



# Indigenous.Link

Canada's fastest growing Indigenous career portal, Careers.Indigenous.Link is pleased to introduce a new approach to job searching for Indigenous Job Seekers of Canada. Careers.Indigenous.Link brings simplicity, value, and functionality to the world of Canadian online job boards.

Through our partnership with Indigenous.Links Diversity Recruitment Program, we post jobs for Canada's largest corporations and government departments. With our vertical job search engine technology, Indigenous Job Seekers can search thousands of Indigenous-specific jobs in just about every industry, city, province and postal code.

Careers.Indigenous.Link offers the hottest job listings from some of the nation's top employers, and we will continue to add services and enhance functionality ensuring a more effective job search. For example, during a search, job seekers have the ability to roll over any job listing and read a brief description of the position to determine if the job is exactly what they're searching for. This practical feature allows job seekers to only research jobs relevant to their search. By including elements like this, Careers.Indigenous.Link can help reduce the time it takes to find and apply for the best, available jobs.

The team behind Indigenous.Link is dedicated to connecting Indigenous Peoples of Canada with great jobs along with the most time and cost-effective, career-advancing resources. It is our mission to develop and maintain a website where people can go to work!

Contact us to find out more about how to become a Site Sponsor.

Corporate Headquarters:

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# Job Board Posting



Careers.Indigenous.Link

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## Traffic Coordinator

<b>Job ID</b>	<b>18-75-47-8D-B6-4E</b>	
<b>Web Address</b>	<a href="https://careers.indigenous.link/viewjob?jobname=18-75-47-8D-B6-4E">https://careers.indigenous.link/viewjob?jobname=18-75-47-8D-B6-4E</a>	
<b>Company</b>	Rogers Communication	
<b>Location</b>	Calgary, Alberta	
<b>Date Posted</b>	From: 2018-12-20	To: 2019-06-18
<b>Job</b>	Type: Full-time	Category: Broadcasting-Media
<b>Languages</b>	English	

### Description

At Rogers, we connect Canadians to a world of possibilities and the memorable moments that matter most in their lives. Every day we wake up with one purpose in mind. To bring loved ones together from across the globe. To connect people to each other and the world around them. To help an entrepreneur realize her dream. A sports fan celebrate a special moment. Because we believe connections unite us, possibilities fuels us, and moments define us.

Radio Traffic Coordinator

#### Job Overview

We are currently looking for a Traffic Coordinator to join our Regional team in Calgary.

Review and process sales orders, following up with the Account Manager on any errors or inventory challenges.

Management of Airtime Inventory, with a focus on maximizing revenue.

Creating and scheduling Programming elements, features and commercial breaks as provided by the Program Director and General Sales Manager.

Daily Traffic Logs are pro-actively edited on a daily and weekly basis. Once edited, Creative is applied and they are printed and exported to the Automation system. Logs are reconciled each morning.

Liaise with Sales, Creative, Promotions, Programming, Engineering and Credit.

#### Qualifications:

Previous broadcasting traffic experience or related post-secondary education.

Customer service experience and skills, especially working with Ad agencies, Sales, Marketing and Revenue Management.

Able to effectively meet deadlines and handle last minute revisions.

Detailed oriented, with excellent organizational and data entry skills.

The ability to problem solve and work independently but who is also a team player, willing to assist their Traffic colleagues when needed.

Demonstrated computer literacy with PC based software applications including Microsoft Word, Excel and Outlook.

Experience with WideOrbit Traffic & Automation is an asset.

Occasional overtime may be required.

Schedule: Full time

Shift: Day

Length of Contract: Not Applicable (Regular Position)

Work Location: 535 7th Avenue Sout West (811), Calgary, AB

Travel Requirements: None

Posting Category/Function: Broadcasting & Commercial Traffic

Requisition ID: 14421

**How to Apply**

<https://roge.rs/2rLzhvp>