



# Indigenous.Link

Canada's fastest growing Indigenous career portal, Careers.Indigenous.Link is pleased to introduce a new approach to job searching for Indigenous Job Seekers of Canada. Careers.Indigenous.Link brings simplicity, value, and functionality to the world of Canadian online job boards.

Through our partnership with Indigenous.Links Diversity Recruitment Program, we post jobs for Canada's largest corporations and government departments. With our vertical job search engine technology, Indigenous Job Seekers can search thousands of Indigenous-specific jobs in just about every industry, city, province and postal code.

Careers.Indigenous.Link offers the hottest job listings from some of the nation's top employers, and we will continue to add services and enhance functionality ensuring a more effective job search. For example, during a search, job seekers have the ability to roll over any job listing and read a brief description of the position to determine if the job is exactly what they're searching for. This practical feature allows job seekers to only research jobs relevant to their search. By including elements like this, Careers.Indigenous.Link can help reduce the time it takes to find and apply for the best, available jobs.

The team behind Indigenous.Link is dedicated to connecting Indigenous Peoples of Canada with great jobs along with the most time and cost-effective, career-advancing resources. It is our mission to develop and maintain a website where people can go to work!

Contact us to find out more about how to become a Site Sponsor.

Corporate Headquarters:

Toll Free Phone: (866) 225-9067

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# Job Board Posting



Careers.Indigenous.Link

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## Director, Indigenous Education Office

<b>Job ID</b>	<b>1B-59-88-A9-CC-32</b>	
<b>Web Address</b>	<a href="https://careers.indigenous.link/viewjob?jobname=1B-59-88-A9-CC-32">https://careers.indigenous.link/viewjob?jobname=1B-59-88-A9-CC-32</a>	
<b>Company</b>	Ministry Of Education	
<b>Location</b>	Anywhere In Ontario, Ontario	
<b>Date Posted</b>	From: 2023-08-30	To: 2024-02-26
<b>Job</b>	Type: Full-time	Category: Office
<b>Job Salary</b>	\$130,930 - \$178,580 Per Year	

### Description

Make your mark in this executive role dedicated to strengthening Indigenous education in Ontario. This impactful opportunity will appeal to leaders who are passionate about making a significant impact on First Nation, Metis and Inuit learners and communities in Ontario's education sector. As Director of the Indigenous Education Office, you will lead a team in planning, developing and implementing strategic directions, policies, programs, and resources to support access, inclusion and success of First Nation, Metis and Inuit learners in Ontario's education system.

You will manage and build effective relationships with Indigenous education partners and key education sector stakeholders to develop and promote collaborative approaches and partnerships that promote and reflect First Nation, Metis and Inuit history, languages, cultures, contributions and education needs. This role will give you the opportunity to make a lasting positive impact on the fastest growing youth population in Ontario.

As Director, you will lead a high-performing team to work collaboratively with external partners, education section partners, and other levels of government and internal partners across the ministry and government to develop policies and programs to meet the needs of First Nation, Metis and Inuit students in Ontario. You will also work with your leadership team and staff to advance innovation, creative problem-solving, and best practices in policy and program development. As a member of the ministry's senior leadership team, you will be accountable for advancing employee engagement and wellbeing, and upholding a diverse, inclusive, accessible and respectful workplace where every employee has a voice and the opportunity to fully contribute.

An effective leader in the Ontario Public Service (OPS) is responsible, innovative and collaborative. A responsible leader is someone who demonstrates authenticity, accountability, and courage in how they interact with others. An individual who models ethical behaviour, and who is honest and capable of making difficult choices. An innovative leader is someone who leads with common purpose, embraces positive disruption, and has a future mindset. An individual who inspires others, values continuous learning, and encourages development and integration. A collaborative leader focuses on helping others to grow, drives people-centred outcomes and promotes an environment of inclusivity. A leader who consistently works to confront bias and systemic barriers while understanding the importance of creating a more diverse and accessible workplace.

## OPS Commitment to Diversity, Inclusion, Accessibility and Anti-Racism

The OPS is an innovative, responsive, and accountable public service that works hard to be diverse, anti-racist, inclusive, accessible, merit-based, respectful and equitable. Diversifying leadership teams is a top OPS priority with the goal to achieve parity with the Ontario labour force by 2025 for the most underrepresented groups (Indigenous, racialized and persons with disabilities) in leadership positions.

To advance this goal, the OPS is collecting socio-demographic information that will help to address potential barriers and achieve equity in hiring. You are requested to complete the voluntary survey and contribute to building a more diverse, anti-racist, inclusive and accessible OPS.

The OPS invites all interested individuals to apply. As an organization that promotes equity and diversity, the OPS encourages applications from Indigenous and racialized individuals and persons with disabilities. The OPS offers employment accommodation across the recruitment process and all aspects of employment consistent with the requirements of Ontario's Human Rights Code . A dedicated team of employment accommodation specialists are available to discuss individual accommodation needs and ensure the hiring process is inclusive and free from barriers. Contact them at [ExecutiveAccommodations@ontario.ca](mailto:ExecutiveAccommodations@ontario.ca) if you require an accommodation to participate in the recruitment process. All information discussed related to accommodation will be kept confidential.

Visit the OPS Anti-Racism Policy , the OPS Diversity and Inclusion Blueprint and the Multi-Year Accessibility Plan <

<https://www.ontario.ca/page/accessible-design-2022-2025-ops-multi-year-accessibility-plan#:~:text=The%20Multi%2DYear%20Accessibility%20Plan,barriers%20for%20persons%20with%20disabilities> > to learn more about the OPS commitment to advancing racial equity, accessibility, diversity and inclusion in the public service.

What can I expect in this role

Reporting to the Assistant Deputy Minister, you will:

- Develop strategic frameworks to support Indigenous education in Ontario.
- Administer ministry programs to support the success of First Nation, Metis and Inuit learners.
- Lead the preparation of policy and financial submissions for approval by senior ministry officials.
- Provide oversight and guidance on the management of Transfer Payment Agreements, led by the Indigenous Education Office, with school board and third-party organization recipients. Develop, manage, and be accountable for the Indigenous Education Office budget.
- Identify and prioritize critical Indigenous education issues and concerns as part of the annual budget-setting process.
- Work closely with colleagues across governments to ensure a collaborative approach across the education sectors.
- Build and promote effective relationships with a variety of Indigenous education partners and key stakeholders within Ontario.
- Direct the development and implementation of strategies and activities to build and foster collaborative partnerships and strengthen linkages between the government, school boards, schools, First Nation, Metis and Inuit partners and communities.
- Ensure the First Nation, Metis and Inuit perspectives are reflected and integrated in policy and program development across the ministry.
- Support activities, learning and events in the ministry to expand knowledge of First Nation, Metis

and Inuit communities, histories, cultures, perspectives and contributions.

- Provide briefings and strategic advice to the Minister, Deputy Minister and Assistant Deputy Minister on policy options, analysis and recommendations related to Indigenous education, partner and stakeholder issues.

- Advance a culture among colleagues and staff that prioritizes collaboration, engagement, inclusion, equity, accessibility, excellence, respect and well-being.

How do I qualify

Leadership

- You have leadership expertise and experience in education and/or advanced education, and the ability to serve as an effective representative between the ministry and First Nation, Metis and Inuit peoples, as well as all education partners.

- You have proven expertise in innovative strategic planning, with an emphasis on the design and development of strategic partnership frameworks.

- You are an inclusive leader who fosters and creates a culture of diversity, inclusion, accessibility, anti-racism, and equity in the workplace.

- You demonstrate resiliency and have experience leading and motivating high-performing and multi-functional teams in a fast-paced, highly visible, and demanding environment, while promoting employee wellbeing and engagement.

- You demonstrate political acuity and can effectively brief, and deliver strategic and confidential advice to, the senior leaders and various other stakeholders.

- You have a strong track record of building credibility with staff, stakeholders, and partners.

- You are experienced in change management and have a track record of championing the adoption of innovative methods and technologies that drive true transformative business practices and solutions, and taking measured and appropriate risks related to innovation.

- You have experience working through contentious human resource and labour relations issues.

Relationship Management and Political Acuity

- You have demonstrated experience and ability to engage with First Nation, Metis and Inuit peoples and organizations to promote partnerships and respectful and inclusive relationships.

- You have in-depth knowledge of the issues within the First Nations, Metis and Inuit education communities.

- You have a proven track record of fostering collaborative internal and external relationships to promote a seamless integration of policy/program design and service delivery.

- You are an effective communicator, negotiator and consensus builder who can work collaboratively with colleagues and stakeholders to advance shared priorities and manage complex issues.

- You can independently build and manage relationships with external partners and stakeholders based on transparency, accountability, and trust.

- You have a high degree of integrity and political acuity to manage complex issues within the context of multiple interests, and with high public profile and scrutiny.

- You anticipate, and respond to, politically sensitive situations.

- You can work collaboratively across divisions, ministries, and levels of government, and/or with external partners to advance innovative initiatives and continuous service improvements.

Job Knowledge

- You have expert knowledge of strategic policy development as well as development and delivery, within a government context.

- You have knowledge of, and experience in, applying government financial management policies and with transfer payment oversight.
- You have demonstrated critical analysis and research skills to assess, and act on, sensitive and high-profile policy issues.
- You have experience in engagement, consultation, and negotiation methods, techniques and best practices; new and emerging trends in communications (e.g. social media and the government's vision) to manage the development and implementation of stakeholder, Indigenous and key partner relations and communications strategies and to support ministry initiatives.
- You have experience working through Strategic Planning Process submissions (multi-year financial planning) and providing strategic advice related to ministry funding decisions.
- You are adept at managing multiple competing priorities.
- You are a confident public speaker and presenter, able to engage a wide variety of audiences effectively.

Note:

- If the successful candidate is located (125 km) outside of Toronto and the Greater Toronto Area, travel will be expected to Toronto once a month. Travel expenses will be covered by the ministry. The candidate is expected to be in an OPS office the number of days outlined by the OPS Return to Work policy.

Duration: Permanent

Location: Anywhere in Ontario

### **How to Apply**

Click "Apply Now"

Please apply online, only, by Sunday, October 1, 2023, Please follow the instructions to submit your application. Faxes are not being accepted at this time.

If you require accommodation in order to participate in the recruitment process, please contact the Executive Recruitment Unit at [careersexecutive@ontario.ca](mailto:careersexecutive@ontario.ca).

The Ontario Public Service is an inclusive employer. Accommodation will be provided in accordance with Ontario's Human Rights Code.