



# Indigenous.Link

Canada's fastest growing Indigenous career portal, Careers.Indigenous.Link is pleased to introduce a new approach to job searching for Indigenous Job Seekers of Canada. Careers.Indigenous.Link brings simplicity, value, and functionality to the world of Canadian online job boards.

Through our partnership with Indigenous.Links Diversity Recruitment Program, we post jobs for Canada's largest corporations and government departments. With our vertical job search engine technology, Indigenous Job Seekers can search thousands of Indigenous-specific jobs in just about every industry, city, province and postal code.

Careers.Indigenous.Link offers the hottest job listings from some of the nation's top employers, and we will continue to add services and enhance functionality ensuring a more effective job search. For example, during a search, job seekers have the ability to roll over any job listing and read a brief description of the position to determine if the job is exactly what they're searching for. This practical feature allows job seekers to only research jobs relevant to their search. By including elements like this, Careers.Indigenous.Link can help reduce the time it takes to find and apply for the best, available jobs.

The team behind Indigenous.Link is dedicated to connecting Indigenous Peoples of Canada with great jobs along with the most time and cost-effective, career-advancing resources. It is our mission to develop and maintain a website where people can go to work!

Contact us to find out more about how to become a Site Sponsor.

Corporate Headquarters:

Toll Free Phone: (866) 225-9067

Toll Free Fax: (877) 825-7564

L9 P23 R4074 HWY 596 - Box 109

Keewatin, ON P0X 1C0

# Job Board Posting



Careers.Indigenous.Link

Date Printed: 2024/05/04

## Bookkeeper

|                       |   |                   |
|-----------------------|---|-------------------|
| <b>Job ID</b>         | <b>19-DC-B1-FE-0E-B6</b>  |                   |
| <b>Web Address</b>    | <a href="https://careers.indigenous.link/viewjob?jobname=19-DC-B1-FE-0E-B6">https://careers.indigenous.link/viewjob?jobname=19-DC-B1-FE-0E-B6</a> |                   |
| <b>Company</b>        | Aymaone Enterprise Inc.   |                   |
| <b>Location</b>       | Richmond, British Columbia  |                   |
| <b>Date Posted</b>    | From: 2020-02-07  | To: 2020-08-05    |
| <b>Job</b>            | Type: Full-time   | Category: Finance |
| <b>Job Start Date</b> | As soon as possible   |                   |
| <b>Job Salary</b>     | \$23.08 Per Hour  |                   |
| <b>Languages</b>      | English   |                   |

### Description

Business address: 2131-8700 Mckim Way, Richmond, BC V6X 4A5

No. of Positions: 1

Terms of Employment: Full-time Permanent

Benefits: N/A

Fax number: N/A

Mailing Address: 2131-8700 Mckim Way, Richmond, BC V6X 4A5

Job duties:

- Keep financial records and establish, maintain and balance computerized bookkeeping systems
- Post journal entries and reconcile accounts, prepare trial balance of books and prepare financial statements
- Calculate and prepare cheques for payrolls and for utility, tax and other bills
- Complete and submit tax remittance forms, workers' compensation forms, pension contribution forms and other government documents
- Prepare tax returns and perform other personal bookkeeping services
- Prepare other statistical, financial and accounting reports.

### Experience

Minimum 1-year experience as Bookkeeper

### Education Requirements

Completion of a college program in accounting, bookkeeping or a related field

Education background in Accounting/Business would be an asset

### How to Apply

Please send email to: [aymaoneinc@gmail.com](mailto:aymaoneinc@gmail.com)

Absolutely no walk-ins or telephone calls will be considered

# Job Board Posting



**NewCanadianWorker**

A Fresh Start for New Arrivals

Date Printed: 2024/05/04

## Bookkeeper

|                       |   |                   |
|-----------------------|---|-------------------|
| <b>Job ID</b>         | <b>CD8DE80A055F4</b>  |                   |
| <b>Web Address</b>    | <a href="http://NewCanadianWorker.ca/viewjob?jobname=CD8DE80A055F4">http://NewCanadianWorker.ca/viewjob?jobname=CD8DE80A055F4</a> |                   |
| <b>Company</b>        | Aymaone Enterprise Inc.   |                   |
| <b>Location</b>       | Richmond, British Columbia  |                   |
| <b>Date Posted</b>    | From: 2020-02-07  | To: 2020-08-05    |
| <b>Job</b>            | Type: Full-time   | Category: Finance |
| <b>Job Start Date</b> | As soon as possible   |                   |
| <b>Job Salary</b>     | \$23.08 Per Hour  |                   |
| <b>Languages</b>      | English   |                   |

### Description

Business address: 2131-8700 Mckim Way, Richmond, BC V6X 4A5

No. of Positions: 1

Terms of Employment: Full-time Permanent

Benefits: N/A

Fax number: N/A

Mailing Address: 2131-8700 Mckim Way, Richmond, BC V6X 4A5

Job duties:

- Keep financial records and establish, maintain and balance computerized bookkeeping systems
- Post journal entries and reconcile accounts, prepare trial balance of books and prepare financial statements
- Calculate and prepare cheques for payrolls and for utility, tax and other bills
- Complete and submit tax remittance forms, workers' compensation forms, pension contribution forms and other government documents
- Prepare tax returns and perform other personal bookkeeping services
- Prepare other statistical, financial and accounting reports.

### Experience

Minimum 1-year experience as Bookkeeper

### Education Requirements

Completion of a college program in accounting, bookkeeping or a related field

Education background in Accounting/Business would be an asset

### How to Apply

Please send email to: [aymaoneinc@gmail.com](mailto:aymaoneinc@gmail.com)

Absolutely no walk-ins or telephone calls will be considered

# Job Board Posting

**NoExperienceNeeded.ca**  
your place for a first step or a fresh start

Date Printed: 2024/05/04

## Bookkeeper

|                       |   |                   |
|-----------------------|---|-------------------|
| <b>Job ID</b>         | <b>DBB5AF27EEAA4</b>  |                   |
| <b>Web Address</b>    | <a href="http://NoExperienceNeeded.ca/viewjob?jobname=DBB5AF27EEAA4">http://NoExperienceNeeded.ca/viewjob?jobname=DBB5AF27EEAA4</a> |                   |
| <b>Company</b>        | Aymaone Enterprise Inc.   |                   |
| <b>Location</b>       | Richmond, British Columbia  |                   |
| <b>Date Posted</b>    | From: 2020-02-07  | To: 2020-08-05    |
| <b>Job</b>            | Type: Full-time   | Category: Finance |
| <b>Job Start Date</b> | As soon as possible   |                   |
| <b>Job Salary</b>     | \$23.08 Per Hour  |                   |
| <b>Languages</b>      | English   |                   |

### Description

Business address: 2131-8700 Mckim Way, Richmond, BC V6X 4A5

No. of Positions: 1

Terms of Employment: Full-time Permanent

Benefits: N/A

Fax number: N/A

Mailing Address: 2131-8700 Mckim Way, Richmond, BC V6X 4A5

Job duties:

- Keep financial records and establish, maintain and balance computerized bookkeeping systems
- Post journal entries and reconcile accounts, prepare trial balance of books and prepare financial statements
- Calculate and prepare cheques for payrolls and for utility, tax and other bills
- Complete and submit tax remittance forms, workers' compensation forms, pension contribution forms and other government documents
- Prepare tax returns and perform other personal bookkeeping services
- Prepare other statistical, financial and accounting reports.

### Experience

Minimum 1-year experience as Bookkeeper

### Education Requirements

Completion of a college program in accounting, bookkeeping or a related field

Education background in Accounting/Business would be an asset

### How to Apply

Please send email to: [aymaoneinc@gmail.com](mailto:aymaoneinc@gmail.com)

Absolutely no walk-ins or telephone calls will be considered