	Halifax, Nova Scotia	
<b>Date Posted</b>	From: 2023-05-24	To: 2023-06-12
<b>Job</b>	Type: Full-time	Category: Miscellaneous
<b>Job Salary</b>	\$64,824 - \$86,841 Per Annum	
<b>Languages</b>	English	

### Description

#### About Dalhousie University

Dalhousie University is Atlantic Canada's leading research-intensive university and a driver of the region's intellectual, social and economic development. Located in the heart of Halifax, Nova Scotia, with an Agricultural Campus in Truro/Bible Hill, Dalhousie is a truly national and international university, with more than half of our almost 21,000 students coming from outside of the province. Our 6,000 faculty and staff foster a vibrant, purpose-driven community, that celebrated 200 years of academic excellence in 2018.

#### Job Summary

Dalhousie University, under the leadership of the Vice-President Research & Innovation, administers over \$200M annually in research funding. As part of the Office of Research Services (ORS) and reporting to the Director, Strategic Initiatives and Programs, the Indigenous Research Facilitator advises on and assists the Dalhousie Indigenous research community (Indigenous researchers and students, and researchers focusing on Indigenous research) with funding applications to internal funding opportunities and external Canadian funding agencies and various other granting bodies within and outside Canada, and provides support in the development of research ethics submissions.

#### Key Responsibilities

Work closely with the Indigenous research community to provide expert advice and assistance in the preparation of competitive grant applications.

Respond to research funding inquiries from the Indigenous research community, as well as from researchers, Department Heads, Associate Deans Research, Deans, etc.

Provide guidance to the Indigenous research community on research funding programs and opportunities.

Assist in the development of research ethics submissions concerning Indigenous research.

Design and deliver outreach sessions that help improve research application preparation and writing, and coordinate guest speakers, mentoring and peer review to improve draft applications.

Ensure that research applications comply with University and funding agency policies and

procedures, and liaise with financial administrators to confirm that financial requirements are met.  
Note

A cover letter is requested as part of the application materials. Candidates are encouraged to describe in their cover letter how they meet the selection criteria (including any experience in working with Indigenous communities and/or organizations) and/or any equivalent professional experience, education, and/or lived experience that may be applicable to the role.

The successful applicant will be eligible for hybrid work (combination of in-person work on campus and remote work) as agreed by all parties based on operational requirements and university guidelines.

Dalhousie's vaccine mandate has been suspended at this time, and employees no longer need to provide proof of full vaccination. However, health and safety risks to our community will continue to be monitored and a vaccine mandate may be reinstated if necessary.

#### Job Competencies

The successful candidate is expected to demonstrate proficiency in Dalhousie's core and leadership competencies (<https://www.dal.ca/dept/leaders.html>), in particular:

- Respect & Inclusion
- Knowledge & Thinking Skills
- Communication
- Service
- Thinking and Acting Strategically

#### Education Requirements

Master's degree plus approximately five years' related experience in research administration or related environment (or equivalent combination of training and experience).

Knowledge and experience of Indigenous culture, traditions and values is essential, as well as knowledge of Indigenous research processes.

Excellent communication skills, judgement and strong organizational, time management and problem-solving skills.

Tact, sensitivity and diplomacy, and well-developed interpersonal skills are essential.

#### Assets

Knowledge of the university research funding environment (with a strong awareness of Indigenous research funding programs), research funding agencies and practices, and functions related to research administration.

Strong understanding of historical and contemporary Indigenous contexts in Canada with a deep respect for Indigenous cultural diversity is required.

Understanding of human research ethics in the context of Indigenous research.

#### Other

University website

#### How to Apply

Click Apply Now!

#### Application Consideration

Applications from current university employees and external candidates are assessed concurrently. Current university employees will be given special consideration.

We sincerely appreciate all applications and note that only candidates selected for an interview will

be contacted directly by the hiring department or Human Resources.

#### Diversity Statement

In keeping with the principles of employment equity and the nature of this position, the position is designated to candidates who self-identify as Indigenous persons (especially Mi'kmaq). In order to be considered, applicants must self-identify in their application materials as Indigenous. Applicants should note that additional materials may be requested through the process.