



Indigenous.Link

Canada's fastest growing Indigenous career portal, Careers.Indigenous.Link is pleased to introduce a new approach to job searching for Indigenous Job Seekers of Canada. Careers.Indigenous.Link brings simplicity, value, and functionality to the world of Canadian online job boards.

Through our partnership with Indigenous.Links Diversity Recruitment Program, we post jobs for Canada's largest corporations and government departments. With our vertical job search engine technology, Indigenous Job Seekers can search thousands of Indigenous-specific jobs in just about every industry, city, province and postal code.

Careers.Indigenous.Link offers the hottest job listings from some of the nation's top employers, and we will continue to add services and enhance functionality ensuring a more effective job search. For example, during a search, job seekers have the ability to roll over any job listing and read a brief description of the position to determine if the job is exactly what they're searching for. This practical feature allows job seekers to only research jobs relevant to their search. By including elements like this, Careers.Indigenous.Link can help reduce the time it takes to find and apply for the best, available jobs.

The team behind Indigenous.Link is dedicated to connecting Indigenous Peoples of Canada with great jobs along with the most time and cost-effective, career-advancing resources. It is our mission to develop and maintain a website where people can go to work!

Contact us to find out more about how to become a Site Sponsor.

Corporate Headquarters:

Toll Free Phone: (866) 225-9067

Toll Free Fax: (877) 825-7564

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Job Board Posting



Careers.Indigenous.Link

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BUSINESS ANALYST

Job ID	28925-2468	
Web Address	https://careers.indigenous.link/viewjob?jobname=28925-2468	
Company	McMaster University	
Location	Hamilton, ON	
Date Posted	From: 2019-09-19	To: 2050-01-01
Job	Type: Full-time	Category: Education

Description

Responsible for eliciting, analyzing, specifying, and validating the business needs of project stakeholders. Interviews stakeholders to gather and compile user requirements to convey to development teams throughout the software lifecycle. Apply analytical and problem-solving skills to support the development process, and to ensure that project deliverables adhere to established specifications.• Collaborate with project managers and sponsors to determine the scope and vision of the project.

- • Identify project stakeholders and establish user classes and their characteristics.
 - • Conduct in-depth Interviews with project sponsors to gather their user requirements, identify potential strengths and weaknesses, and provide a solution.
 - • Identify and establish the scope and parameters of requirements analysis on a project-by-project basis to define project impact, outcome criteria, and metrics.
 - • Work with stakeholders and the project team to prioritize collected requirements.
 - • Review and analyze the effectiveness and efficiency of existing requirement gathering processes.
 - • Gather and compile information on hardware and software products that meet predetermined specifications.
 - • Analyze and verify requirements for completeness, consistency, comprehensibility, feasibility, and conformity to standards.
 - • Write business cases.
 - • Utilize standardized templates to write requirement specifications.
 - • Translate and promote conceptual user requirements into functional requirements that are comprehensible to developers and the project team.
 - • Develop prototypes of interfaces and attributes based on user requirements.
 - • Develop and conduct peer reviews of business requirements to ensure that the requirement specifications are correctly interpreted.
 - • Communicate changes, enhancements, and modifications of business requirements to project managers, sponsors, and other stakeholders.
 - • Provide training to others when new business processes are implemented.
 - • Provide expertise to clients with respect to the objectives of business process design.
 - • Liaise with vendors and suppliers in assessing applications and systems under consideration for purchase.
 - • Complete estimates of time and resources required for the implementation and analysis of new processes.
 - • Conduct cost-benefit analysis which may involve complex calculations of service levels and benefits including present value calculations, mean and standard deviation, and estimating business volumes.
 - • Facilitate meetings with project stakeholders and collaborators.
 - • Remain current with frequent updates and changes to technology.
- Supervision:• No formal supervision of others is required.
- • Occasionally provides orientation and shows procedures to others.
- Requirements:• Bachelor's degree in Computer Science, Business, or related field.
- • Requires a minimum of 3 years of relevant experience.
- Assets:
- Experience developing business process maps and other methods of communicating business processes to non-technical team members and project stakeholders

Demonstrated ability to develop meaningful training materials that are suitable to end users with a variety of technical expertise and leading effective training sessions to a variety of stakeholders, both one-on-one and in small groups. Demonstrated high degree of problem-solving abilities and must be able to work independently as well as collaboratively in a team environment.

Excellent analytical and communication skills

Experience in and providing customer support for complex procedures that are often technical.

Experience with continuous improvement processes and implementing changes to business processes.

Strong leadership skills and a positive attitude as well as demonstrated flexibility in multi-tasking deadline driven work environment

Playing an active role in the implementation of a project across an educational institution

Previous experience and knowledge of university graduate admissions and records requirements Specific analytical support for university partners including Institutional Research and Analysis, the Registrar's Office and all graduate programs.

Produce required and necessary reports for multiple constituents and ensure accuracy.

Proven ability to complete work in accordance to departmental priorities and service requests and demonstrated flexibility in a multitasking deadline oriented environment

Demonstrated high degree of problem solving abilities and must be able to work independently as well as collaboratively in a team environment.

Excellent analytical and communication skills Experience in producing business process documents and providing customer support for complex procedures that are often technical.

Demonstrated experience working with teams across an educational institution and providing timely updates and responses.

Demonstrated ability to efficiently complete tasks, provide regular updates and ensure timely project completion.

Experience in providing continuous improvement – recommend new tasks and processes and create efficiencies and increase effectiveness. Continuously apply information, adapt to new processes and responsibilities and demonstrate initiative to seek out opportunities for improvement.

For more information, visit [McMaster University for BUSINESS ANALYST](#)