

# Indigenous.Link

Canada's fastest growing Indigenous career portal, Careers.Indigenous.Link is pleased to introduce a new approach to job searching for Indigenous Job Seekers of Canada. Careers.Indigenous.Link brings simplicity, value, and functionality to the world of Canadian online job boards.

Through our partnership with Indigenous.Links Diversity Recruitment Program, we post jobs for Canada's largest corporations and government departments. With our vertical job search engine technology, Indigenous Job Seekers can search thousands of Indigenous-specific jobs in just about every industry, city, province and postal code.

Careers.Indigenous.Link offers the hottest job listings from some of the nation's top employers, and we will continue to add services and enhance functionality ensuring a more effective job search. For example, during a search, job seekers have the ability to roll over any job listing and read a brief description of the position to determine if the job is exactly what they're searching for. This practical feature allows job seekers to only research jobs relevant to their search. By including elements like this, Careers.Indigenous.Link can help reduce the time it takes to find and apply for the best, available jobs.

The team behind Indigenous.Link is dedicated to connecting Indigenous Peoples of Canada with great jobs along with the most time and cost-effective, career-advancing resources. It is our mission to develop and maintain a website where people can go to work!

Contact us to find out more about how to become a Site Sponsor.

Corporate Headquarters:

Toll Free Phone: (866) 225-9067 Toll Free Fax: (877) 825-7564

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Keewatin, ON P0X 1C0

# **Job Board Posting**

Date Printed: 2024/05/07



#### **Human Resources Officer**

Job ID 24-1D-FF-A1-3B-DE

**Web Address** 

https://careers.indigenous.link/viewjob?jobname=24-1D-FF-A1-3B-DE

CompanyReliable StaffingLocationEtobicoke, Ontario

**Date Posted** From: 2022-04-27 To: 2022-10-24

Job Type: Full-time Category: Human Resources

Job Start Date As soon as possible

Job Salary \$30.00/hour Languages English

# **Description**

Job Location: 11 Steinway Blvd Unit-14a, Etobicoke, ON M9W 6S9 Job duties include:

- Determine staffing requirements and come up with resolutions;
- Get in contact with applicants to arrange interviews with the manager;
- Instruct job seekers on employment requirements as well as terms and conditions of the employment;
- Inform applicants of the results of selection process;
- Prepare job offers for the accepted applicants;
- Arrange staff training on company's terms and policies;
- Keep the staff updated on the staffing policies and procedures;
- Monitor staff performance as well as their attendance activities;
- Preparing memos and notices
- Assisting managers to understand and implement policies and procedures
- Checking application forms, short listing, interviewing and selection
- Prepare and post job advertisements according to the needs of the employer
- Negotiate salaries, contracts, working conditions or unemployment packages with staff and representatives

#### **Experience**

1 year to less than 2 years

# **Education Requirements**

College/CEGEP

# **How to Apply**

Interested candidates please apply on: reliablestaffingjobs2021@gmail.com

# **Job Board Posting**

Date Printed: 2024/05/07



#### **Human Resources Officer**

Job ID C5AA115EAE6E8

Web Address http://NewCanadianWorker.ca/viewjob?jobname=C5AA115EAE6E8

CompanyReliable StaffingLocationEtobicoke, Ontario

**Date Posted** From: 2022-04-27 To: 2022-10-24

Job Type: Full-time Category: Human Resources

**Job Start Date** As soon as possible

Job Salary \$30.00/hour Languages English

# **Description**

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#### **Experience**

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# **How to Apply**

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# **Job Board Posting**

Date Printed: 2024/05/07



#### **Human Resources Officer**

Job ID 42525CCCA1498

Web Address http://NoExperienceNeeded.ca/viewjob?jobname=42525CCCA1498

CompanyReliable StaffingLocationEtobicoke, Ontario

**Date Posted** From: 2022-04-27 To: 2022-10-24

Job Type: Full-time Category: Human Resources

**Job Start Date** As soon as possible

Job Salary \$30.00/hour Languages English

# Description

Job Location: 11 Steinway Blvd Unit-14a, Etobicoke, ON M9W 6S9 Job duties include:

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