



Indigenous.Link

Canada's fastest growing Indigenous career portal, Careers.Indigenous.Link is pleased to introduce a new approach to job searching for Indigenous Job Seekers of Canada. Careers.Indigenous.Link brings simplicity, value, and functionality to the world of Canadian online job boards.

Through our partnership with Indigenous.Link's Diversity Recruitment Program, we post jobs for Canada's largest corporations and government departments. With our vertical job search engine technology, Indigenous Job Seekers can search thousands of Indigenous-specific jobs in just about every industry, city, province and postal code.

Careers.Indigenous.Link offers the hottest job listings from some of the nation's top employers, and we will continue to add services and enhance functionality ensuring a more effective job search. For example, during a search, job seekers have the ability to roll over any job listing and read a brief description of the position to determine if the job is exactly what they're searching for. This practical feature allows job seekers to only research jobs relevant to their search. By including elements like this, Careers.Indigenous.Link can help reduce the time it takes to find and apply for the best, available jobs.

The team behind Indigenous.Link is dedicated to connecting Indigenous Peoples of Canada with great jobs along with the most time and cost-effective, career-advancing resources. It is our mission to develop and maintain a website where people can go to work!

Contact us to find out more about how to become a Site Sponsor.

Corporate Headquarters:
Toll Free Phone: (866) 225-9067
Toll Free Fax: (877) 825-7564
L9 P23 R4074 HWY 596 - Box 109
Keewatin, ON P0X 1C0

Job Board Posting



Careers.Indigenous.Link

Date Printed: 2024/05/07

Front Desk Agent

Job ID	1D-F2-5E-00-30-D1	
Web Address	https://careers.indigenous.link/viewjob?jobname=1D-F2-5E-00-30-D1	
Company	Banff Caribou Properties Ltd.	
Location	Banff, Alberta	
Date Posted	From: 2022-05-11	To: 2022-11-07
Job	Type: Full-time	Category: Accommodations
Job Start Date	As soon as possible	
Job Salary	\$16.00/hour, 30-44 hours/week	
Languages	English	

Description

Vacancy: 15

Permanent, full-time employment

Employment conditions: Day, evening, night, weekend, early morning, morning

Location of employment: Various locations

Specific Skills: Take, cancel and change room reservations; Register arriving guests and assign rooms; Provide information on hotel facilities and services; Process guests' departures, calculate charges and receive payments; Investigate and resolve complaints and claims; Exchange foreign currency; Balance cash and complete balance sheets, cash reports and related forms; Answer telephone and relay telephone calls and messages; Clerical duties (i.e. faxing, filing, photocopying); Provide general information about points of interest in the area; Follow emergency and safety procedures; Handle wake-up calls; Provide customer service; Assist clients/guests with special needs; Maintain an inventory of vacancies, reservations and room assignments

Work Setting: Hotel, motel, resort

Work Conditions and Physical Capabilities:

Fast-paced environment; Work under pressure; Attention to detail; Standing for extended periods

Personal Suitability:

Effective interpersonal skills; Flexibility; Team player; Excellent oral communication; Client focus; Reliability

Health benefits: Health care plan; Dental plan

Long term benefits: Other benefits

Experience

No experience

Education Requirements

Secondary (high) school graduation certificate

How to Apply

By email:

jobs@banfflodgingco.com

By mail:

229 Bear Street, 3rd Floor, PO Box 1070

Banff, AB

T1L 1H8

Job Board Posting



NewCanadianWorker

A Fresh Start for New Arrivals

Date Printed: 2024/05/07

Front Desk Agent

Job ID	99EC50BA35E6F	
Web Address	http://NewCanadianWorker.ca/viewjob?jobname=99EC50BA35E6F	
Company	Banff Caribou Properties Ltd.	
Location	Banff, Alberta	
Date Posted	From: 2022-05-11	To: 2022-11-07
Job	Type: Full-time	Category: Accommodations
Job Start Date	As soon as possible	
Job Salary	\$16.00/hour, 30-44 hours/week	
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Banff , AB

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Job Board Posting

NoExperienceNeeded.ca
your place for a first step or a fresh start

Date Printed: 2024/05/07

Front Desk Agent

Job ID	2FFE89B80EFB0	
Web Address	http://NoExperienceNeeded.ca/viewjob?jobname=2FFE89B80EFB0	
Company	Banff Caribou Properties Ltd.	
Location	Banff, Alberta	
Date Posted	From: 2022-05-11	To: 2022-11-07
Job	Type: Full-time	Category: Accommodations
Job Start Date	As soon as possible	
Job Salary	\$16.00/hour, 30-44 hours/week	
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