



# Indigenous.Link

Canada's fastest growing Indigenous career portal, Careers.Indigenous.Link is pleased to introduce a new approach to job searching for Indigenous Job Seekers of Canada. Careers.Indigenous.Link brings simplicity, value, and functionality to the world of Canadian online job boards.

Through our partnership with Indigenous.Links Diversity Recruitment Program, we post jobs for Canada's largest corporations and government departments. With our vertical job search engine technology, Indigenous Job Seekers can search thousands of Indigenous-specific jobs in just about every industry, city, province and postal code.

Careers.Indigenous.Link offers the hottest job listings from some of the nation's top employers, and we will continue to add services and enhance functionality ensuring a more effective job search. For example, during a search, job seekers have the ability to roll over any job listing and read a brief description of the position to determine if the job is exactly what they're searching for. This practical feature allows job seekers to only research jobs relevant to their search. By including elements like this, Careers.Indigenous.Link can help reduce the time it takes to find and apply for the best, available jobs.

The team behind Indigenous.Link is dedicated to connecting Indigenous Peoples of Canada with great jobs along with the most time and cost-effective, career-advancing resources. It is our mission to develop and maintain a website where people can go to work!

Contact us to find out more about how to become a Site Sponsor.

Corporate Headquarters:

Toll Free Phone: (866) 225-9067

Toll Free Fax: (877) 825-7564

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# Job Board Posting



Careers.Indigenous.Link

Date Printed: 2024/05/18

## Assistant Regional Manager

**Job ID** 1E-D1-B5-F2-FF-76

**Web Address**

<https://careers.indigenous.link/viewjob?jobname=1E-D1-B5-F2-FF-76>

**Company** BC Public Service

**Location** Merritt, British Columbia

**Date Posted** From: 2021-07-13 To: 2021-08-02

**Job** Type: Full-time Category: Public Administration

**Languages** English

### Description

Ministry of Health

Vancouver

Assistant Regional Manager

\$56,032.51 - \$63,565.27 annually

A great opportunity to take the next step in your career

The Vital Statistics Agency is responsible through legislation for the following registries: births, deaths, stillbirths, marriages, change of name, adoptions, and wills. Other services include issuing marriage licenses, disposition permits and certificates; appointing marriage licence issuers, marriage commissioners, district registrars, and the registration of religious representatives. The Agency also recognizes religious denominations for the purpose of solemnizing marriages. The Agency is responsible for the appointment of service providers by providing direction regarding policy and legislation, training, and in hiring adequate levels of resources to ensure community needs are met throughout the Province.

As the Assistant Regional Manager, you will be responsible for the supervision, coordination, and monitoring of the delivery of services in an assigned region of the Province. You will also be supervising the direct service delivery activities and administrative functions within the Regional Office. Additionally, you will function as a contact for many stakeholders, such as the general public, MLAs, MPs, the legal community, post-secondary education institutions, other agencies, and health care providers. Other key responsibilities will include supervising a large group of service providers, responding to complex service requests, assisting with recruitment and orientation of service providers, ensuring financial security, and ensuring accurate service provision and resources for appointed service providers. The position will also require the ability to accurately interpret related legislation and defend the Agency's position as it relates to legislation and associated policy statements.

Qualifications for this role include:

• Bachelor's Degree in public or business administration, or a related field and a minimum of 2 years recent and progressive related experience; OR

• Diploma in public or business administration, or a related field and a minimum of 4 years

\*recent and progressive related experience; OR

â€¢ An equivalent combination of post-secondary education and experience may be considered.

â€¢ Two (2) or more years recent experience supervising a group of subordinate positions within a workplace environment that includes allocating work duties, managing employee performance and delivering training.

\*Recent and progressive related experience must include ALL of the following:

â€¢ Experience in the use and application of policy and interpretation of legislation.

â€¢ Experience using and maintaining MS Excel and MS Word applications for reporting and correspondence purposes.

â€¢ Experience building and maintaining relationships with key stakeholders.

### **How to Apply**

For more information and to apply online by August 2, 2021, please click [Apply Now!](#)