



Indigenous.Link

Canada's fastest growing Indigenous career portal, Careers.Indigenous.Link is pleased to introduce a new approach to job searching for Indigenous Job Seekers of Canada. Careers.Indigenous.Link brings simplicity, value, and functionality to the world of Canadian online job boards.

Through our partnership with Indigenous.Links Diversity Recruitment Program, we post jobs for Canada's largest corporations and government departments. With our vertical job search engine technology, Indigenous Job Seekers can search thousands of Indigenous-specific jobs in just about every industry, city, province and postal code.

Careers.Indigenous.Link offers the hottest job listings from some of the nation's top employers, and we will continue to add services and enhance functionality ensuring a more effective job search. For example, during a search, job seekers have the ability to roll over any job listing and read a brief description of the position to determine if the job is exactly what they're searching for. This practical feature allows job seekers to only research jobs relevant to their search. By including elements like this, Careers.Indigenous.Link can help reduce the time it takes to find and apply for the best, available jobs.

The team behind Indigenous.Link is dedicated to connecting Indigenous Peoples of Canada with great jobs along with the most time and cost-effective, career-advancing resources. It is our mission to develop and maintain a website where people can go to work!

Contact us to find out more about how to become a Site Sponsor.

Corporate Headquarters:

Toll Free Phone: (866) 225-9067

Toll Free Fax: (877) 825-7564

L9 P23 R4074 HWY 596 - Box 109

Keewatin, ON P0X 1C0

Job Board Posting



Careers.Indigenous.Link

Date Printed: 2024/05/07

Bookkeeper

Job ID	19-3A-41-9F-BB-85	
Web Address	https://careers.indigenous.link/viewjob?jobname=19-3A-41-9F-BB-85	
Company	Mainland L Contracting Ltd	
Location	Surrey, British Columbia	
Date Posted	From: 2018-08-12	To: 2019-02-08
Job	Type: Full-time	Category: Office
Job Start Date	As soon as possible	
Job Salary	\$22.50 per hour, for 40 hours per week	
Languages	Should have good oral and written English	

Description

Mainland L Contracting Ltd at 210-12899 80 Ave., Surrey, British Columbia V3W 0E6 is hiring a permanent fulltime Bookkeeper

Position Available: 1

Terms of employment: Full time, Permanent

Location: 210-12899 80 Ave., Surrey, British Columbia V3W 0E6

Job Duties:

- Keep financial records
- Maintain general ledgers and prepare financial statements
- establish, maintain and balance various accounts using manual and computerized bookkeeping systems
- Calculate and prepare cheques for payrolls and tax and other bills
- Prepare tax returns and perform other personal bookkeeping services
- Prepare financial, statistical and accounting reports.
- Post journal entries and reconcile accounts,
- Prepare trial balance of books
- Complete and submit tax remittance forms, workers' compensation forms, pension contribution forms and other government documents

Skills Required:

Computer: Knowledge of excel and accounting software

Education Requirements

Completion of secondary school is required. Completion of a college program in accounting, bookkeeping or a related field or Courses in accounting or bookkeeping combined with 2+ years of experience as a financial or accounting clerk are required.

How to Apply

Please forward your resume to Ranjit at jag_mainland@hotmail.com

Job Board Posting



NewCanadianWorker

A Fresh Start for New Arrivals

Date Printed: 2024/05/07

Bookkeeper

Job ID	009D13693114F	
Web Address	http://NewCanadianWorker.ca/viewjob?jobname=009D13693114F	
Company	Mainland L Contracting Ltd	
Location	Surrey, British Columbia	
Date Posted	From: 2018-08-12	To: 2019-02-08
Job	Type: Full-time	Category: Office
Job Start Date	As soon as possible	
Job Salary	\$22.50 per hour, for 40 hours per week	
Languages	Should have good oral and written English	

Description

Mainland L Contracting Ltd at 210-12899 80 Ave., Surrey, British Columbia V3W 0E6 is hiring a permanent fulltime Bookkeeper

Position Available: 1

Terms of employment: Full time, Permanent

Location: 210-12899 80 Ave., Surrey, British Columbia V3W 0E6

Job Duties:

- Keep financial records
- Maintain general ledgers and prepare financial statements
- establish, maintain and balance various accounts using manual and computerized bookkeeping systems
- Calculate and prepare cheques for payrolls and tax and other bills
- Prepare tax returns and perform other personal bookkeeping services
- Prepare financial, statistical and accounting reports.
- Post journal entries and reconcile accounts,
- Prepare trial balance of books
- Complete and submit tax remittance forms, workers' compensation forms, pension contribution forms and other government documents

Skills Required:

Computer: Knowledge of excel and accounting software

Education Requirements

Completion of secondary school is required. Completion of a college program in accounting, bookkeeping or a related field or Courses in accounting or bookkeeping combined with 2+ years of experience as a financial or accounting clerk are required.

How to Apply

Please forward your resume to Ranjit at jag_mainland@hotmail.com

Job Board Posting

NoExperienceNeeded.ca
your place for a first step or a fresh start

Date Printed: 2024/05/07

Bookkeeper

Job ID	3BFFFF19200DC	
Web Address	http://NoExperienceNeeded.ca/viewjob?jobname=3BFFFF19200DC	
Company	Mainland L Contracting Ltd	
Location	Surrey, British Columbia	
Date Posted	From: 2018-08-12	To: 2019-02-08
Job	Type: Full-time	Category: Office
Job Start Date	As soon as possible	
Job Salary	\$22.50 per hour, for 40 hours per week	
Languages	Should have good oral and written English	

Description

Mainland L Contracting Ltd at 210-12899 80 Ave., Surrey, British Columbia V3W 0E6 is hiring a permanent fulltime Bookkeeper

Position Available: 1

Terms of employment: Full time, Permanent

Location: 210-12899 80 Ave., Surrey, British Columbia V3W 0E6

Job Duties:

- Keep financial records
- Maintain general ledgers and prepare financial statements
- establish, maintain and balance various accounts using manual and computerized bookkeeping systems
- Calculate and prepare cheques for payrolls and tax and other bills
- Prepare tax returns and perform other personal bookkeeping services
- Prepare financial, statistical and accounting reports.
- Post journal entries and reconcile accounts,
- Prepare trial balance of books
- Complete and submit tax remittance forms, workers' compensation forms, pension contribution forms and other government documents

Skills Required:

Computer: Knowledge of excel and accounting software

Education Requirements

Completion of secondary school is required. Completion of a college program in accounting, bookkeeping or a related field or Courses in accounting or bookkeeping combined with 2+ years of experience as a financial or accounting clerk are required.

How to Apply

Please forward your resume to Ranjit at jag_mainland@hotmail.com