



# Indigenous.Link

Canada's fastest growing Indigenous career portal, Careers.Indigenous.Link is pleased to introduce a new approach to job searching for Indigenous Job Seekers of Canada. Careers.Indigenous.Link brings simplicity, value, and functionality to the world of Canadian online job boards.

Through our partnership with Indigenous.Links Diversity Recruitment Program, we post jobs for Canada's largest corporations and government departments. With our vertical job search engine technology, Indigenous Job Seekers can search thousands of Indigenous-specific jobs in just about every industry, city, province and postal code.

Careers.Indigenous.Link offers the hottest job listings from some of the nation's top employers, and we will continue to add services and enhance functionality ensuring a more effective job search. For example, during a search, job seekers have the ability to roll over any job listing and read a brief description of the position to determine if the job is exactly what they're searching for. This practical feature allows job seekers to only research jobs relevant to their search. By including elements like this, Careers.Indigenous.Link can help reduce the time it takes to find and apply for the best, available jobs.

The team behind Indigenous.Link is dedicated to connecting Indigenous Peoples of Canada with great jobs along with the most time and cost-effective, career-advancing resources. It is our mission to develop and maintain a website where people can go to work!

Contact us to find out more about how to become a Site Sponsor.

Corporate Headquarters:

Toll Free Phone: (866) 225-9067

Toll Free Fax: (877) 825-7564

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# Job Board Posting



Careers.Indigenous.Link

Date Printed: 2024/04/26

## Accounting Technician (NOC 1311)

**Job ID** 19-FD-24-BD-76-BC

**Web Address**

<https://careers.indigenous.link/viewjob?jobname=19-FD-24-BD-76-BC>

**Company** Quality Property Development Inc

**Location** Edmonton, Alberta

**Date Posted** From: 2018-10-03 To: 2019-04-01

**Job** Type: Full-time Category: Finance

**Job Start Date** As soon as possible

**Job Salary** \$28.85/Hour for 40 to 44 hours/week

**Languages** English

### Description

Number of vacancies: 1

Employment Groups: Visible minorities, Indigenous peoples, Persons with disabilities, Newcomers to Canada

Terms of Employment: Permanent, Full time

Benefits: Medical Benefits

Employment Conditions: Day

Job Requirements

Education â€“ Bachelorâ€™s degree

Experience - 1 year to less than 2 years, experience with a group of companies is a must, experience in Real estate, Leasing and Renting is an asset.

Security and Safety - Criminal record check, Drug test

Transportation/Travel Information â€“ Public transportation is available

Work Conditions and Physical Capabilities â€“ Attention to detail, Work under pressure

Work Location Information â€“ Urban Area, 6 months free accommodation

Personal Suitability

Effective interpersonal skills, Excellent oral communication, Organized, Excellent written communication, Accurate, Team player, Reliability, Dependability, Flexibility.

Business Equipment and Computer Applications

MS Access, MS Word, MS Outlook, MS Windows, MS Excel, Simply Accounting

Specific Skills: Post journal entries for group of companies, Maintain general ledgers and financial statements, Prepare trial balance of books, Calculate fixed assets and depreciation, Prepare other statistical, financial and accounting reports, Keep financial records and establish, maintain and balance various accounts using manual and computerized bookkeeping systems, Calculate and prepare cheques for payroll, Reconcile accounts, Intercompany allocations

### How to Apply

Many ways to apply:

By email: [r.leahy@qualityprop.ca](mailto:r.leahy@qualityprop.ca)

Online: <http://www.qualityprop.ca>

Intended Job posting audience

Anyone who can legally work in Canada can apply for this job. If you are not currently authorized to work in Canada, the employer will not consider your job application.

# Job Board Posting



**NewCanadianWorker**

A Fresh Start for New Arrivals

Date Printed: 2024/04/26

## Accounting Technician (NOC 1311)

<b>Job ID</b>	<b>NCW000412</b>	
<b>Web Address</b>	<a href="http://NewCanadianWorker.ca/viewjob?jobname=NCW000412">http://NewCanadianWorker.ca/viewjob?jobname=NCW000412</a>	
<b>Company</b>	Quality Property Development Inc	
<b>Location</b>	Edmonton, Alberta	
<b>Date Posted</b>	From: 2018-10-03	To: 2019-04-01
<b>Job</b>	Type: Full-time	Category: Finance
<b>Job Start Date</b>	As soon as possible	
<b>Job Salary</b>	\$28.85/Hour for 40 to 44 hours/week	
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