



# Indigenous.Link

Canada's fastest growing Indigenous career portal, Careers.Indigenous.Link is pleased to introduce a new approach to job searching for Indigenous Job Seekers of Canada. Careers.Indigenous.Link brings simplicity, value, and functionality to the world of Canadian online job boards.

Through our partnership with Indigenous.Links Diversity Recruitment Program, we post jobs for Canada's largest corporations and government departments. With our vertical job search engine technology, Indigenous Job Seekers can search thousands of Indigenous-specific jobs in just about every industry, city, province and postal code.

Careers.Indigenous.Link offers the hottest job listings from some of the nation's top employers, and we will continue to add services and enhance functionality ensuring a more effective job search. For example, during a search, job seekers have the ability to roll over any job listing and read a brief description of the position to determine if the job is exactly what they're searching for. This practical feature allows job seekers to only research jobs relevant to their search. By including elements like this, Careers.Indigenous.Link can help reduce the time it takes to find and apply for the best, available jobs.

The team behind Indigenous.Link is dedicated to connecting Indigenous Peoples of Canada with great jobs along with the most time and cost-effective, career-advancing resources. It is our mission to develop and maintain a website where people can go to work!

Contact us to find out more about how to become a Site Sponsor.

Corporate Headquarters:

Toll Free Phone: (866) 225-9067

Toll Free Fax: (877) 825-7564

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# Job Board Posting



Careers.Indigenous.Link

Date Printed: 2024/04/29

## Bookkeeper (1)

**Job ID** 20-8F-0F-69-3E-83

**Web Address**

<https://careers.indigenous.link/viewjob?jobname=20-8F-0F-69-3E-83>

**Company** SDVC LLP â€“ Chartered Accountants

**Location** Mississauga, Ontario

**Date Posted** From: 2019-05-04 To: 2019-10-31

**Job** Type: Full-time Category: Finance

**Job Salary** \$23.00 Per Hour For 35-40 Hours Per Week

**Languages** English

### Description

Work location: Suite 10 â€“ 259 Traders Blvd E., Mississauga, ON L4Z 2E5

Terms of employment: Full time, Permanent

Job duties:

â€¢ Operate computers programmed with accounting software to record, store, and analyze information.

â€¢ Debit, credit, and total accounts on computer spreadsheets and databases, using specialized accounting software.

â€¢ Compile statistical, financial, accounting, or auditing reports and tables pertaining to such matters as cash receipts, expenditures, accounts payable and receivable, and profits and losses.

â€¢ Calculate, prepare, and issue bills, invoices, account statements, payrolls, and other financial statements according to established procedure

â€¢ Reconcile records of bank transactions.

â€¢ Transfer details from separate journals to general ledgers or data processing sheets.

â€¢ Complete and submit tax forms and returns, workers' compensation forms, pension contribution forms, and other government documents.

â€¢ Perform financial calculations, such as amounts due, interest charges, balances, discounts, equity, and principal.

â€¢ Compile budget data and documents, based on estimated revenues and expenses and previous budgets.

â€¢ Perform personal bookkeeping services and prepare tax returns.

### Experience

1 to 6 months of experience as a bookkeeper is required

### Education Requirements

Completion of college diploma in related field is required.

### How to Apply

Contact: [sdvc.llp@outlook.com](mailto:sdvc.llp@outlook.com)

# Job Board Posting

Date Printed: 2024/04/29

## Bookkeeper (1)

<b>Job ID</b>	<b>66DEB17DA32C7</b>	
<b>Web Address</b>	<a href="http://NewCanadianWorker.ca/viewjob?jobname=66DEB17DA32C7">http://NewCanadianWorker.ca/viewjob?jobname=66DEB17DA32C7</a>	
<b>Company</b>	SDVC LLP â€“ Chartered Accountants	
<b>Location</b>	Mississauga, Ontario	
<b>Date Posted</b>	From: 2019-05-04	To: 2019-10-31
<b>Job</b>	Type: Full-time	Category: Finance
<b>Job Salary</b>	\$23.00 Per Hour For 35-40 Hours Per Week	
<b>Languages</b>	English	

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### How to Apply

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# Job Board Posting

**NoExperienceNeeded.ca**  
your place for a first step or a fresh start

Date Printed: 2024/04/29

## Bookkeeper (1)

<b>Job ID</b>	<b>C38A6515E462B</b>	
<b>Web Address</b>	<a href="http://NoExperienceNeeded.ca/viewjob?jobname=C38A6515E462B">http://NoExperienceNeeded.ca/viewjob?jobname=C38A6515E462B</a>	
<b>Company</b>	SDVC LLP â€“ Chartered Accountants	
<b>Location</b>	Mississauga, Ontario	
<b>Date Posted</b>	From: 2019-05-04	To: 2019-10-31
<b>Job</b>	Type: Full-time	Category: Finance
<b>Job Salary</b>	\$23.00 Per Hour For 35-40 Hours Per Week	
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