



Indigenous.Link

Canada's fastest growing Indigenous career portal, Careers.Indigenous.Link is pleased to introduce a new approach to job searching for Indigenous Job Seekers of Canada. Careers.Indigenous.Link brings simplicity, value, and functionality to the world of Canadian online job boards.

Through our partnership with Indigenous.Links Diversity Recruitment Program, we post jobs for Canada's largest corporations and government departments. With our vertical job search engine technology, Indigenous Job Seekers can search thousands of Indigenous-specific jobs in just about every industry, city, province and postal code.

Careers.Indigenous.Link offers the hottest job listings from some of the nation's top employers, and we will continue to add services and enhance functionality ensuring a more effective job search. For example, during a search, job seekers have the ability to roll over any job listing and read a brief description of the position to determine if the job is exactly what they're searching for. This practical feature allows job seekers to only research jobs relevant to their search. By including elements like this, Careers.Indigenous.Link can help reduce the time it takes to find and apply for the best, available jobs.

The team behind Indigenous.Link is dedicated to connecting Indigenous Peoples of Canada with great jobs along with the most time and cost-effective, career-advancing resources. It is our mission to develop and maintain a website where people can go to work!

Contact us to find out more about how to become a Site Sponsor.

Corporate Headquarters:

Toll Free Phone: (866) 225-9067

Toll Free Fax: (877) 825-7564

L9 P23 R4074 HWY 596 - Box 109

Keewatin, ON P0X 1C0

Job Board Posting



Careers.Indigenous.Link

Date Printed: 2024/05/02

Medical Administrative Assistant

Job ID	1F-94-C7-17-07-5A	
Web Address	https://careers.indigenous.link/viewjob?jobname=1F-94-C7-17-07-5A	
Company	Physiotherapy Rehab Ltd.	
Location	Brampton, Ontario	
Date Posted	From: 2023-03-16	To: 2023-05-15
Job	Type: Full-time	Category: Health Care
Job Start Date	As soon as possible	
Job Salary	\$23.00/hr	
Languages	English	

Description

One (1) Position of Medical Administrative Assistant at Physiotherapy Advanced Health & Wellness Centre Ltd. located at 9497, Mississauga Road, Brmpton, ON - L6X 0Z8

MAIN DUTIES:

- Identify current and prospective staffing requirements
- Advise job applicants on employment requirements and terms and conditions of employment
- Co-ordinate and participate in selection and examination boards to evaluate candidates
- Advise managers and employees on staffing policies and procedures
- Organize and administer staff consultation and grievance procedures
- Negotiate settlements of appeals and disputes and co-ordinate termination of employment process
- Determine eligibility to entitlements and arrange staff training

Experience

1 year to less than 2 years

Education Requirements

Secondary (high) school graduation certificate

Essential Skills

Client focus
Efficient interpersonal skills
Excellent oral communication
Initiative
Judgement
Organized
Reliability

How to Apply

physiokrystynaw@gmail.com

Job Board Posting



NewCanadianWorker

A Fresh Start for New Arrivals

Date Printed: 2024/05/02

Medical Administrative Assistant

Job ID	1901ADA27E2D9	
Web Address	http://NewCanadianWorker.ca/viewjob?jobname=1901ADA27E2D9	
Company	Physiotherapy Rehab Ltd.	
Location	Brampton, Ontario	
Date Posted	From: 2023-03-16	To: 2023-05-15
Job	Type: Full-time	Category: Health Care
Job Start Date	As soon as possible	
Job Salary	\$23.00/hr	
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How to Apply

physiokrystynaw@gmail.com

Job Board Posting

NoExperienceNeeded.ca
your place for a first step or a fresh start

Date Printed: 2024/05/02

Medical Administrative Assistant

Job ID	E256550622FD0	
Web Address	http://NoExperienceNeeded.ca/viewjob?jobname=E256550622FD0	
Company	Physiotherapy Rehab Ltd.	
Location	Brampton, Ontario	
Date Posted	From: 2023-03-16	To: 2023-05-15
Job	Type: Full-time	Category: Health Care
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