

# Indigenous.Link

Canada's fastest growing Indigenous career portal, Careers.Indigenous.Link is pleased to introduce a new approach to job searching for Indigenous Job Seekers of Canada. Careers.Indigenous.Link brings simplicity, value, and functionality to the world of Canadian online job boards.

Through our partnership with Indigenous.Links Diversity Recruitment Program, we post jobs for Canada's largest corporations and government departments. With our vertical job search engine technology, Indigenous Job Seekers can search thousands of Indigenous-specific jobs in just about every industry, city, province and postal code.

Careers.Indigenous.Link offers the hottest job listings from some of the nation's top employers, and we will continue to add services and enhance functionality ensuring a more effective job search. For example, during a search, job seekers have the ability to roll over any job listing and read a brief description of the position to determine if the job is exactly what they're searching for. This practical feature allows job seekers to only research jobs relevant to their search. By including elements like this, Careers.Indigenous.Link can help reduce the time it takes to find and apply for the best, available jobs.

The team behind Indigenous.Link is dedicated to connecting Indigenous Peoples of Canada with great jobs along with the most time and cost-effective, career-advancing resources. It is our mission to develop and maintain a website where people can go to work!

Contact us to find out more about how to become a Site Sponsor.

Corporate Headquarters:

Toll Free Phone: (866) 225-9067 Toll Free Fax: (877) 825-7564

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Keewatin, ON P0X 1C0

## **Job Board Posting**

Date Printed: 2024/05/02



#### **Medical Administrative Assistant**

Job ID 1F-94-C7-17-07-5A

**Web Address** 

https://careers.indigenous.link/viewjob?jobname=1F-94-C7-17-07-5A

**Company** Physiotherapy Rehab Ltd.

**Location** Brampton, Ontario

**Date Posted** From: 2023-03-16 To: 2023-05-15

Job Type: Full-time Category: Health Care

Job Start Date As soon as possible

Job Salary \$23.00/hr Languages English

#### **Description**

One (1) Position of Medical Administrative Assistant at Physiotherapy Advanced Health & Wellness Centre Ltd. located at 9497, Mississauga Road, Brmpton, ON - L6X 0Z8 MAIN DUTIES:

- Identify current and prospective staffing requirements
- Advise job applicants on employment requirements and terms and conditions of employment
- Co-ordinate and participate in selection and examination boards to evaluate candidates
- Advise managers and employees on staffing policies and procedures
- Organize and administer staff consultation and grievance procedures
- Negotiate settlements of appeals and disputes and co-ordinate termination of employment process
- Determine eligibility to entitlements and arrange staff training

#### **Experience**

1 year to less than 2 years

#### **Education Requirements**

Secondary (high) school graduation certificate

#### **Essential Skills**

Client focus

Efficient interpersonal skills

Excellent oral communication

Initiative

Judgement

Organized

Reliability

### **How to Apply**

physiokrystynaw@gmail.com

## **Job Board Posting**

Date Printed: 2024/05/02



#### **Medical Administrative Assistant**

Job ID 1901ADA27E2D9

Web Address http://NewCanadianWorker.ca/viewjob?jobname=1901ADA27E2D9

**Company** Physiotherapy Rehab Ltd.

**Location** Brampton, Ontario

**Date Posted** From: 2023-03-16 To: 2023-05-15

Job Type: Full-time Category: Health Care

Job Start Date As soon as possible

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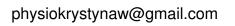
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**How to Apply** 



## **Job Board Posting**

Date Printed: 2024/05/02



#### **Medical Administrative Assistant**

Job ID E256550622FD0

**Web Address** http://NoExperienceNeeded.ca/viewjob?jobname=E256550622FD0

**Company** Physiotherapy Rehab Ltd.

**Location** Brampton, Ontario

**Date Posted** From: 2023-03-16 To: 2023-05-15

Job Type: Full-time Category: Health Care

Job Start Date As soon as possible

Job Salary \$23.00/hr Languages English

#### **Description**

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