



Indigenous.Link

Canada's fastest growing Indigenous career portal, Careers.Indigenous.Link is pleased to introduce a new approach to job searching for Indigenous Job Seekers of Canada. Careers.Indigenous.Link brings simplicity, value, and functionality to the world of Canadian online job boards.

Through our partnership with Indigenous.Links Diversity Recruitment Program, we post jobs for Canada's largest corporations and government departments. With our vertical job search engine technology, Indigenous Job Seekers can search thousands of Indigenous-specific jobs in just about every industry, city, province and postal code.

Careers.Indigenous.Link offers the hottest job listings from some of the nation's top employers, and we will continue to add services and enhance functionality ensuring a more effective job search. For example, during a search, job seekers have the ability to roll over any job listing and read a brief description of the position to determine if the job is exactly what they're searching for. This practical feature allows job seekers to only research jobs relevant to their search. By including elements like this, Careers.Indigenous.Link can help reduce the time it takes to find and apply for the best, available jobs.

The team behind Indigenous.Link is dedicated to connecting Indigenous Peoples of Canada with great jobs along with the most time and cost-effective, career-advancing resources. It is our mission to develop and maintain a website where people can go to work!

Contact us to find out more about how to become a Site Sponsor.

Corporate Headquarters:

Toll Free Phone: (866) 225-9067

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Job Board Posting



Careers.Indigenous.Link

Date Printed: 2024/04/28

Postmaster

Job ID	2A-BB-14-D1-C8-52	
Web Address	https://careers.indigenous.link/viewjob?jobname=2A-BB-14-D1-C8-52	
Company	Canada Post	
Location	Nemiah Valley, British Columbia	
Date Posted	From: 2020-12-03	To: 2020-12-31
Job	Type: Part-time	Category: Service Sector
Languages	English	

Description

Postmaster

One (1) permanent, part-time position in Nemiah Valley, BC

If youâ€™re able to provide suitable premises, fully accessible to persons with disabilities, in a central location within the community, consider this opportunity to take on the responsibility and challenge of being a community leader by representing Canada Post in your service area.

Reporting to the Superintendent/Local Area Manager, you will promote and sell postal products and services to the public and local businesses. As Postmaster, you will supervise staff and lead by example to demonstrate that Canada Post has a strong customer focus and commitment to the community in an environment of multiple priorities.

This permanent, part-time position offers competitive pay (\$17.38/hour) and an annual leasing allowance. The hours of service to the public will be determined by Canada Post and are subject to change under varying circumstances.

Working 16 hours per week on a permanent, part-time basis as Postmaster in Nemiah Valley, British Columbia, you will:

- â€¢ Manage postal revenue, assets and values

- â€¢ Maintain records and prepare reports

- â€¢ Sort mail to postal boxes, as required

- â€¢ Assist with effective management of mail delivery routes

- â€¢ Operate the post office with diligence and efficiency to meet retail hours of operation and delivery expectations, keeping it clean and presentable

Job requirements (education and work experience):

- â€¢ High school diploma or provincial equivalency and/or experience in business administration

- â€¢ Proficiency in English

- â€¢ Experience interacting with the public in a retail and/or service environment, including sales and cash transactions

- â€¢ Knowledge of regulations, methods and procedures for processing mail and providing postal services

- â€¢ Physical ability to lift mail containers weighing up to 22.7 kg (50 lb), push or pull boxes, sort mail and stand for extended periods of time

FIND OUT MORE AND APPLY TODAY

To apply for this permanent, part-time position (Job ID 69381) via the Canada Post Careers website, please click on the URL below:

<https://bit.ly/3lilQwk>

Canada Post is committed to employment equity and encourages applications from women, Aboriginal people, persons with disabilities and visible minorities.

If you are contacted by Canada Post regarding a job opportunity or testing, please advise if you require accommodation.

How to Apply

To apply for this permanent, part-time position (Job ID 69381) via the Canada Post Careers website, please click Apply Now!