



Indigenous.Link

Canada's fastest growing Indigenous career portal, Careers.Indigenous.Link is pleased to introduce a new approach to job searching for Indigenous Job Seekers of Canada. Careers.Indigenous.Link brings simplicity, value, and functionality to the world of Canadian online job boards.

Through our partnership with Indigenous.Link's Diversity Recruitment Program, we post jobs for Canada's largest corporations and government departments. With our vertical job search engine technology, Indigenous Job Seekers can search thousands of Indigenous-specific jobs in just about every industry, city, province and postal code.

Careers.Indigenous.Link offers the hottest job listings from some of the nation's top employers, and we will continue to add services and enhance functionality ensuring a more effective job search. For example, during a search, job seekers have the ability to roll over any job listing and read a brief description of the position to determine if the job is exactly what they're searching for. This practical feature allows job seekers to only research jobs relevant to their search. By including elements like this, Careers.Indigenous.Link can help reduce the time it takes to find and apply for the best, available jobs.

The team behind Indigenous.Link is dedicated to connecting Indigenous Peoples of Canada with great jobs along with the most time and cost-effective, career-advancing resources. It is our mission to develop and maintain a website where people can go to work!

Contact us to find out more about how to become a Site Sponsor.

Corporate Headquarters:
Toll Free Phone: (866) 225-9067
Toll Free Fax: (877) 825-7564
L9 P23 R4074 HWY 596 - Box 109
Keewatin, ON P0X 1C0

Job Board Posting



Careers.Indigenous.Link

Date Printed: 2024/04/25

Budget Analyst

Job ID	19-40-CC-06-0E-A9	
Web Address	https://careers.indigenous.link/viewjob?jobname=19-40-CC-06-0E-A9	
Company	University Of Guelph	
Location	Guelph, Ontario	
Date Posted	From: 2023-01-23	To: 2023-02-22
Job	Type: Full-time	Category: Finance
Languages	N/A	

Description

One temporary, full-time position (February 6, 2023 - August 9, 2024) and one permanent, full-time position - Guelph, ON

Experienced, deadline-oriented financial analysts will welcome this exciting opportunity to play a critical role at the University of Guelph (U of G) in maintaining budget data within a complex financial system.

The Office of Institutional Research and Planning controls and manages the U of G institutional budgeting framework through resource and financial planning which informs the development of the annual University operating budget. Furthermore, the Office assists in implementing, monitoring and controlling budgets within anticipated resources. As a result, a key accountability of your role will be to use people skills, technology, and information management to foster confidence among the University departments in managing their financial resources.

Reporting to the Director, Budgets and Resources Planning, and demonstrating a strong service focus and high level of professionalism, you will be accountable for detailed analysis, maintenance, controls and communication of budget information. Based on your daily and monthly monitoring and analysis of the budgets for the University colleges, academic units, and other administrative departments, you will determine any potential problem areas, initiate corrective action by working with the departments to create solutions, and lead in the daily maintenance and control of the University Budget data system.

This position calls for a strong commitment to service improvement and participation in systems development and testing, a high degree of diplomacy when dealing with sensitive information, and the ability to manage multiple priorities.

QUALIFICATIONS

To be considered for the position of Budget Analyst, you must be tactful, work well in a team environment and possess the following profile:

- A university degree in a related field along with a minimum of two (2) years of related experience.
- Notable experience with, and knowledge of, budgeting within a university and government culture, practices and priorities is highly beneficial.
- Knowledge of, and experience with, ERP system controls maintenance would be an asset.
- Excellent interpersonal and communication skills along with exceptional tact and diplomacy.
- Proficient computer skills working with the Microsoft Office Suite and relational databases.

The University of Guelph (www.uoguelph.ca) is one of Canada's leading research-intensive comprehensive institutions, with a record of outstanding scholarship in the arts, humanities, social sciences, life sciences, physical and engineering sciences, agriculture and veterinary sciences. This is your chance to join us in our endeavour to improve life.

To view a detailed posting for the role of Budget Analyst, including application instructions, please go to our website at www.uoguelph.ca/hr/careers.

Applications, quoting Hiring #2022-0862 (temporary position) and/or #2022-0863 (permanent position), must be sent to: careers@uoguelph.ca.

At the University of Guelph, fostering a culture of inclusion is an institutional imperative. The University invites and encourages applications from all qualified individuals, including from groups that are traditionally underrepresented in employment, who may contribute to further diversification of our Institution.

How to Apply

Click "Apply Now"