Indigenous.Link

Canada's fastest growing Indigenous career portal, Careers.Indigenous.Link is pleased to introduce a new approach to job searching for Indigenous Job Seekers of Canada. Careers.Indigenous.Link brings simplicity, value, and functionality to the world of Canadian online job boards.

Through our partnership with Indigenous.Links Diversity Recruitment Program, we post jobs for Canada's largest corporations and government departments. With our vertical job search engine technology, Indigenous Job Seekers can search thousands of Indigenous-specific jobs in just about every industry, city, province and postal code.

Careers.Indigenous.Link offers the hottest job listings from some of the nation's top employers, and we will continue to add services and enhance functionality ensuring a more effective job search. For example, during a search, job seekers have the ability to roll over any job listing and read a brief description of the position to determine if the job is exactly what they're searching for. This practical feature allows job seekers to only research jobs relevant to their search. By including elements like this, Careers.Indigenous.Link can help reduce the time it takes to find and apply for the best, available jobs.

The team behind Indigenous.Link is dedicated to connecting Indigenous Peoples of Canada with great jobs along with the most time and cost-effective, career-advancing resources. It is our mission to develop and maintain a website where people can go to work!

Contact us to find out more about how to become a Site Sponsor.

Corporate Headquarters:
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Job Board Posting

Careers.Indigenous.Link

Date Printed: 2024/04/24

Student and CO-OP: Emergency Management Analyst

Job ID	**23-968-STU-EMA-03-4548**
Web Address	https://careers.indigenous.link/viewjob?jobname=23-968-STU-EMA-03-4548
Company	CSIS
Location	Ottawa, Ontario
Date Posted	From: 2022-06-08 To: 2050-01-01
Job	Type: Full-time Category: Public Administration

Description
 Closing Date 2022-09-30
Reference Number 23-968-STU-EMA-03
Job Category Co-op
Who Can Apply Canadian Citizens

 Location Ottawa, Ontario
Salary Range Hourly Salary
Status Term - 4 to 16 months
Language Requirement Various

Job Summary
 The Canadian Security Intelligence Service (CSIS) is looking for students who thrive on tackling diverse challenges in a unique environment. If you are up for the challenge and want to join one of our highest performing teams, there is no doubt that your contributions to CSIS will provide a meaningful impact to our mission of helping keep Canadians safe against national security threats. The Service is building a workforce which is representative of the Canadian society and foster diversity and inclusion. Also, it is dedicated to establish positive policies and practices related to hiring, training, promoting and retaining designated group members ensuring that employment-related needs of all persons are reasonably accommodated. CSIS offers opportunities to students to gain valuable experience in analysis, with the possibility to return for multiple placements. Students will be given the opportunity to cultivate their skills and knowledge by being paired with experienced employees who will provide feedback during the work term. They will have the opportunity to broaden their knowledge and experience before choosing a career specialization. Students will assist with tasks including but not limited to the following:

- Collect information from the public by obtaining, evaluating and interpreting potential threat related information and establishing an appropriate course of action;
- Conduct urgent and sensitive operational research and analysis
- Evaluate, assess complex data and provide information analysis by preparing reports and providing recommendations to relevant stakeholders;
- Respond to crises and emerging national security events
- Keep abreast of current events by engaging with relevant stakeholders, monitoring open sources and reading threat assessment reports;
- Conduct advanced Internet intelligence collection by assessing online information and employing appropriate investigative means to gather online intelligence;
- Assist with projects and presentations to internal and external stakeholders;
- Review procedures and policies and suggest updates.

Education

Undergraduate degree or College Diploma programs including but not limited to the following areas of study:
- Emergency Management
- Call Center Program
- Criminology
- Psychology
- Political Science

Experience
 Candidates with experience with the following is preferable:
- Experience in conducting research from various sources and analyzing the information in order to draw inferences or make recommendations verbally or in writing
- Experience in the delivery of client service (interacting and communicating) with employees at all levels, visitors as well as members of the public
- Experience in working in a high pressure environment, such as a call centre, an operations or crisis centre, etc.
- Ability to work with fellow team members and team supervisors to solve issues or problems;
- Ability to adapt quickly to changing situations

Competencies

- Judgement
- Behavioral flexibility
- Teamwork
- Analytical Skills
- Communication
- Organizational skills
- Multitasking

Conditions of Employment
 Applicants must be registered as a full-time, post-secondary student in an accredited academic institution recognized in Canada. Priority consideration will be given to those enrolled in an accredited co-op/internship program. Must work shifts based on a 24/7 operation.

Notes
 How to submit application: Applicants MUST include the following information in their cover letter in order to be given further consideration:
- Location of interest: Please note you can only select one (1). Available locations are indicated at the top.
- Travel costs benefits may apply. Further information will be disclosed during the interview process.

- Job Category: Applying for a co-op placement, internship (specific to current program enrollment) or student job.
- Availability: What is the length of your term (4, 8, 12 or 16 months)
- Studies: What is your current year of study and your expected graduation date
Tips for your Cover Letter and Resume:
- Tell us your story: why do you want to work for CSIS
- Work objectives.
- Technical abilities (where applicable).
- Volunteer or work Experience (where applicable).
- Projects (where applicable).
Various language requirements.
 We encourge all interested candidates to apply.
 Second language evaluation tests might be administered. At CSIS, we are not looking to simply fill student placement positions every four months. Our program is designed to identify and develop potential full-time employees. Candidates are asked to apply only once, due to the high volume of applications received. Failure to provide requested information may result in the rejection of your application. While we continue to explore opportunities for flexible work

arrangements, the majority of work in our organization must be done in the office and cannot be performed at home.

Reference Links

Security Requirements
 Candidates must be eligible to receive an Enhanced Top Secret security clearance. The process involves a security interview, a polygraph, and a background investigation that includes credit and financial verifications. The use of illegal drugs is a criminal offense. Drug use is an important factor considered in your reliability and suitability assessment during the selection process. Therefore it is important not to use any illegal drugs from the time you submit your application.

Others
 We thank all applicants for their interest in CSIS. However, only those who are selected for further consideration will be contacted.

For more information, visit CSIS for Student and CO-OP: Emergency Management Analyst