



# Indigenous.Link

Canada's fastest growing Indigenous career portal, Careers.Indigenous.Link is pleased to introduce a new approach to job searching for Indigenous Job Seekers of Canada. Careers.Indigenous.Link brings simplicity, value, and functionality to the world of Canadian online job boards.

Through our partnership with Indigenous.Links Diversity Recruitment Program, we post jobs for Canada's largest corporations and government departments. With our vertical job search engine technology, Indigenous Job Seekers can search thousands of Indigenous-specific jobs in just about every industry, city, province and postal code.

Careers.Indigenous.Link offers the hottest job listings from some of the nation's top employers, and we will continue to add services and enhance functionality ensuring a more effective job search. For example, during a search, job seekers have the ability to roll over any job listing and read a brief description of the position to determine if the job is exactly what they're searching for. This practical feature allows job seekers to only research jobs relevant to their search. By including elements like this, Careers.Indigenous.Link can help reduce the time it takes to find and apply for the best, available jobs.

The team behind Indigenous.Link is dedicated to connecting Indigenous Peoples of Canada with great jobs along with the most time and cost-effective, career-advancing resources. It is our mission to develop and maintain a website where people can go to work!

Contact us to find out more about how to become a Site Sponsor.

Corporate Headquarters:

Toll Free Phone: (866) 225-9067

Toll Free Fax: (877) 825-7564

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# Job Board Posting



Careers.Indigenous.Link

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## Deputy Chief, Policy and Foreign Relations

**Job ID** 22-968-09-071-9089

**Web Address**

<https://careers.indigenous.link/viewjob?jobname=22-968-09-071-9089>

**Company** CSIS

**Location** Ottawa, Ontario

**Date Posted** From: 2022-07-15 To: 2050-01-01

**Job** Type: Full-time Category: Public Administration

**Description**

Closing Date 2022-08-15

Reference Number 22-968-09-071

Job Category Experienced

Who Can Apply Canadian Citizens

Location Ottawa, Ontario

Salary Range \$95,350 - \$116,060

Status Indeterminate (permanent)

Language Requirement Bilingual Non-imperative (CBC/CBC)

**Job Summary**

The Deputy Chief, Policy and Foreign Relations, Issues Management Unit, is responsible for providing leadership on national security and international policy issues in support of DG PFR, DDP, Director and the Minister of Public Safety. Specifically, the Deputy Chief is required to:

- Manage the activities of the Section by developing and implementing plans, setting priorities and coordinating strategic annual plans in support of corporate initiatives.
- Direct employees by assigning and prioritizing work assignments and by evaluating work performance.
- Manage the resource allocation process and expenditure reviews of the section's budget.
- Evaluate and make recommendations to the DG and staff on the impact of evolving issues and demands related to processes, systems, policies and procedures.
- Build constructive relationships with communications counterparts in the Minister's office and elsewhere whose confidence in us is necessary to implement our communications strategies.
- Develop, plan and recommend communication strategies and specialized products to senior management, so as to help them better advocate for the Service's interests.
- Ensure national and regional coordination of outreach/communications activities with security partners and other related organizations.
- Research, identify and develop effective communication strategies to help the Service participate

in the public dialogue on national security.

## Education

- Undergraduate degree in a relevant field such as Journalism, Communications, Political Science, Public Administration, law or security studies and seven (7) years of relevant experience\*.

The educational program must be from an accredited learning institution recognized in Canada. If you completed a program outside of Canada, you will be required to obtain proof of a Canadian equivalency at your expense through a recognized credential assessment service. Note: Any higher level of education could be recognized as experience.

## Experience

- Recent experience providing advice and making recommendations to senior management on communications, policy, legal or operational issues;
- Recent experience in either:
  - the coordination and advancement of complex communications, policy, legal or operational issues;
  - experience in managing a media relations or public affairs function;
  - managing relationships with the Minister's Office, PCO, and other government departments;
- \*\*Experience building and maintaining relationships with internal stakeholders or other government departments and agencies within the security community; and

Candidates must also possess:

- One (1) year of supervisory experience\*\*\*.

\*\*Experience is defined as experience, normally gained over a period of three (3) to five (5) years, and in which this activity is performed on an ongoing basis as part of the principal duties for the position. \*\*\*Supervision entails the day-to-day planning, organizing, directing, controlling and performance of the work of others (team) in achieving / attaining results within an organization. These skills may have been acquired through work experiences within the Service or outside.

## Assets

- Experience coordinating Cabinet and Parliamentary OR foreign relations files.
- Experience conducting complex policy or legal analysis.
- Experience managing social medial delivery.
- Experience supporting NSIRA or NSICOP Reviews or engaging with Review bodies.

## Competencies

- Uphold Integrity and Respect
- Create Vision and Strategy
- Mobilize People
- Collaborate with Partners and Stakeholders
- Achieve Results

## Conditions of Employment

Not Applicable

## Notes

Retained candidates will be invited for a written task to evaluate written communication skills. Upon successful results, candidates will be invited for a Competency Based Interview that will assess the candidate's experience, knowledge and the Key Leadership Competencies described above. While we continue to explore opportunities for flexible work arrangements, the majority of work in our organization must be done in the office and cannot be performed at home.

## Reference Links

## Security Requirements

Candidates must be eligible to receive an Enhanced Top Secret security clearance. The process involves a security interview, a polygraph, and a background investigation that includes credit and financial verifications. The use of illegal drugs is a criminal offense. Drug use is an important factor considered in your reliability and suitability assessment during the selection process. Therefore it is important not to use any illegal drugs from the time you submit your application.

## Others

We thank all applicants for their interest in CSIS. However, only those who are selected for further consideration will be contacted.

For more information, visit CSIS for Deputy Chief, Policy and Foreign Relations