



Indigenous.Link

Canada's fastest growing Indigenous career portal, Careers.Indigenous.Link is pleased to introduce a new approach to job searching for Indigenous Job Seekers of Canada. Careers.Indigenous.Link brings simplicity, value, and functionality to the world of Canadian online job boards.

Through our partnership with Indigenous.Links Diversity Recruitment Program, we post jobs for Canada's largest corporations and government departments. With our vertical job search engine technology, Indigenous Job Seekers can search thousands of Indigenous-specific jobs in just about every industry, city, province and postal code.

Careers.Indigenous.Link offers the hottest job listings from some of the nation's top employers, and we will continue to add services and enhance functionality ensuring a more effective job search. For example, during a search, job seekers have the ability to roll over any job listing and read a brief description of the position to determine if the job is exactly what they're searching for. This practical feature allows job seekers to only research jobs relevant to their search. By including elements like this, Careers.Indigenous.Link can help reduce the time it takes to find and apply for the best, available jobs.

The team behind Indigenous.Link is dedicated to connecting Indigenous Peoples of Canada with great jobs along with the most time and cost-effective, career-advancing resources. It is our mission to develop and maintain a website where people can go to work!

Contact us to find out more about how to become a Site Sponsor.

Corporate Headquarters:

Toll Free Phone: (866) 225-9067

Toll Free Fax: (877) 825-7564

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Job Board Posting



Careers.Indigenous.Link

Date Printed: 2024/04/20

Research Data Analyst

Job ID	17-CD-DA-57-27-71	
Web Address	https://careers.indigenous.link/viewjob?jobname=17-CD-DA-57-27-71	
Company	Western University	
Location	London, Ontario	
Date Posted	From: 2022-06-08	To: 2022-12-05
Job	Type: Full-time	Category: Education
Job Start Date	July 2022	
Job Salary	PMA Salary Grade 14	
Languages	English	

Description

Reference: 27069

Location: UWO Main Campus

Faculty/Unit: VP Research - Western Research

Department: Research Development & Services

Employee Group: PMA • Professional and Managerial Association

Appointment Type/ Status: Continuing/Regular Full • Time

Classification & Regular Hours:

Hours per Week: 35

Salary Grade: 14

About Western:

With an international reputation for success, Western ranks as one of Canada's top research-intensive universities. Our research excellence expands knowledge and drives discovery with real-world application. Western also provides an exceptional employment experience, offering competitive salaries, a wide range of employment opportunities and one of Canada's most beautiful campuses.

About Us:

Western Research fosters a culture of research excellence at Western and enhances Western University's research profile on the global stage through strategic and administrative support. We support a broad definition of research, including (but not limited to) discovery, innovation, creativity, and artistic works through collaboration, communication and service.

Responsibilities:

Under the direction of the Director, Knowledge Exchange, Impact and Equity, Diversity, Inclusion and Decolonization (EDI • D) (The Director) and working in collaboration with other roles within Western Research, the Research Data Analyst will be responsible for the collection, analysis and high-level

translation of quantitative and qualitative data related to Western's institutional research activities,

research funding and various institutional rankings. The role will exclusively receive data requests internally from Western Research units, leaders and colleagues, and support the coordination of continual and special projects related to data capture and reporting. The Research Data Analyst will prepare and maintain databases and systems, and draft comprehensive and high-level reports required to support decision making, strategy development, and advance various initiatives within Western Research. The role will liaise with other departments and units at the university to create and optimize business processes that ensure all required data is collected. The role will work with the Director to provide data and analysis that supports policy development and research planning.

Experience

- 3 years' experience working with large-scale data; preferably research-administrative data
- Experience in data analysis and reporting (quantitative and qualitative), including working with large data sets, data visualization and statistical measures
- Experience in mathematical and statistical methods, information analysis, qualitative analysis, synthesis, and project management
- Experience drafting comprehensive and high-level reports, preparing presentations and communicating data analysis results
- Previous work experience in an academic research environment preferred
- Experience developing and implementing data analyses, data collection systems and other strategies that optimize statistical efficiency and quality preferred
- Experience building dashboards and other data visualization techniques preferred

Education Requirements

- Undergraduate degree in a related field (e.g., statistical or actuarial science)
- Master's Degree in a related field (e.g., statistical, actuarial science and/or qualitative analysis) preferred

Essential Skills

- Advanced knowledge of Microsoft Office, databases, and relevant mathematical, statistical and data visualization software (e.g. R, SAS etc.)
- Proven superior analytical and interpretive skills, with demonstrated ability to solve problems and synthesize information from a wide variety of sources into usable reports and professional presentations
- Comprehensive data collection, management, interpretation, analysis, and data visualization skills (quantitative and qualitative)
- Comprehensive knowledge of data related to sponsored research, institutional rankings and research impact
- Understanding of issues related to responsible research analysis and issues related to research impact
- Knowledge of key statistical and qualitative analysis concepts and methods essential to finding structure in data
- Knowledge of diverse methodologies to get insight from the data and with systems analysis, data storage and information retrieval techniques
- Demonstrated ability to complete detailed analytics and reports

- Ability to deal with data anomalies such as missing values, outliers, unbalanced data and data normalization
- Ability to produce concise and accessible analysis of complex data through the effective use of narrative, charts and tables
- Proven ability to translate statistical concepts into simple language or visual schematics to facilitate understanding by colleagues and high-level decision makers
- Attention to detail with an ability to retrieve, analyze and synthesize sizable amounts of data while ensuring that information is accurate and comprehensive
- Ability to collaborate across internal and external boundaries to meet common objectives, improve outcomes and support work beyond one's own unit
- Natural inclination towards collaborative work and sharing knowledge and skills to build capacity of team members and those within Western Research

Work Environment

Western Values Diversity

The University invites applications from all qualified individuals. Western is committed to employment equity and diversity in the workplace and welcomes applications from women, members of racialized groups/visible minorities, Indigenous persons, persons with disabilities, persons of any sexual orientation, and persons of any gender identity or gender expression.

Additional Skills

- Verbal communication skills to clearly express ideas in an objective manner, and adapt communication style to suit the situation and audience
- Proven ability and natural inclination to develop relationships by interacting with people in a professional, respectful and diplomatic manner
- Ability to work independently and effectively as a member of the team to achieve department goals
- Self-motivated multi-tasker with strong organizational skills
- Ability to respond to competing and sometimes conflicting requests from multiple leaders in a diplomatic, transparent and professional manner

Other

Accommodations are available for applicants with disabilities throughout the recruitment process. If you require accommodations for interviews or other meetings, please contact Human Resources at hrhelp@uwo.ca or phone 519-661-2194.

Please Note:

Effective September 7, 2021, all employees and visitors to campus are required to comply with Western's COVID-19 Vaccination Policy.

We thank all applicants for their interest; however, only those chosen for an interview will be contacted

How to Apply

Click Apply Now!