



# Indigenous.Link

Canada's fastest growing Indigenous career portal, Careers.Indigenous.Link is pleased to introduce a new approach to job searching for Indigenous Job Seekers of Canada. Careers.Indigenous.Link brings simplicity, value, and functionality to the world of Canadian online job boards.

Through our partnership with Indigenous.Links Diversity Recruitment Program, we post jobs for Canada's largest corporations and government departments. With our vertical job search engine technology, Indigenous Job Seekers can search thousands of Indigenous-specific jobs in just about every industry, city, province and postal code.

Careers.Indigenous.Link offers the hottest job listings from some of the nation's top employers, and we will continue to add services and enhance functionality ensuring a more effective job search. For example, during a search, job seekers have the ability to roll over any job listing and read a brief description of the position to determine if the job is exactly what they're searching for. This practical feature allows job seekers to only research jobs relevant to their search. By including elements like this, Careers.Indigenous.Link can help reduce the time it takes to find and apply for the best, available jobs.

The team behind Indigenous.Link is dedicated to connecting Indigenous Peoples of Canada with great jobs along with the most time and cost-effective, career-advancing resources. It is our mission to develop and maintain a website where people can go to work!

Contact us to find out more about how to become a Site Sponsor.

Corporate Headquarters:

Toll Free Phone: (866) 225-9067

Toll Free Fax: (877) 825-7564

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Keewatin, ON P0X 1C0

# Job Board Posting



Careers.Indigenous.Link

Date Printed: 2024/05/16

## Human Resources Officer

<b>Job ID</b>	<b>1E-45-17-67-4E-C8</b>	
<b>Web Address</b>	<a href="https://careers.indigenous.link/viewjob?jobname=1E-45-17-67-4E-C8">https://careers.indigenous.link/viewjob?jobname=1E-45-17-67-4E-C8</a>	
<b>Company</b>	TWI Foods Inc	
<b>Location</b>	Etobicoke, Ontario	
<b>Date Posted</b>	From: 2024-03-12	To: 2024-09-08
<b>Job</b>	Type: Full-time	Category: Human Resources
<b>Job Start Date</b>	As soon as possible	
<b>Job Salary</b>	\$33.75/hr, 40 hours/week	
<b>Languages</b>	English	

### Description

One (1) position of Human Resources Officer (NOC 12101) at TWI Foods Inc., located at 40 Shaft Rd, Etobicoke, ON, M9W 4M2

#### Tasks:

- Prepare and post notices and advertisements
- Collect and screen applicants
- Review candidate inventories
- Contact potential applicants to arrange interviews
- Co-ordinate and participate in selection and examination boards to evaluate candidates
- Notify applicants of results of selection process and prepare job offers
- Advise managers and employees on staffing policies and procedures
- Organize and administer staff consultation and grievance procedures
- Determine eligibility to entitlements and arrange staff training
- Supervise personnel clerks performing filing, typing and record-keeping duties

Recruit and hire staff

#### Personal Suitability

- Accurate
- Client focus
- Efficient interpersonal skills
- Flexibility
- Judgement
- Organized
- Reliability
- Team player
- Adaptability
- Ability to multitask

### Experience

1 year to less than 2 years

### Education Requirements

College/CEGEP

### How to Apply

[twifoods.inc@gmail.com](mailto:twifoods.inc@gmail.com)

# Job Board Posting



**NewCanadianWorker**  
A Fresh Start for New Arrivals

Date Printed: 2024/05/16

## Human Resources Officer

<b>Job ID</b>	<b>58008CEFAFDA6</b>	
<b>Web Address</b>	<a href="http://NewCanadianWorker.ca/viewjob?jobname=58008CEFAFDA6">http://NewCanadianWorker.ca/viewjob?jobname=58008CEFAFDA6</a>	
<b>Company</b>	TWI Foods Inc	
<b>Location</b>	Etobicoke, Ontario	
<b>Date Posted</b>	From: 2024-03-12	To: 2024-09-08
<b>Job</b>	Type: Full-time	Category: Human Resources
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# Job Board Posting

**NoExperienceNeeded.ca**  
your place for a first step or a fresh start

Date Printed: 2024/05/16

## Human Resources Officer

<b>Job ID</b>	<b>8A0455EDCCAD9</b>	
<b>Web Address</b>	<a href="http://NoExperienceNeeded.ca/viewjob?jobname=8A0455EDCCAD9">http://NoExperienceNeeded.ca/viewjob?jobname=8A0455EDCCAD9</a>	
<b>Company</b>	TWI Foods Inc	
<b>Location</b>	Etobicoke, Ontario	
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